

WVU PARKERSBURG BOARD OF GOVERNORS

**MARCH 17, 2026
AGENDA**

Members

Blaine Hess, Chair
Savannah Morgan, Vice Chair
Vasanth Ananth, Secretary
Stephanie McCoy
Ami Shaver
David Bowles

Jared Decker
Scott Seese
Andrew Walker
Cody Irick
Trista Scarberry

Dr. Torie Jackson
President



SCHEDULE

WVU Parkersburg Board of Governors

Tuesday, March 17, 2026

11:30 a.m.	Executive Committee	President's Conference Room - Room 1105
12:30 p.m.	Lunch - Christie Willis, Superintendent of Wood County Schools, Partnership with Wood County	Francis & Nina Phares Board Room - Room 1300
2:00 p.m.	Academic and Student Services Committee	Riverhawk Conference Room - Room 1101
2:00 p.m.	Administrative Services Committee	Proud Conference Room - Room 1207
3:15 p.m.	Board Meeting	Francis & Nina Phares Board Room - Room 1300

WVU PARKERSBURG BOARD OF GOVERNORS
Meeting of March 17, 2026
Francis & Nina Phares Board Room & Zoom
3:15 p.m.

1. Call to Order	Blaine Hess, Chair
2. Roll Call	Lauriel Rader Secretary to the Board
3. President’s Report	Dr. Torie Jackson, President
4. Approval of Minutes	
• Regular Meeting - January 20, 2026.....	5
5. Committee Reports	
• Executive Committee	Blaine Hess
• Academic and Student Services Committee	David Bowles
• Administrative Services Committees	Savannah Morgan
6. Information Items	
• Fiscal Update	Bradley Wilson, Chief Financial Officer.....
• Policy Update to Board of Governors Policy B-50 “Meal Breaks”	Dr. Torie Jackson, President.....
• Policy Update to Board of Governors Policy C-09 “Academic Credit, Micro-Credential Pathways & Continuing Education Units”	Dr. Torie Jackson, President.....
• Policy Update to Board of Governors Policy F-60 “Tobacco and Smoke-Free Campus”	Dr. Torie Jackson, President.....
7. Action Items	
• Approval of FY 2026-2027 Tuition Rate	Bradley Wilson, Chief Financial Officer.....
• Approval of FY 2026-2027 Fees	Bradley Wilson, Chief Financial Officer.....
• Approval of 2026-2027 Budget	Bradley Wilson, Chief Financial Officer.....
• Approval of Board of Governors Policy updating the policy for Board of Governors Meetings	Dr. Torie Jackson, President.....

(Policy A-37)

- Approval of Board of Governors Policy updating the policy for Ethics and Conflict of Interest (Policy B-17) Dr. Torie Jackson, President.....43
- Approval of Board of Governors Policy updating the policy for Employment of Minors (Policy B-49) Dr. Torie Jackson, President.....49
- Approval of One New Program: Associate of Applied Science Cloud Computing Dr. David Lancaster, Executive Vice President for Academic Affairs.....52
- Terminate the Associate of Applied Science Drafting Program Dr. David Lancaster, Executive Vice President for Academic Affairs.....54
- Five-Year Program Reviews 2025-2026 Dr. David Lancaster, Executive Vice President for Academic Affairs.....55

8. Board Comments/Announcements

9. Next Meeting -
Tuesday, April 21, 2026

10. Adjournment

MINUTES
WEST VIRGINIA UNIVERSITY PARKERSBURG
BOARD OF GOVERNORS
January 20, 2026

A regular meeting of the WVU Parkersburg Board of Governors was held on Tuesday, January 20, 2026, in the Chapel of the WVU Parkersburg Innovation & Technology Center, beginning at 3:15 p.m. Board members present were: Blaine Hess, Savannah Morgan, Stephanie McCoy, Ami Shaver, David Bowles, Jared Decker, Scott Seese, Andrew Walker, Cody Irick & Trista Scarberry. Board members absent were: Vasanth Ananth. Others present included Dr. Torie Jackson and Lauriel Rader.

Guests present included administrators, faculty and staff.

1. Call to Order

Mr. Hess, Chairman of the WVU Parkersburg Board of Governors, called the meeting to order.

2. Roll Call

Roll Call was taken by Lauriel Rader, Secretary to the Board of Governors, noting that a quorum was present.

3. President's Report

President Jackson delivered the following report:

Members of the Board of Governors, colleagues, and friends,

As we begin a new year, I want to take a moment to reflect on where we are, where we are going, and what will guide us as we move through 2026 together.

Our goals remain clear and grounded in our purpose. Recruitment and retention continue to be central to everything we do, because enrollment is not simply a number. It represents people, opportunity, and the future of our region. In 2026, we will place focused attention on enrollment growth at the Jackson County Center, building on its strong community connections and expanding access to higher education for students who may not otherwise see a college pathway as possible.

At the same time, we will continue the intentional expansion of the Innovation and Technology Center campus in Vienna. The ITC represents more than growth in square footage or programming. It represents a commitment to innovation, workforce alignment, and entrepreneurship. Our aspiration is not just to participate in innovation in West Virginia, but to lead it. We want WVU Parkersburg to be recognized as a place where ideas become action, where students are prepared not only for jobs, but for leadership and entrepreneurship in a changing economy.

This year, I have challenged all employees to embrace a simple but powerful framework inspired by educator Ron Clark: the idea of being one percent better each

day. That challenge is not about perfection. It is about progress. It is about recognizing that small, intentional improvements compound over time and create meaningful change in our culture, our systems, and our outcomes for students.

Within the President's Cabinet, that mindset is especially important as we navigate a year of real complexity. We are leading calmly and deliberately through the complete separation of our human resources, payroll, and business office functions from WVU. At the same time, we are responding to the Governor's request that all institutions prepare a budget reflecting a two percent reduction. These are not insignificant challenges. But they are moments that test leadership, clarity, and trust.

In response, we are committing to be one percent better in how we communicate with one another. Clear communication builds confidence, reduces uncertainty, and strengthens our shared purpose. We are also committing to be one percent better in our customer service to students, because how students experience this institution day to day matters just as much as the credentials they earn.

Above all, we will remain true to our mission: to provide life changing educational opportunities in a safe and supportive environment. That mission is our anchor. If we stay true to it, we will not lack direction, resolve, or purpose. We will humble ourselves, recognizing that our work is ultimately about service. We will stay focused on students, their success, and their futures.

As we move through 2026, we will always strive for more. We will continuously improve. We will adapt when necessary, lead with integrity, and remain bold in our vision for what WVU Parkersburg can be for this region and this state.

And as always, together, we will achieve more.

4. Approval of Minutes

Chairman Hess stated the minutes from the Regular Board meeting of October 14, 2025, are submitted for review. With no corrections to be made, minutes are approved as submitted.

5. Committee Reports

- Executive Committee

Chairman Hess shared updates from the Executive Committee. He announced that he, Dr. Jackson, Lauriel Rader, and Andrew Walker attended a Board of Governors training session in Charleston and found it very valuable. He commends the administration, faculty, and staff for an excellent December commencement ceremony, featuring Senator Capito as the commencement speaker. He shares information about a Zoom presentation by Dr. Jackson and Lindsey Piersol on the ITC that highlighted the college's progress. He also provides an enrollment update, noting roughly a 5% increase in spring headcount which is about 152 more students, and a similar positive trend in full-time enrollment, praising recruitment efforts.

- Academic and Student Services & Administrative Services Committees
Mr. David Bowles reported that the Academic and Student Services & Administrative Services Committees toured the Innovation and Technology Center with President Jackson. Mr. Bowles highlights the building's modern features, especially the lighted hallway system that shows which classrooms and spaces are in use based on the light colors around the doors. He notes that the group observed a computer coding class and a math class in session in the updated classrooms. The tour also included the Engineering Innovation Lab, which will be open to the community, the WED reception area and several WED offices. Mr. Bowles describes the dedicated podcast area, the future courtyard/gaming space, and the surprisingly large childcare facility designed for about 130 children, including its own kitchen, reception, and playground. He adds that they viewed the boiler area, office space for the daycare center and the expanded shipping and receiving area. Finally, he mentions seeing the former kitchen and restaurant space, which is planned for a future restaurant, the new cosmetology area that will support program growth, student housing and student lounge across the street, which are already actively used by students.

6. Information Items

- Fiscal Update
Mr. Bradley Wilson, Director of Financial Analysis & Institutional Research, CFO, provided a detailed report on the budget summary as of month ending December 31, 2025. There were no questions from the members.
- Policy Update to the Board of Governors Policy B-13 "Part Time Classified Employees"
Dr. Torie Jackson, President, shared an update on the Board of Governors policy B-13 Part Time Classified Employees. Dr. Jackson reported that no substantive comments were received. Policy is considered approved 30 days from the October 14, 2025, meeting of the WVU Parkersburg Board of Governors.

Policy B-13 for "Part Time Classified Employees" indicates the definitions of part time employees and the acquisition of those employees. This policy was last updated in 2003.

