

REQUEST FOR QUOTATION
Two VMWare Servers

RFQ 2017-006

SPECIFICATIONS

1. **PURPOSE AND SCOPE:** The West Virginia Purchasing Division is soliciting bids on behalf of West Virginia University at Parkersburg to establish a contract for the one time purchase of Two VMWare Servers.
2. **DEFINITIONS:** The terms listed below shall have the meanings assigned to them below. Additional definitions can be found in section 2 of the General Terms and Conditions.
 - 2.1 **“Contract Item”** means VMWare Servers as more fully described by these specifications.
 - 2.2 **“Pricing Page”** means the pages, upon which Vendor should list its proposed price for the Contract Items. **This page must be signed by vendor.**
 - 2.3 **“Solicitation”** means the official notice of an opportunity to supply the State with goods or services that is published by the Purchasing Division.
3. **GENERAL REQUIREMENTS:**
 - 3.1 **Mandatory Contract Item Requirements:** Contract Item must meet or exceed the mandatory requirements listed below.
 - 3.2 **Mandatory Contract Item Requirements:** Contract Item must meet or exceed the mandatory requirements listed below.
 - 3.2.1 **Two VMWare Servers**
 - 3.2.1.1 Each VMWare Server must be rack-mountable on an industry-standard server rack, and shall include all necessary hardware for proper mounting and installation.
 - 3.2.1.2 Each VMWare Server must be compatible with VMWare ESXi and VCenter Server 5.5 2U.

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3.2.1.3 Each VMWare Server must have 2 Xeon model E5-4660 or better CPUs with a minimum of 16 cores.

3.2.1.4 Each VMWare Server must have a minimum total of 512 gigabytes of system RAM, comprised of sufficient Registered Dual-inline Memory Modules (RDIMM), or equivalent, to add up to the minimum total with the least number of modules needed to accomplish this.

3.2.1.5 Each VMWare Server must have sufficient cooling fans to maintain a safe operating temperature under load, and must be replaceable while server is in operation (hot-swappable).

3.2.1.6 Each VMWare Server must incorporate an internal drive controller capable of supporting RAID levels 0 through 6, comparable to a PERC H330 or equivalent.

3.2.1.7 Each VMWare Server must include a minimum of two solid state drives, each no less than 400 gigabytes each, using a SATA interface operating at least 6 gigabits per second. These drives must have the ability to be replaced while the server is in operation if necessary (hot-swappable).

3.2.1.8 Each VMWare Server must include a minimum of one quad-port Ethernet adapter or equivalent, with a minimum of four Ethernet ports.

3.2.1.9 Each VMWare Server must incorporate an out-of-band remote access and management functionality that will allow system access and diagnostics even if the system is not in a bootable state. This shall be accomplished by either an expansion card or a main board integration feature that contains its own processor, memory, and system bus access. The feature shall have a separate network-enabled access that can support both web and command line interfaces. Remote management will allow for power management,

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and be capable of utilizing virtual media for system support.

3.2.1.10 Each VMWare Server must contain a minimum of two redundant power supplies capable of providing a minimum of 1600 watts of power each. Units must have the ability to be replaced while the server is in operation if necessary (hot-swappable).

4. CONTRACT AWARD:

4.1 Contract Award: The Contract is intended to provide Agencies with a purchase price for the Contract Items. The Contract shall be awarded to the Vendor that provides the Contract Items meeting the required specifications for the lowest overall total cost as shown on the Pricing Pages.

4.2 Pricing Page: Vendor should complete the attached Pricing Page that includes the not-to-exceed price for the work specified in section 3.1 Scope of Work. Additionally, the vendor should complete all forms included in the Exhibits attached. Vendors should complete the Pricing Page and Exhibits in full as failure to submit a complete proposal may result in Vendor's bid being disqualified.

Vendor should type or electronically enter the information into the Pricing Page to prevent errors in the evaluation.

5. PAYMENT:

5.1 Payment: Vendor shall accept payment in accordance with the payment procedures of the State of West Virginia.

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6. DELIVERY AND RETURN:

6.1 Shipment and Delivery: Vendor shall ship the Contract Items immediately after being awarded this Contract and receiving a purchase order or notice to proceed. Vendor shall deliver the Contract Items within 15 working days after receiving a purchase order or notice to proceed. Contract Items must be delivered to Agency at 300 Campus Drive, Parkersburg WV, 26104.

