

I \_\_\_\_\_ hereby affirm that I have completed training for the Family Educational Rights and Privacy Act (FERPA) as part of my employment requirements for the \_\_\_\_\_ Office at West Virginia University at Parkersburg. I understand the regulations and policies as presented to me and should I have questions in the future will ask my direct supervisor before giving out any information to third parties.

Student

Date

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Supervisor

Date

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