Updates to Policy B-13 modernize the authority references by removing outdated WV Code and aligning the policy with current HR statues. The reporting section is revised to ensure compliance with WVCTCS reporting requirements. In addition, definitions were updated, including the definition of "Classified Employee." The new updates also strengthen language about vendor compliance and hiring justification to bring it into compliance with current practices.

This policy proposal will be submitted to the Chancellor of the WV Council for Community & Technical College System for final approval.

- Policy Update to the Board of Governors Policy C-35 “Accreditation & Degree Standards”

Dr. Torie Jackson, President, shared an update on the Board of Governors policy C-35 Accreditation & Degree Standards. Dr. Jackson reported that no substantive comments were received. Policy is considered approved 30 days from the October 14, 2025, meeting of the WVU Parkersburg Board of Governors.

Policy C-35 for “Accreditation and Degree Standards” specifies accreditation expectations for the Board of Governors and the minimum standards for conferring degrees. This policy was last updated in 2006.

Updates to Policy C-35 reflect current accreditation terminology, clarify program accreditation expectations, expand degree standards beyond GPA, align academic titles with current practice, enhance eligibility explanation, and establish a Board review cycle. Collectively, these revisions strengthen institutional accountability, ensure compliance with state and accreditation requirements, and provide clearer guidance for students, faculty, and administration.

This policy proposal will be submitted to the Chancellor of the WV Council for Community & Technical College System for final approval.

- Policy Update to the Board of Governors Policy E-14 “Reduced Tuition & Fee Program for Residents at Least 65 Years of Age”

Dr. Torie Jackson, President, shared an update on the Board of Governors policy E-14 Reduced Tuition & Fee Program for Residents at Least 65 Years of Age. Dr. Jackson reported that no substantive comments were received. Policy is considered approved 30 days from the October 14, 2025, meeting of the WVU Parkersburg Board of Governors.

Policy E-14 “Reduced Tuition and Fee Program for Residents at Least 65 Years of Age” establishes a reduced tuition and fee program for residents of West Virginia who are at least sixty-five years of age allowing them to take courses or classes at WVU Parkersburg on a space available basis. This policy was last updated in 2003.

Updates to Policy E-14 are very minor and reflect only a clarification on the classification of a student as credit or non-credit seeking.

This policy proposal will be submitted to the Chancellor of the WV Council for Community & Technical College System for final approval.

- Acknowledgement of Tuition & Fee Waivers for Fiscal Year 2025

Dr. Torie Jackson, President, shared information with Board members about the acknowledgement of tuition and fee waivers for Fiscal Year 2025. Dr. Jackson reported, as noted in Board of Governors Policy E-20 for “Awarding of Student Tuition and Fee Waivers,” the following tuition waivers were provided in FY 2025.

A total of \$124,073.32 was awarded as tuition and fee waivers in the three semesters of Fall 2024, Spring 2025 and Summer 2025 combined. Of that total, \$86,069.32 was for student waivers, and \$38,004.00 was for employee waivers.

Examples of waiver scholarships include WVUP Spouse & Dependent Scholarship, WVUP Employee Scholarship, WVU Parkersburg Tuition Waiver, Presidential Scholarship (\$86,069.32, which are given to students at area high schools chosen by their schools who are not Promise eligible), HSTA Waiver and the WVUP Purple Heart Waiver.

A total of 35 students received tuition waivers in FY 2025.

7. Action Items

- Approval of Board of Governors Policy updating the Policy for Meal Breaks (Policy B-50)

Dr. Torie Jackson, President, presented to the Board the resolution for approval of the Board of Governors Policy updating the policy for Meal Breaks. Dr. Jackson reported the current Policy B-50 for “Meal Breaks” establishes clear, compliant standards for timing, administration, and compensation of meal breaks for employees and to ensure alignment with state and federal law. This policy was last updated in 2008.

The revisions to Policy B-50 modernize the College’s meal-break standards to ensure clear compliance with current state and federal wage-and-hour requirements. The updates clarify the distinction between paid and unpaid meal breaks, explicitly align break duration and compensation with the Fair Labor Standards Act and West Virginia Code, and strengthen expectations for supervisors regarding scheduling, documentation, and enforcement. The revised policy removes outdated or ambiguous language, provides clearer guidance on compensable work during meal periods, and adds compliance and accountability provisions to reduce institutional risk while ensuring employees receive required breaks and appropriate compensation.

A notice of proposed rulemaking will be issued proposing the revision of this policy in regards to “Meal Breaks” policy. If no substantial comments are received during the 30-day comment period, this policy proposal will be considered approved following the comment period without further action by the Board of Governors. Upon approval by the Board of Governors, this policy proposal will be submitted to the Chancellor of the WV Council for Community & Technical College System for final approval.

After review and discussion, Mr. Bowles moved to approve the following resolution:

Resolved, that the WVU Parkersburg Board of Governors approve an update to the Board of Governors policy B-50 “Meal Breaks”

Mr. Seese seconded the motion. Motion passed.

- Approval of Board of Governors Policy Updating the Policy for Academic Credit, Micro-Credential Pathways & Continuing Education Units (Policy C-09)

Dr. Torie Jackson, President, presented to the Board the resolution for approval of the Board of Governors Policy updating the policy for Academic Credit, Micro-Credential Pathways & Continuing Education Units. Dr. Jackson reported the current Policy C-09 for “Academic Credit, Micro-Credential Pathways and Continuing Education Units” establishes instructional standards for academic credit, CEUs, and micro-credential pathways. This policy was last updated in 2009.

The proposed revisions to Policy C-09 modernize WVU Parkersburg’s framework for assigning academic credit while formally recognizing micro-credential pathways and the continued awarding of Continuing Education Units (CEUs). The updated policy aligns institutional practice with WVCTCS Series 22 and the federal credit-hour definition (34 CFR 600.2), ensuring compliance with accreditation and Title IV requirements. It clarifies institutional oversight for credit-hour assignment, acknowledges the role of noncredit workforce training and state-recognized micro-credentials, and establishes clear pathways for the evaluation and potential conversion of noncredit learning to academic credit. Outdated and nonessential financing language has been removed to refocus the policy on academic governance, credit integrity, and credential transparency.

A notice of proposed rulemaking will be issued proposing the revision of this policy in regards to “Academic Credit, Micro-Credential Pathways and Continuing Education Units” policy. If no substantial comments are received during the 30-day comment period, this policy proposal will be considered approved following the comment period without further action by the Board of Governors. Upon approval by the Board of Governors, this policy proposal will be submitted to the Chancellor of the WV Council for Community & Technical College System for final approval.

After review and discussion, Ms. Morgan moved to approve the following resolution:

Resolved, that the WVU Parkersburg Board of Governors approve an update to the Board of Governors policy C-09 “Academic Credit, Micro-Credential Pathways and Continuing Education Units”

Ms. McCoy seconded the motion. Motion passed.

- Approval of Board of Governors Policy Updating the Policy for Tobacco & Smoke-Free Campus (Policy F-60)

Dr. Torie Jackson, President, presented to the Board the resolution for approval of the Board of Governors Policy updating the policy for Tobacco and Smoke-Free Campus. Dr. Jackson reported the current Policy F-60 for “Tobacco- and Smoke-Free Campus” supports a tobacco- and smoke-free campus in order to

provide a safe and healthy environment for students, faculty, staff, and visitors on all campuses. This policy was last updated in 2014.

The proposed revisions to Policy F-60 significantly modernize and expand the scope of the College's tobacco- and smoke-free policy. Most notably, the revised policy broadens prohibited products beyond traditional tobacco to include electronic smoking devices, recreational vaping products, heated tobacco products (such as IQOS), cannabis or marijuana derivatives, and any future nicotine-delivery devices not approved by the FDA for cessation. The updated language also clarifies that the prohibition applies to all college-owned, leased, or operated property, including buildings, vehicles, sidewalks, parking areas, and green spaces, rather than focusing primarily on indoor spaces. In addition, the revised policy explicitly permits FDA-approved smoking-cessation products, adds language encouraging access to cessation and wellness resources, and strengthens enforcement provisions by referencing student and employee conduct processes as well as potential fines imposed by the Mid-Ohio Valley Health Department under the Clean Indoor Air Regulation.

Medical authorization for cannabis does not equal permission to use it at work or on campus. Our policy treats marijuana derivatives the same way we treat any substance that could impair safety or performance.

Overall, the changes shift the policy from a traditional smoking restriction to a comprehensive, forward-looking health and safety standard aligned with contemporary public-health practices and evolving nicotine technologies.

A notice of proposed rulemaking will be issued proposing the revision of this policy in regards to "Tobacco- and Smoke-Free Campus" policy. If no substantial comments are received during the 30-day comment period, this policy proposal will be considered approved following the comment period without further action by the Board of Governors. Upon approval by the Board of Governors, this policy proposal will be submitted to the Chancellor of the WV Council for Community & Technical College System for final approval.

After review and discussion, Ms. Shaver moved to approve the following resolution:

Resolved, that the WVU Parkersburg Board of Governors approve an update to the Board of Governors policy F-60 "Tobacco and Smoke-Free Campus"

Mr. Seese seconded the motion. Motion passed.