6.2 Late Delivery: The Agency placing the order under this Contract must be notified in writing if the shipment of the Contract Items will be delayed for any reason. Any delay in delivery that could cause harm to an Agency will be grounds for cancellation of the Contract, and/or obtaining the Contract Items from a third party.

Any Agency seeking to obtain the Contract Items from a third party under this provision must first obtain approval of the Purchasing Division.

6.3 Delivery Payment/Risk of Loss: Vendor shall deliver the Contract Items F.O.B. destination to the Agency's location.

6.4 Return of Unacceptable Items: If the Agency deems the Contract Items to be unacceptable, the Contract Items shall be returned to Vendor at Vendor's expense and with no restocking charge. Vendor shall either make arrangements for the return within five (5) days of being notified that items are unacceptable, or permit the Agency to arrange for the return and reimburse Agency for delivery expenses. If the original packaging cannot be utilized for the return, Vendor will supply the Agency with appropriate return packaging upon request. All returns of unacceptable items shall be F.O.B. the Agency's location. The returned product shall either be replaced, or the Agency shall receive a full credit or refund for the purchase price, at the Agency's discretion.

6.5 Return Due to Agency Error: Items ordered in error by the Agency will be returned for credit within 30 days of receipt, F.O.B. Vendor's location. Vendor shall not charge a restocking fee if returned products are in a resalable condition. Items shall be deemed to be in a resalable condition if they are unused and in the original packaging. Any restocking fee for items not in a resalable condition shall be the lower of the Vendor's customary restocking fee or 5% of the total invoiced value of the returned items.

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7 VENDOR DEFAULT:

7.1 The following shall be considered a vendor default under this Contract.

- 7.1.1 Failure to provide Contract Items in accordance with the requirements contained herein.
- 7.1.2 Failure to comply with other specifications and requirements contained herein.
- 7.1.3 Failure to comply with any laws, rules, and ordinances applicable to the Contract Services provided under this Contract.
- 7.1.4 Failure to remedy deficient performance upon request.

7.2 The following remedies shall be available to Agency upon default.

- 7.2.1 Immediate cancellation of the Contract.
- 7.2.2 Immediate cancellation of one or more release orders issued under this Contract.
- 7.2.3 Any other remedies available in law or equity.

8. OTHER TERMS & CONDITIONS:

By signing and submitting its proposal, the successful Vendor agrees to be bound by all the terms contained in this RFQ.

8.1 Governing Law:

This contract shall be governed by the laws of the State of West Virginia. The Vendor further agrees to comply with the Civil Rights Act of 1964 and all other applicable laws and regulations, Federal, State and Local Government.

8.2 Compliance with Laws and Regulations:

The vendor shall procure all necessary permits and licenses to comply with all applicable laws, Federal, State or municipal, along with all regulations,

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and ordinances of any regulating body.

The Vendor shall pay any applicable sales, use or personal property taxes arising out of this contract and the transactions contemplated thereby. Any other taxes levied upon this contract, the transaction, or the equipment, or services delivered pursuant here to shall be borne by the contractor. It is clearly understood that the West Virginia University at Parkersburg is exempt from any taxes regarding performance of the scope of work of this contract.

8.3 Agreement Addendum (Form WV96)

The Agreement Addendum (Form WV96) are the standard State of West Virginia terms and conditions issued by the West Virginia Attorney General and must be agreed to by the successful vendor prior to receiving a contract/purchase order. No modifications may be made to these terms and conditions without written consent of the Attorney General.

9. EXHIBITS

The following Exhibits are a binding part of this RFQ and must be returned with the quotation:

- Agreement Addendum (Form WV-96)
- Purchasing Affidavit
- Vendor Registration and Disclosure Statement
- Request for Taxpayer Identification (IRS Form W-9)

10. WVUP CONTACTS:

Questions and proposals should be presented in writing to:

Jeannine Ratliffe, Chief Purchasing Officer
300 Campus Drive
Parkersburg, WV 26104
jeannine.ratliffe@wvup.edu

All bids are due in writing by April 4th, 2017 by 1:00 p.m.



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It is the responsibility of the vendor to check the WVU Parkersburg website for answers to Q&A and any addendums to the request.

<http://www.wvup.edu/about/business-office/current-bidsproposals/>