- Approval of Four New Programs: Bachelor of Applied Science Business Administration Accounting; Bachelor of Applied Science Business Administration CPA Track; Bachelor of Applied Science Business Administration Financial Management; Associate of Applied Science Emergency Medical Services

Dr. David Lancaster, Executive Vice President for Academic Affairs, presented to the Board the resolution for approval of four new programs: Bachelor of Applied Science Business Administration Accounting; Bachelor of Applied Science Business Administration CPA Track; Bachelor of Applied Science Business Administration Financial Management; Associate of Applied Science Emergency Medical Services. Dr. Lancaster reported that based on stakeholder feedback and Peregrine capstone assessment data, it became evident that the current BASBA degrees provided a good overview of business principles and applications, however, in depth knowledge in specific areas was not achieved. Additionally, we had many students and potential students that were interested in sitting for the CPA exam that did not have the required course work. The Accounting and Financial Management degree was revised to provide students with two more rigorous options. The Financial Management concentration provides students with a more in-depth understanding of financial management. The other program has an Accounting concentration providing coursework that can provide students with a solid knowledge and understanding of Accounting principles and practices. The CPA focus provides the additional 30 credit hours of coursework that will allow students to sit for the CPA Exam. These revisions provide students with more marketable skills upon completion.

Recognizing the increasing demand for advanced medical services training in the Parkersburg, WV, community, WVU Parkersburg initiated efforts to establish an Associate of Applied Science (AAS) in Emergency Medical Services (EMS). The program's primary objective is to improve the quality of emergency medical care in the region by producing highly skilled EMS professionals. Key goals of the program include delivering advanced instruction in pre-hospital medicine, providing clinical and field internship opportunities with local EMS agencies, and strengthening the workforce pipeline for rural and underserved areas across West Virginia. This initiative addresses a critical need for improved access to trained emergency medical personnel in the region. Support for the program was strongly endorsed by local community partners, who recognized the critical need for highly trained EMS professionals in the region.

The attached programs of study have been approved by the College-wide Curriculum Committee, the Executive Vice President for Academic Affairs, and the President.

After review and discussion, Ms. Morgan moved to approve the following resolution:

Resolved, that the WVU Parkersburg Board of Governors approves the following programs: Bachelor of Applied Science Business Administration Accounting; Bachelor of Applied Science Business Administration CPA Track; Bachelor of Applied Science Business Administration Financial Management; Associate of Applied Science Emergency Medical Services

Ms. McCoy seconded the motion. Motion passed.

8. Board Comments/Announcement

Mr. Andrew Walker shared the following announcement:

The WVU at Parkersburg Foundation is planning two events for the college's 65th birthday celebration. The first event will be held in the summer, and the second event will be a gala to be held in the fall. Details and dates are still being finalized, but more information should be available by the March meeting.

9. Next Meeting

Chairman Hess shared the next meeting will be held Tuesday, March 17, 2026.

10. Adjournment

With no further business to be discussed, Chairman Hess adjourned the regular meeting of the Board of Governors.

Respectfully submitted,

Lauriel Rader
Secretary to the Board of Governors

Blaine Hess, Chair

Savannah Morgan, Vice Chair

**WVU Parkersburg Board of Governors
Meeting of March 17, 2026**

ITEM: Fiscal Update

RECOMMENDED RESOLUTION: Information Only

STAFF MEMBER: Bradley Wilson, Chief Financial Officer

BACKGROUND:

Bradley Wilson will report on the state of the college's finances and the budget for the month ending February 28, 2026.

Meeting Date: March 17, 2026

To: Board of Governors

RE: February 2026 Budget Report

Greetings Board Members,

As of February 28th, we are 67% through the budget year. Revenues total 78% of the annual budgeted revenue with expenses coming in at 69% of the annual budgeted expenses. The increase in expenses is due primarily to the \$7 million gift to the WVUP Foundation. Without it, expenses are at 52% of the annual budget.

State Appropriations – WVUP collects its state appropriations 30% in the first quarter, 30% in the second quarter, 20% in the third quarter, and 20% in the fourth quarter. The accelerated cash flow helps ensure that we have sufficient funds to pay payroll costs at WVUP as 100% of the appropriation is used to pay salaries and related benefits.

Tuition & Fees – Billed tuition and fees for the Fall 2025 and Spring 2026 terms were up \$423,446 over the Fall 2024 and Spring 2025 terms due to increased enrollment. Not surprisingly, collections of tuition and fees are up over what they were last year at this time, as well. The uncollected tuition rate remains well below 3% annually.

Grant Revenue – The majority of non-state appropriated revenues comes from grants. WVUP has several grants that support growth in our nursing and agribusiness programs. Several of these grants are paid on a reimbursement basis. As of 2/28/26, grant reimbursements outstanding totaled \$1,625,823.

Personnel costs – Total personnel costs are currently at 61% due to employee vacancies and strategic evaluation of vacant positions. I highlight this metric as it makes up 65% of the annual budget.

Computer Supplies & Services – The payments of items including Blackboard, wvOASIS, Banner, and LightCast have elevated this line to 87% of the annual budget. WVUP has also purchased an annual license for Element 451, an all-encompassing customer relationship management system to streamline operations and improve student communications and experiences.

Insurance – The third quarterly installment of the BRIM insurance has posted bringing the expense to 75% a month ahead of schedule.

Merchandise for Resale – The bookstore invoices for eCampus have been paid for the Spring semester, raising the expenses to 82%. A great deal of the offsetting revenue for this increase has been collected and is reflected in the robust Other Revenues category.

Rent Expense – The addition of four copier machines at the Innovation Technology Center and some large equipment rentals at the farm have increased this line to 77% of the annual budget.

Education Supplies – The reallocation of grant funds has allowed the institution to stock a sizable portion of Nursing program supplies for future use. This has increased the expenses to 79% of the annual budget but will reduce costs for next fiscal year.

Fleet Expenses – Unanticipated vehicle repair costs have inflated fleet expenses to 112% of the annual budget. Although this specific budget is high, it makes up only 0.05% of the annual budget.

Miscellaneous Other Expenses – Miscellaneous other expenses are high at 99% due to the \$7 million transfer to the WVU Parkersburg Foundation to aid in the renovation of the Innovation and Technology Center. Without this entry, the expenses in this category fall to 0.03% of the current budget.

Membership Dues – Many of our fiscal year institutional memberships are payable during the first half of the year causing the expended percentage to be higher at 74%. Dues for institutional accreditation, Surgical Technology accreditation, Community Colleges of Appalachia, American Association of Community Colleges, and several Nursing organizational dues make up most of the incurred expenses. The addition of the Radiologic Technology program accreditation also contributed to this increase.

Service Agreement with WVU – The third quarterly payment of the WVU service agreement has posted bringing the expense to 75% a month ahead of schedule.

Equipment – Equipment expenses rose to 82% due to several grants WVUP received. The larger portions of the expenses include two fork trucks, industrial equipment for the Mechanical Engineering program, commercial grade equipment for the Riverhawk farm, health science simulation mannequins, a new computer server, and computer equipment for ITC programs.

Capital Projects – The construction of the Outdoor Events Center pavilion and several new buildings at the Riverhawk Farm have elevated expenses to 71% of the annual budget. Two other large projects will be occurring soon: the resurfacing of the upper parking lot, and a partial roof replacement at the Jackson County Center classroom.

Overall, February results reflect a stable financial performance two-thirds of the way through the year.

Bradley Wilson, CFO

West Virginia University at Parkersburg Cash Basis Consolidated Budget Report Month Ended February 28, 2026						
	Approved FY 2026 Budget	Projected FY 2026 Budget	2/28/2025	2/28/2026	Remaining Unexpended Budget	% of Budgeted Total
Inflows:						
State Appropriations	11,721,531	11,721,531	9,249,470	9,453,117	2,268,414	81%
Tuition & Fees, Net	10,538,879	10,549,427	8,837,815	9,584,231	965,196	91%
Rental income	32,700	32,700	20,730	4,850	27,850	15%
Workforce & Economic Development	325,000	325,000	256,206	148,168	176,832	46%
Grant Revenues	5,527,306	6,037,290	2,893,848	3,138,404	2,898,886	52%
Other Revenues	1,574,113	2,074,113	1,408,933	1,535,819	538,294	74%
Debt Service	-	-	-	-	-	N/A
Less HERA Assessments	(115,000)	(125,548)	(83,429)	(94,161)	(31,387)	75%
Total Inflows	29,604,529	30,614,513	22,583,573	23,770,429	6,844,084	78%
Outflows:						
Faculty	4,483,830	4,483,830	3,093,920	3,176,508	1,307,322	71%
Nonclassified staff	4,058,994	4,058,994	2,503,836	2,463,199	1,595,795	61%
Classified staff	4,477,896	4,477,896	2,758,054	2,864,481	1,613,415	64%
Adjunct faculty	990,504	990,504	592,485	656,738	333,766	66%
Student workers	439,530	439,530	186,390	203,939	235,591	46%
Payroll taxes	1,064,479	1,064,479	611,733	624,769	439,710	59%
Employee insurance	2,430,401	2,430,401	1,144,212	1,290,051	1,140,350	53%
Retirement plan contributions	849,226	849,226	478,619	486,915	362,311	57%
OPEB	195,720	195,720	45,267	15,364	180,356	8%
Fringes	254,615	254,615	51,006	51,988	202,627	20%
Advertising and promotion	661,623	661,623	359,835	433,762	227,861	66%
Awards & Scholarships	294,442	294,442	107,562	74,697	219,745	25%
Household supplies	87,535	87,535	34,896	53,348	34,187	61%
Computer supplies	921,185	921,185	415,000	801,095	120,090	87%
Hospitality & food products	277,845	277,845	168,341	171,294	106,551	62%
Student activities	30,550	30,550	14,257	17,329	13,222	57%
Insurance	174,434	174,434	130,599	130,824	43,610	75%
Routine maint. contracts	183,335	183,335	29,048	67,873	115,462	37%
Office expenses	53,350	53,350	22,765	24,403	28,947	46%
Merchandise for Resale	75,000	575,000	56,114	469,612	105,388	82%
Other general expenses	26,090	26,090	30,280	16,309	9,781	63%
Postage & freight	30,850	30,850	20,096	13,614	17,236	44%
Printing & binding	80,000	80,000	20,789	11,242	68,758	14%
Rent expense	160,058	160,058	92,634	123,529	36,529	77%
Education supplies	1,095,515	1,095,515	441,821	860,806	234,709	79%
Telephone & cell phones	110,051	110,051	45,714	59,764	50,287	54%
Training	153,225	153,225	58,055	53,732	99,493	35%
Utilities	941,700	941,700	507,712	500,103	441,597	53%
Bank fees	65,000	65,000	36,297	39,823	25,177	61%
Fleet expenses	16,000	16,000	8,195	17,923	(1,923)	112%
Travel	255,027	255,027	101,161	119,020	136,007	47%
Professional, consultants, contract labor	2,531,204	2,531,204	1,537,999	1,359,084	1,172,120	54%
Repairs & Maintenance	342,400	342,400	123,735	147,754	194,646	43%
Library books & materials	92,000	92,000	46,185	43,454	48,546	47%
Miscellaneous other expenses	56,880	7,056,880	5,000,184	7,003,918	52,962	99%
Membership dues	69,980	69,980	43,017	51,887	18,093	74%
Service agreement WVU	250,000	250,000	187,500	187,500	62,500	75%
Equipment	804,155	1,042,229	1,964,878	855,284	186,945	82%
Capital projects	519,900	2,291,810	766,343	1,634,727	657,083	71%
Total outflows	29,604,529	39,114,513	23,836,532	27,177,661	11,936,852	69%
Surplus (deficit) from operations	-	(8,500,000)	(1,252,959)	(3,407,232)		
Surplus Utilization Approved	1,847,700	8,847,700	-			
Net surplus (deficit)	1,847,700	347,700	(1,252,959)	(3,407,232)	-	-

Benchmark Percentage for Period

67%

West Virginia University at Parkersburg Cash Basis Operating Budget Report Month Ended February 28, 2026						
	Approved FY 2026 Budget	Projected FY 2026 Budget	2/28/2025	2/28/2026	Remaining Unexpended Budget	% of Budgeted Total
Inflows:						
State Appropriations	11,721,531	11,721,531	9,249,470	9,453,117	2,268,414	81%
Tuition & Fees, Net	10,538,879	10,549,427	8,837,815	9,375,539	1,173,888	89%
Rental income	32,700	32,700	20,730	4,850	27,850	15%
Workforce & Economic Development	325,000	325,000	256,206	148,168	176,832	46%
Grant Revenues	-	-	-	-	-	N/A
Other Revenues	1,574,113	2,074,113	1,408,933	1,535,819	538,294	74%
Debt Service	-	-	-	-	-	N/A
Less HERA Assessments	(115,000)	(125,548)	(83,429)	(94,161)	(31,387)	75%
Total Inflows	24,077,223	24,577,223	19,689,725	20,423,333	4,153,890	83%
Outflows:						
Faculty	3,491,383	3,491,383	2,500,283	2,521,974	969,409	72%
Nonclassified staff	3,626,126	3,626,126	2,158,046	2,228,769	1,397,357	61%
Classified staff	4,401,044	4,401,044	2,717,557	2,771,023	1,630,021	63%
Adjunct faculty	845,910	845,910	530,860	550,884	295,026	65%
Student workers	425,530	425,530	179,761	194,262	231,268	46%
Payroll taxes	943,381	943,381	544,416	558,069	385,312	59%
Employee insurance	2,166,804	2,166,804	1,021,536	1,169,054	997,750	54%
Retirement plan contributions	743,204	743,204	424,779	431,058	312,146	58%
OPEB	175,098	175,098	40,851	13,789	161,309	8%
Fringes	225,124	225,124	45,056	45,973	179,151	20%
Advertising and promotion	613,863	613,863	352,903	408,362	205,501	67%
Awards & Scholarships	-	-	50	(375)	375	N/A
Household supplies	87,535	87,535	34,405	52,840	34,695	60%
Computer supplies	888,715	888,715	381,468	701,048	187,667	79%
Hospitality & food products	270,745	270,745	158,547	163,321	107,424	60%
Student activities	28,650	28,650	14,114	14,962	13,688	52%
Insurance	174,434	174,434	130,599	130,824	43,610	75%
Routine maint. contracts	133,335	133,335	29,048	16,262	117,073	12%
Office expenses	52,350	52,350	22,126	23,629	28,721	45%
Merchandise for Resale	75,000	575,000	56,114	469,612	105,388	82%
Other general expenses	26,090	26,090	3,877	11,025	15,065	42%
Postage & freight	30,850	30,850	20,096	13,614	17,236	44%
Printing & binding	45,000	45,000	20,789	11,242	33,758	25%
Rent expense	160,058	160,058	40,634	123,523	36,535	77%
Education supplies	567,075	567,075	237,350	293,314	273,761	52%
Telephone & cell phones	110,051	110,051	45,714	59,764	50,287	54%
Training	128,225	128,225	46,911	44,377	83,848	35%
Utilities	941,700	941,700	502,721	500,103	441,597	53%
Bank fees	65,000	65,000	36,297	39,823	25,177	61%
Fleet expenses	16,000	16,000	8,195	17,923	(1,923)	112%
Travel	178,558	178,558	73,304	76,987	101,571	43%
Professional, consultants, contract labor	881,535	881,535	404,014	240,362	641,173	27%
Repairs & Maintenance	342,400	342,400	123,735	147,754	194,646	43%
Library books & materials	92,000	92,000	46,185	43,454	48,546	47%
Miscellaneous other expenses	56,880	7,056,880	5,000,184	7,000,000	56,880	99%
Membership dues	69,980	69,980	43,017	47,112	22,868	67%
Service agreement WVU	250,000	250,000	187,500	187,500	62,500	75%
Equipment	227,690	227,690	86,357	238,964	(11,274)	105%
Capital projects	519,900	2,019,900	766,355	1,322,387	697,513	65%
Total outflows	24,077,223	33,077,223	19,035,755	22,884,564	10,192,659	69%
Surplus (deficit) from operations	-	(8,500,000)	653,970	(2,461,232)		
Reserves Budgeted for Use	1,847,700	8,847,700	-	-		
Net surplus (deficit)	1,847,700	347,700	653,970	(2,461,232)	-	-

West Virginia University at Parkersburg Cash Basis Grant Budget Report Month Ended February 28, 2026						
	Approved FY 2026 Budget	Projected FY 2026 Budget	2/28/2025	2/28/2026	Remaining Unexpended Budget	% of Budgeted Total
Inflows:						
State Appropriations	-	-	-	-	-	0%
Tuition & Fees, Net	-	-	-	208,692	(208,692)	0%
Rental income	-	-	-	-	-	0%
Workforce & Economic Development	-	-	-	-	-	0%
Grant Revenues	5,527,306	6,037,290	2,893,848	3,138,404	2,898,886	52%
Other Revenues	-	-	-	-	-	0%
Debt Service	-	-	-	-	-	0%
Less HERA Assessments	-	-	-	-	-	0%
Total Inflows	5,527,306	6,037,290	2,893,848	3,347,096	2,690,194	55%
Outflows:						
Faculty	992,447	992,447	593,636	654,534	337,913	66%
Nonclassified staff	432,868	432,868	345,791	234,430	198,438	54%
Classified staff	76,852	76,852	40,497	93,458	(16,606)	122%
Adjunct faculty	144,594	144,594	61,625	105,854	38,740	73%
Student workers	14,000	14,000	6,629	9,677	4,323	69%
Payroll taxes	121,098	121,098	67,317	66,700	54,398	55%
Employee insurance	263,597	263,597	122,676	120,997	142,600	46%
Retirement plan contributions	106,022	106,022	53,839	55,858	50,164	53%
OPEB	20,622	20,622	4,416	1,576	19,046	8%
Fringes	29,491	29,491	5,950	6,015	23,476	20%
Advertising and promotion	47,760	47,760	6,933	25,400	22,360	53%
Awards & Scholarships	294,442	294,442	107,512	75,072	219,370	25%
Household supplies	-	-	491	508	(508)	N/A
Computer supplies	32,470	32,470	33,531	100,048	(67,578)	308%
Hospitality & food products	7,100	7,100	9,794	7,973	(873)	112%
Student activities	1,900	1,900	143	2,367	(467)	125%
Insurance	-	-	-	-	-	N/A
Routine maint. contracts	50,000	50,000	-	51,612	(1,612)	103%
Office expenses	1,000	1,000	640	774	226	77%
Merchandise for Resale	-	-	-	-	-	N/A
Other general expenses	-	-	26,403	5,285	(5,285)	N/A
Postage & freight	-	-	-	-	-	N/A
Printing & binding	35,000	35,000	-	-	35,000	0%
Rent expense	-	-	52,000	6	(6)	N/A
Education supplies	528,440	528,440	204,470	567,491	(39,051)	107%
Telephone & cell phones	-	-	-	-	-	N/A
Training	25,000	25,000	11,143	9,355	15,646	37%
Utilities	-	-	4,990	-	-	N/A
Bank fees	-	-	-	-	-	N/A
Fleet expenses	-	-	-	-	-	N/A
Travel	76,469	76,469	27,857	42,033	34,436	55%
Professional, consultants, contract labor	1,649,669	1,649,669	1,133,985	1,118,722	530,947	68%
Repairs & Maintenance	-	-	-	-	-	N/A
Library books & materials	-	-	-	-	-	N/A
Miscellaneous other expenses	-	-	-	3,918	(3,918)	N/A
Membership dues	-	-	-	4,775	(4,775)	N/A
Service agreement WVU	-	-	-	-	-	N/A
Equipment	576,465	814,539	1,878,521	616,320	198,219	76%
Capital projects	-	271,910	(12)	312,340	(40,430)	N/A
Total outflows	5,527,306	6,037,290	4,800,777	4,293,096	1,744,194	71%
Projected surplus (deficit)	-	-	(1,906,929)	(946,001)		

**WVU Parkersburg Board of Governors
Meeting of March 17, 2026**

ITEM: Policy Update to Board of Governors Policy B-50 “Meal Breaks”

RECOMMENDED RESOLUTION: Information only

STAFF MEMBER: Dr. Torie Jackson, President

BACKGROUND:

No substantive comments were received. Policy is considered approved 30 days from the January 20, 2026 meeting of the WVU Parkersburg Board of Governors.

The current Policy B-50 for “Meal Breaks” establishes clear, compliant standards for timing, administration, and compensation of meal breaks for employees and to ensure alignment with state and federal law. This policy was last updated in 2008.

The revisions to Policy B-50 modernize the College’s meal-break standards to ensure clear compliance with current state and federal wage-and-hour requirements. The updates clarify the distinction between paid and unpaid meal breaks, explicitly align break duration and compensation with the Fair Labor Standards Act and West Virginia Code, and strengthen expectations for supervisors regarding scheduling, documentation, and enforcement. The revised policy removes outdated or ambiguous language, provides clearer guidance on compensable work during meal periods, and adds compliance and accountability provisions to reduce institutional risk while ensuring employees receive required breaks and appropriate compensation.

This policy proposal will be submitted to the Chancellor of the WV Council for Community & Technical College System for final approval.

WVU Parkersburg Board of Governors

**POLICY B-50
MEAL BREAKS**

Section 1. General

- 1.1 Purpose. - To establish clear, compliant standards for the timing, administration, and compensation of meal breaks for employees and to ensure alignment with state and federal law.
- 1.2 Authority. – [29 USCS §§201 to 219 \(Fair Labor Standards Act of 1938\)](#); [29 CFR 785.19](#); W. Va. Code; [§ 21-3-10](#); [§ 21-3-10a](#); [§ 21-6-7](#). Other applicable federal and state wage-and-hour requirements as they may be amended from time to time.
- 1.3 Scope. - This policy applies to all employees of WVU Parkersburg Board of Governors. This includes all full-time, part-time, exempt, and non-exempt employees, except where otherwise required by law or a formal employment agreement.
- 1.4 Effective Date. - March 17, 2026
Replaces version dated April 4, 2008

Section 2. Policy

- 2.1. During a workday of six (6) or more hours, supervisors shall ensure employees receive at least the minimum break period required under W. Va. Code §21-3-10a. A break of twenty (20) minutes or less is considered compensable under federal law and must be recorded as paid time.
- 2.2. If the employee is under the age of eighteen (18), the supervisor shall require a meal break after five (5) continuous hours of work. The meal break must be at least thirty (30) minutes in duration. Supervisors must ensure strict compliance with all minor-labor requirements. Meal breaks for minors must be uninterrupted and duty-free.
- 2.3. Generally, there is not a requirement that supervisors allow employees to leave the premises or the work site for their meal break. However, supervisors shall not require or allow employees to take food or drink into areas where hazardous conditions or substances exist and in areas that are forward facing offices and inappropriate for customer service. In such situations, supervisors must require that meal breaks be taken elsewhere.
- 2.4. Compensation for Meal Breaks:
 - 2.4.1. Unpaid meal breaks must be at least thirty (30) minutes and must be uninterrupted. During an unpaid meal break, the employee must be fully relieved of all job duties, expectations, and work-related activities, including performing incidental or passive work tasks. Any break shorter than thirty (30) minutes must be treated as paid time.
 - 2.4.2. If an employee performs any work during a meal break, the entire break becomes compensable. Modern timekeeping systems allow for accurate recording; therefore, “de minimis” exceptions should not be applied.

Being “on-call” during a meal break does not automatically require compensation; however, if an employee’s freedom to use the time for their own purposes is significantly restricted, the break must be paid.

- 2.5. Supervisors are responsible for scheduling meal breaks in a manner that supports both operational needs and legal compliance. Supervisors may not discourage employees from taking required breaks. Any changes to a scheduled break must be approved in advance when possible.
- 2.6. Meal breaks should be scheduled at a reasonable point in the shift and should not be purposefully delayed or denied except under temporary, documented operational necessity.

Section 3. Responsibility for Implementation

- 3.1 The employee’s immediate supervisor is responsible for ensuring that the employee receives and takes meal breaks, and receives appropriate compensation, when applicable, in accordance with this policy. Supervisors must accurately verify and approve time records, ensure non-exempt employees take required breaks, and immediately correct or report any missed or interrupted breaks. Repeated violations may result in supervisory corrective action.

Section 4. Responsibility for Interpretation

- 4.1 The Human Resources Office is responsible for providing training, conducting periodic compliance reviews, and recommending corrective action when necessary to ensure adherence to federal and state wage-and-hour law.

Section 5. Compliance

- 5.1 Employees are expected to follow scheduled meal break procedures and report all work performed.
- 5.2 Supervisors are prohibited from directing, encouraging, or permitting employees to work through required meal breaks without proper compensation.
- 5.3 Violations of this policy, whether by an employee or supervisor, may result in personnel action and wage adjustments.

**WVU Parkersburg Board of Governors
Meeting of March 17, 2026**

ITEM: Policy Update to Board of Governors Policy C-09 “Academic Credit, Micro-Credential Pathways and Continuing Education Units”

RECOMMENDED RESOLUTION: Information Only

STAFF MEMBER: Dr. Torie Jackson, President

BACKGROUND:

No substantive comments were received. Policy is considered approved 30 days from the January 20, 2026 meeting of the WVU Parkersburg Board of Governors.

The proposed revisions to Policy C-09 modernize WVU Parkersburg’s framework for assigning academic credit while formally recognizing micro-credential pathways and the continued awarding of Continuing Education Units (CEUs). The updated policy aligns institutional practice with WVCTCS Series 22 and the federal credit-hour definition (34 CFR 600.2), ensuring compliance with accreditation and Title IV requirements. It clarifies institutional oversight for credit-hour assignment, acknowledges the role of noncredit workforce training and state-recognized micro-credentials, and establishes clear pathways for the evaluation and potential conversion of noncredit learning to academic credit. Outdated and nonessential financing language has been removed to refocus the policy on academic governance, credit integrity, and credential transparency.

This policy proposal will be submitted to the Chancellor of the WV Council for Community & Technical College System for final approval.

WVU Parkersburg Board of Governors

POLICY C-09

ACADEMIC CREDIT, MICRO-CREDENTIAL PATHWAYS, & CONTINUING EDUCATION UNITS

Section 1. General.

- 1.1. Scope. - This rule establishes institutional standards for academic credit, CEU's, and micro-credential pathways.
- 1.2. Authority. - [W. Va. Code §18B-2A-4](#); [WVCTCS Series 18](#); [34 CFR 600.2](#)
- 1.3. Effective Date. - March 17, 2026
Replaces version dated April 17, 2009

Section 2. Credit Hour Definition and Assignment

- 2.1. Federal and State Definition of a Credit Hour. - WVU Parkersburg adopts the federal definition of a credit hour as required by 34 CFR 600.2 and WVCTCS Series 18.
- 2.2. Assignment of Credit Hours. - The Curriculum Committee, academic leadership, and faculty ensure that all courses carry an appropriate number of credit hours based on instructional time, learning outcomes, and assessment.
- 2.3. Application of Credit Toward Academic Credentials. - Credit-bearing courses must apply to approved degree or certificate programs, general education requirements, or institutional requirements reviewed through the curriculum process.

Section 3. Micro-Credentials, Noncredit Instruction, and Pathways to Credit.

- 3.1 Noncredit Instruction and Micro-Credentials. - WVU Parkersburg may offer noncredit workforce training, micro-credentials, and professional development through approved instructional units.
- 3.2 Pathways to Credit. - Students completing noncredit learning may seek academic credit through PLA, portfolio review, credential evaluation, or state-recognized micro-credentials authorized for credit conversion.

Section 4. Continuing Education Units (CEUs).

- 4.1 General CEUs. - CEUs may be awarded for approved noncredit activities that meet documented learning outcomes. One CEU represents ten (10) contact hours.

- 4.2 Requirements. - Participants must complete at least 80% of instructional time and meet assessment or competency requirements.
- 4.3 Professional CEUs. - When CEUs are governed by state or national organizations, WVU Parkersburg will adhere to applicable standards required by the certifying body.
- 4.4 Recordkeeping. - WVU Parkersburg will maintain records for CEU-bearing activities in compliance with institutional, state, and accrediting requirements.

Section 5. Oversight and Compliance.

- 5.1 Institutional Oversight. - The Curriculum Committee and the EVPAA ensure compliance with federal credit-hour regulations and WVCTCS Series 18.
- 5.2 Periodic Review. - This policy will be reviewed regularly to ensure compliance with state, federal, and accreditation standards.

**WVU Parkersburg Board of Governors
Meeting of March 17, 2026**

ITEM: Policy Update to Board of Governors Policy F-60 “Tobacco and Smoke-Free Campus”

RECOMMENDED RESOLUTION: Information Only

STAFF MEMBER: Dr. Torie Jackson, President

BACKGROUND:

No substantive comments were received. Policy is considered approved 30 days from the January 20, 2026 meeting of the WVU Parkersburg Board of Governors.

The proposed revisions to Policy F-60 significantly modernize and expand the scope of the College’s tobacco- and smoke-free policy. Most notably, the revised policy broadens prohibited products beyond traditional tobacco to include electronic smoking devices, recreational vaping products, heated tobacco products (such as IQOS), cannabis or marijuana derivatives, and any future nicotine-delivery devices not approved by the FDA for cessation. The updated language also clarifies that the prohibition applies to all college-owned, leased, or operated property, including buildings, vehicles, sidewalks, parking areas, and green spaces, rather than focusing primarily on indoor spaces. In addition, the revised policy explicitly permits FDA-approved smoking-cessation products, adds language encouraging access to cessation and wellness resources, and strengthens enforcement provisions by referencing student and employee conduct processes as well as potential fines imposed by the Mid-Ohio Valley Health Department under the Clean Indoor Air Regulation.

Medical authorization for cannabis does not equal permission to use it at work or on campus. Our policy treats marijuana derivatives the same way we treat any substance that could impair safety or performance.

Overall, the changes shift the policy from a traditional smoking restriction to a comprehensive, forward-looking health and safety standard aligned with contemporary public-health practices and evolving nicotine technologies.

This policy proposal will be submitted to the Chancellor of the WV Council for Community & Technical College System for final approval.

WVU Parkersburg Board of Governors

**POLICY F-60
TOBACCO AND SMOKE-FREE CAMPUS**

Section 1: General

- 1.1 Scope. This policy supports tobacco- and smoke-free campuses at WVU Parkersburg in order to provide a safe and healthy environment for students, faculty, staff and visitors on all campuses.
- 1.2 Authority. [W. Va. Code §18B-1-6](#), [Mid-Ohio Valley Health Department Clean Indoor Air Regulation](#) (as amended).
- 1.3 Effective Date. March 17, 2026
Replaces version dated July 1, 2014

Section 2: Policy.

- 2.1 The use of all tobacco, smoking, and non-cessation nicotine-delivery products, are prohibited in all WVU Parkersburg owned, leased or operated property, buildings and vehicles. This includes, but is not limited to:
 - Combustible products, including tobacco, cannabis/marijuana products, and their derivatives (cigarettes, cigars, pipes, hookah, etc.)
 - Smokeless tobacco products (chewing tobacco, snuff, dip, dissolvable tobacco)
 - Electronic smoking devices, including recreational vaping devices (e-cigarettes, vape pens, e-hookah, JUUL-type devices, or any device that vaporizes or aerosolizes nicotine or other substances.
 - Heated tobacco products (IQOS or similar)
 - Any future nicotine- or other substance-delivery device not approved by the FDA for cessation.This applies to all buildings, grounds, parking areas, sidewalks, green spaces, and college-owned buildings and vehicles.

This policy does not prohibit the use of FDA-approved smoking cessation products, such as nicotine patches, gum, lozenges, inhalers, or nasal sprays.
- 2.2 "Tobacco-Free Campus" and "Smoke -Free Campus" signs shall be displayed in appropriate locations to remind employees, students, and visitors of this policy.
- 2.3 Resources and programs that support tobacco cessation and health education may be available to students and employees through campus wellness initiatives or external community partners.
- 2.4 Advertisements, promotions, or promotional giveaways for promoting tobacco, smoking or nicotine-delivery products are prohibited in college publications, facilities, digital media, or at college-sponsored events.
- 2.5 Individuals are expected to comply with this policy. Repeated or intentional violations may be addressed through applicable student or employee conduct processes. Fines may also be imposed by the Mid-Ohio Valley Health Department for violations under the [Clean Indoor Air Regulation](#).

**WVU Parkersburg Board of Governors
Meeting of March 17, 2026**

ITEM: Approval of FY 2026-2027 Tuition Rate

RECOMMENDED RESOLUTION: *Resolved*, that the WVU Parkersburg Board of Governors votes to approve increases in In-State tuition rates for the 2026-2027 academic year by 2.5%. We approve the submission of the following rates to the West Virginia Community & Technical College System for the 2026-2027 academic year.

STAFF MEMBER: Bradley Wilson, Chief Financial Officer

BACKGROUND:

In-State Rates	Associate Level	Baccalaureate Level
FY 25-26 Rate Per Hour	\$ 188.00	\$ 260.00
Percentage Increase	2.13%	2.69%
Increase Per Hour	\$ 4.00	\$ 7.00
FY 26-27 Rate Per Hour	\$ 192.00	\$ 267.00
Tuition Per Semester	\$ 2,304.00	\$ 3,204.00
Add Mandatory Fees (no change)	\$ 50.00	\$ 50.00
Total per semester FY 27	\$ 2,354.00	\$ 3,254.00
Total annual tuition FY 27	\$ 4,708.00	\$ 6,508.00

Out-of-State Rates	Associate Level	Baccalaureate Level
FY 25-26 Rate Per Hour	\$ 376.00	\$ 401.00
Percentage Increase	0.00%	0.00%
Increase Per Hour	\$ 0.00	\$ 0.00
FY 26-27 Rate Per Hour	\$ 376.00	\$ 401.00
Tuition Per Semester	\$ 4,512.00	\$ 4,812.00
Add Mandatory Fees (no change)	\$ 50.00	\$ 50.00
Total per semester FY 27	\$ 4,562.00	\$ 4,862.00
Total annual tuition FY 27	\$ 9,124.00	\$ 9,724.00

**WVU Parkersburg Board of Governors
Meeting of March 17, 2026**

ITEM: Approval of FY 2026-2027 Fees

RECOMMENDED RESOLUTION: *Resolved*, that the WVU Parkersburg Board of Governors approve the fees recommended for the 2026-2027 academic year.

STAFF MEMBER: Bradley Wilson, Chief Financial Officer

BACKGROUND:

The administration of WVU Parkersburg recommends the approval of the attached fee schedule for the FY 2026-2027 academic year. New fees requested for FY 2027 are as follows:

- Heavy Equipment Fee - \$125.00 per course - Fee to cover the costs of renting necessary equipment for instruction (AGRI 180 & 280).
- Emergency Medical Services Course Fee - \$100.00 per course – Fee to cover the costs of equipment, maintenance, and consumables necessary for operation of the program (all EMST courses).
- Integrated Marketing Communications Course Fee - \$30.00 per course – Fee to cover the costs of equipment, maintenance, and consumables necessary for operation of the program (all IMC & CMS courses).
- Youth Mental Health Trauma Course Fee - \$50.00 per course - Fee to cover the cost of mental health training (EDUC 253).

Below is a summary of requests for changes to existing fees:

- Art Fee - \$50.00 per course – Current existing fee removed from ART 111 & 213 due to changes in the prices of required supplies.
- Art Fee - \$150.00 per course – Current existing fee increased for ART 111 due to significant price increases in required supplies.
- Art Fee - \$300.00 per course – Current existing fee increased for ART 213 due to significant price increases in required supplies.
- Capstone Course Assessment Fee – Business - \$40.00 per course – Current existing fee increased from \$35.00 to \$40.00 to cover price increases in test prices.

- Co-Requisite Lab Fee - \$152.00 per course – Current existing fee added to MATH 211 to cover instructor cost of zero credit lab.
- Drafting 3D and Large-Scale Printing Fee – \$0.00 per course – Eliminated this fee due to suspension of Drafting program.
- Drug Testing Fee - \$50.00 per course - Current existing fee increased from \$45.00 to \$50.00 due to increased testing prices. Fee added to EMST 110, 116, 226, 236 to cover costs of mandatory testing, and removed from PTEC 101 and PCT 101 due to these courses not being offered.
- Education Database Fee - \$140.00 per course – Current existing fee increased from \$135.00 to \$140.00 due to increased license costs.
- Education Field Placement Fee - \$30.00 per credit hour - Current existing fee increased from \$25.00 to \$30.00 due to increased costs.
- Health Sciences Background Check Fee - \$50.00 per course - Current existing fee has been added to EMST 110 and RAD 101 to cover the cost of background checks and removed from PCT 101 because the course is no longer offered.
- HESI Exam Fee - \$51.00 per exam – Current existing fee increased from \$50.00 to \$51.00 due to increased testing prices.
- Late Registration Fee - \$25.00 per course – Elimination of fee due to different registration and payment deadlines.
- Nursing Lab Fee - \$300.00 course – Current existing fee increased from \$250.00 to \$300.00 to cover increased supply and maintenance costs.
- Nursing Testing Fee - \$260.00 per course – Current existing fee increased from \$240.00 to \$260.00 to cover increased testing prices.
- Online Physical Science Lab Kit Fee - \$100.00 per course – Current existing fee added to PSCI 111 to cover the costs of take-home lab kits. Also changing name from Online Geology Lab Kit to Online Physical Science Lab Kit to better relate to course names.
- Patient Care Tech Lab Fee - \$0.00 per course – Eliminated fee due to program no longer running on campus.
- Patient Care Tech Testing Fee - \$0.00 per course – Eliminated fee due to program no longer running on campus.

- Pharmacy Tech Lab Fee - \$0.00 per course - Eliminated fee due to program termination from our degree inventory.
- Pharmacy Tech Testing Fee - \$0.00 per course - Eliminated fee due to program termination from our degree inventory.
- Surgical Technology Lab Fee - \$350.00 per course – Current existing fee increased from \$255.00 to \$350.00 to cover increased supply and materials costs.
- Surgical Technology Student Membership Fee - \$0.00 per course – Eliminated fee due to discontinued use of specific membership.
- Surgical Technology Testing Fee - \$0.00 per course – Eliminated fee due to shift in program administration and other adjustments.

Except for the items listed above, all other fee levels remained the same as the prior year. The complete list of fees is attached below.

West Virginia University at Parkersburg Fee Schedule 2026-2027		
AGRI	Agri-Business Course Fee (per credit hour) All AGRI courses	50.00
AGRH	Heavy Equipment Fee (per credit hour) (AGRI 180, 280)	125.00
AGRL	Livestock Fee (per credit hour) AGRI 150	125.00
AMUS	Applied Music Fee (per course) (MUSI 171, 172, 173, 174, 175, 176, 177, 178, 179, 180, 181, 182, 182, 183, 184, 185, 186, 187, 188, 189, 190)	350.00
ARTF	Art Fee (per course) (ART 109, 111 , 112, 213 , 214, 251, 343, 351)	50.00
ARTF	Art Fee (per course) (ART 111)	150.00
ARTF	Art Fee (per course) (ART 213)	300.00
ARTF	Art Fee (per course) (ART 230, 231, 397)	75.00
ARTF	Art Fee (per course) (ART 240, 241, 242, 243, 244, 245, 340)	200.00
PORT	BOG/RBA Portfolio Evaluation Fee	300.00
POST	BOG/RBA & Prior Learning Assessment Posting Fee (per course)	50.00
GBUS	Business Program Fee (per course) (GBUS 101)	20.00
CAP2	CAPOT Examination Fee (per course) (ATPT 260)	85.00
CAPB	Capstone Course Assessment Fee - Business (per course) (GBUS 240, 295, 440)	40.00
CAPD	Capstone Course Assessment Fee - CDEV (per course) (CDEV 405)	35.00
CITC	Capstone Course Assessment Fee - CIT (per course) (CIT 260)	200.00
CAPC	Capstone Course Assessment Fee - CJ (per course) (CJ 291, 292, 460)	35.00
CSCF	Capstone Course Assessment Fee - Computer Science (per course) (CS 260, 460)	125.00
DRCF	Capstone Course Assessment Fee - Drafting (per course) (DRAF 260)	85.00
CIT	CIT Fee (per credit hour)	25.00
CJBC	CJ Background Check Fee	36.00
CJLF	CJ Lab Fee (per credit hour) (CJ 150, 321, 330, 331, 341, 355, 375, 380, 388, 410)	30.00

	College-Level Examination (CLEP) (per examination) (Plus \$80 directly to CLEP)	25.00
COMM	Communication Studies Mass Media Database Fee (per course) (COMM 111, 112, 281, 282, 283, 303, 304, 306, 308, 316, and 404)	30.00
COSF	Co-Op Education Assessment Fee (per credit hour)	25.00
NCLF	Co-Requisite Lab Fee (per hour) (MATH 120E, 125E, 126E, 211)	152.00
COSM	Cosmetology Course Fee (per course) All COSM courses	125.00
COSP	Cosmetology Program Kit Fee (per course) (COSM 101, 201, 202, 204)	500.00
CREX	Credit by Examination Fee (each examination)	25.00
	Diploma/Certificate Replacement Fee	25.00
DRAF	Drafting 3D and Large Scale Printing Fee (per course) (DRAF 112, 116)	35.00
DTF	Drug Testing Fee (NURS 134, 144, 174, 234, 235, 244, 260, ST 100, 110, 211, 212, PTEC 101, PCT-101, RT-RAD 101, 121, 131, 201, 221, EMST 110, 116, 226, 236)	50.00
CDEV	Early Childhood Development Program Fee (per course) (CDEV 105, 307)	21.00
EDUC	Education Database Fee (per course) (EDUC 100)	140.00
EDUY	YMH Trauma Course Fee (per course) (EDUC 253)	50.00
FIPL	Education Field Placement Fee (per credit hour) (EDUC 100, 200, 300, 301, 303, 304, 308, 310, 330, 350, 351, 387, 388, 389, 390, 412, 414, 415, SPED 312, 422)	30.00
EDUT	Education Test (PREPAC) Fee (per course) (CDEV 251)	20.00
EMSF	Emergency Medical Services Course Fee (per course) (All EMST courses)	100.00
ENGL	English Laboratory Fee (per course) (ENGL 101L, 102L, 107L)	35.00
HSBC	Health Sciences Background Check Fee (per course) (NURS 134, 173, 311, ST 100, PCT-101, RAD 101, EMST 110)	50.00
NURT	HESI Exam Fee	51.00
HPER	HPER - CPR Certification Fee (per course)	15.00
IMCF	IMC Course Fee (per course) (All IMC & CMS courses)	30.00
LREG	Late Registration Fee	25.00
LTPF	Late Tuition Payment Fee (per each payment deadline)	25.00
LSCF	Legal Studies Course Fee (per course) (LS 210, LS 220)	30.00
MATH	Mathematics Laboratory Fee (per course) (MATH 120E, 125E)	35.00
MDSP	MDS Senior Project Fee (per course) (MDS 491, 492)	450.00
MUSA	Music Advanced Course Fee (per course) (MUSI 390)	450.00
NURF	Nursing Fee (NURS 134, 144, 174, 234, 235, 244, 260)	200.00
NURL	Nursing Lab Fee (NURS 134, 144, 174, 234, 235, 244, 260)	300.00
NURS	Nursing Testing Fee (NURS 134, 144, 174, 234, 235, 244, 245, 260)	260.00
LKIT	Online Biology Lab Kit Fee	150.00
GKIT	Online Geology Lab Kit Fee (per course) (PSCI 111, 112)	100.00
PSFE	Parking & Safety Fee (per semester) (excludes online programs & Early College)	25.00
	Parking Permit Replacement	5.00
PCLF	Patient Care Tech Lab Fee (per course) (PCT-101, PCT-102)	70.00
PCTF	Patient Care Tech Testing Fee (per course) PCT-101	450.00
PCTF	Patient Care Tech Testing Fee (per course) PCT-102	389.00
PTEC	Pharmacy Tech Lab Fee (per course) (PTEC 101)	50.00
PTEC	Pharmacy Tech Testing Fee (per course) (PTEC 101)	30.00
PTEC	Pharmacy Tech Testing Fee (per course) (PTEC 121)	200.00
PLTF	Placement Testing Fee	10.00
EVAL	Prior Learning Assessment Evaluation	100.00

	Proctor Exam Fee	25.00
RADT	Radiology Technician Fee (per course) (All-RT RAD courses)	100.00
	Returned Check Service Fee	25.00
LABF	Science Lab Fee (per course)	50.00
SACT	Student Activity Fee (per semester) (excludes online programs & Early College)	25.00
	Student ID Card Replacement	10.00
STLF	Surgical Technology Lab Fee (per course) (ST 100, ST 110)	350.00
STSM	Surgical Technology Student Membership Fee (per course) (ST 100)	80.00
SURG	Surgical Technology Testing Fee (per course) (ST 100, 211)	115.00
SURG	Surgical Technology Testing Fee (per course) (ST 110)	280.00
SURG	Surgical Technology Testing Fee (per course) (ST 212)	50.00
TECH	Technical Program Fee (per course) (All ATPT, CMAT, ELEC, IDIT, IM, INDT, IST, MTEC courses)	150.00
TECF	Technology Fee (per credit hour) (excludes Early College & technical course)	25.00
	Transcript Fee (all requests)	10.00
WELD	Welding Course Fee (per course) (All WELD courses)	225.00

**WVU Parkersburg Board of Governors
Meeting of March 17, 2026**

ITEM: Approval of 2026-2027 Budget

RECOMMENDED RESOLUTION: *Resolved*, That the WVU Parkersburg Board of Governors approves a final budget for WVU Parkersburg for 2026-2027

STAFF MEMBER: Bradley Wilson, Chief Financial Officer

BACKGROUND:

WVU Parkersburg is statutorily required to submit operating and capital budgets that have been reviewed and approved by the WVU Parkersburg Board of Governors to the West Virginia Community and Technical College System. Therefore, the attached FY 27 operating budget for WVUP is presented for approval.

During the recently completed West Virginia legislative session, legislators discussed a state employee pay increase. The legislature approved appropriation increase provided WVU Parkersburg with a total cost of \$301,633. The WVU Parkersburg administration is proposing to utilize the increase to provide a \$1,300 increase per full-time employee hired before March 6, 2026, the date of approval of the FY 2027 State Budget Bill.

The total cost of the across-the-board salary increase is \$304,355, which can be covered nearly in full by the \$301,633 appropriation increase. The remaining balance is covered by the legislature also fully funding the funding formula for WV higher education.

The cost of this increase is built into the FY25 proposed budget. The increase as proposed can be supported by the institution. This employee wage increase helps align compensation with the hiring scale approved by the BOG in March 2024, and the staff evaluation process is being benchmarked to look at possibilities of performance-based salary increases in the future.

March 17, 2026

To: Board of Governors

RE: FY 27 Budget Development

Greetings Board Members,

Attached, please find copies of the FY 2027 budget for your review and approval. WVU Parkersburg is statutorily required to submit a budget to the West Virginia Community and Technical College System (WVCTCS) annually.

The budget preparation process began in November 2025 when budget worksheets were distributed to all budget managers. Budget managers were asked to submit a budget request that included all costs necessary to operate their programs and how each of their budget requests supports the five pillars of the WVUP FY 24 – 27 Strategic Plan.

Major Budget Points Explained:

Included in the FY 2027 budget is a request from the WVUP administration for Board approval to carry over unexpended reserve funds approved for various projects before 6/30/2026 totaling \$377,700 to the FY 2027 budget. Requests to utilize these reserve funds were approved in the prior fiscal year but remain unexpended because of delays at the state level. Approval of the carryover to FY 2027 will ensure that the college will have sufficient funding to meet its strategic objectives as we continue to improve our physical plant. If any of these funds are expended prior to 6/30/26, the carryover will be reduced by the same amount.

Appropriation Revenue – Appropriation revenue increases are due to a legislative pending appropriation increase of \$1,088,785. As of the day this is prepared, the budget bill has not been signed by the Governor. Any changes to this appropriation will be revised accordingly.

Grants Revenue – WVUP is submitting FY 27 budgets for twenty-five (25) active federal, state, and private non-financial aid grants totaling \$1,855,475. Any grants awarded in subsequent periods will be added to the approved budget.

Tuition Revenues – The tuition and fee revenues are based on projected/actual FY 2026 tuition collections. Because we are seeking a tuition rate increase for FY 27, there is an increase of tuition and fee revenue totaling \$822,996. The combination of current enrollment gains and the slight rate increase provide needed revenue to offset increases in many expenditure categories.

Other Revenues – Other revenue increases are due primarily to slight increases in auxiliary revenues collected from Ricky's Café and the Riverhawk Book & Supply Store. However, reimbursement from an educational partner makes up the bulk of the increase.

Faculty Salaries – Faculty salaries increase due to the launch of new programs (EMS, Cloud Computing), expanding programs (Nursing, Surgical Technology, Radiologic Technology) and the proposed salary increase.

Exempt and Nonexempt Staff – The FY 27 budget reflects a slight reallocation of positions to better align with current priorities. The increases are made up of the proposed salary increase.

Adjunct Faculty – The FY 27 budget reflects a slight decrease in adjunct faculty expenses due to the shifting enrollments and utilization of expanded full-time faculty and instructional specialist positions.

Payroll taxes, benefits, and employee insurance – Payroll taxes and most benefits changed in proportion to faculty and staff salary changes. Employee insurance has also been significantly increased to reflect the 3% premium increases to PEIA.

Awards & Scholarships – Decreases in this category are due to the expiration of grant funding that utilized monthly incentives to students.

Computer Supplies - Increases in these categories are the result of general inflationary price increases experienced in the current year paired with new software implementations.

Hospitality & Food – This category has been drastically decreased due to the reclassification of the food products for Ricky’s Café to Merchandise for Resale.

Merchandise for Resale – The reclassification of food products for Ricky’s Café and the inclusion of the financial aid transactions for the Riverhawk Bookstore require the \$680,300 increase to this line. Approximately \$500,000 is related to textbook transactions.

Utilities – Utility expenses have been adjusted to reflect operations of the ITC, as well as anticipated price hikes in current usage rates.

Training, Travel, & Fleet Expenses – The majority of the decreases in training and travel are due to the end of grant funding designated for faculty professional development.

Printing & Binding – A decrease in printing costs is due to the expiration of a significant grant-funded, statewide campaign in support of incumbent worker training.

Rent Expense – A recent lease agreement signed with the WVUP Foundation for space utilization at the ITC has driven this increase. The current Cosmetology location is also a rented space.

Student Activities – The increase in student activities cost is due to increased enrollments and a larger emphasis on student engagement and retention efforts.

Routine Maintenance Contracts and Repairs & Maintenance – These budgets have been decreased to reflect expiration of grant-funded warranties and reallocation of ITC expenses.

Professional, consultants, contract labor – This category is a catch-all for all non-employee-related payments to consultants and other contractual services. This category also includes salary reimbursements paid to Learn & Earn participating companies. The decreases relate directly to the expiration of several large grants which included large agreements with outside contractors.

Education Supplies – The decrease in educational supplies is due to several significant grants expiring for the Nursing and Agribusiness programs.

WVU Service Agreement – The transition from WVU’s administrative services has resulted in the decrease to this line. A small contingency fund has been allocated in case further transitional assistance is required.

Equipment – The decrease in equipment costs relates to the expense of new equipment for the Agribusiness, CIT/CS, and EMS programs occurring in the current year. These purchases were funded by grants.

As always, if you have questions, I will do my best to provide you with answers.

Bradley Wilson
Chief Financial Officer

West Virginia University at Parkersburg Board Approval Budget Report Year Ended June 30, 2027				
	FY 27 Preliminary Operating Budget	FY 27 Grant Budget	FY 27 Total Preliminary Budget	FY 26 Budget
Inflows:				
State Appropriations	12,810,316	-	12,810,316	11,721,531
Tuition & Fees, Net	11,361,875	-	11,361,875	10,538,879
Rental income	8,000	-	8,000	32,700
Workforce & Economic Development	350,000	-	350,000	325,000
Grant Revenues	-	1,855,475	1,855,475	5,527,306
Other Revenues	2,919,099	-	2,919,099	1,574,113
Debt Service	-	-	-	-
Total Inflows	27,449,290	1,855,475	29,304,765	29,719,529
Outflows:				
Faculty	4,931,199	278,968	5,210,167	4,483,830
Exempt staff	3,967,870	182,239	4,150,109	4,058,994
Nonexempt staff	4,455,074	94,831	4,549,905	4,477,896
Adjunct faculty	936,174	-	936,174	990,504
Student workers	425,740	-	425,740	439,530
Payroll taxes	1,090,452	42,613	1,133,065	1,064,479
Employee insurance	2,255,174	72,919	2,328,093	2,430,401
Retirement plan contributions	863,003	35,071	898,074	849,226
OPEB	191,185	8,315	199,500	195,720
Fringes	260,888	10,009	270,897	254,615
Advertising and promotion	604,946	28,073	633,019	661,623
Awards & Scholarships	-	117,900	117,900	294,442
Household supplies	81,535	-	81,535	87,535
Computer supplies	1,001,275	26,145	1,027,420	921,185
Hospitality & food products	104,600	6,000	110,600	277,845
Student activities	33,465	8,000	41,465	30,550
Insurance	183,156	-	183,156	174,434
Routine maint. contracts	127,994	-	127,994	183,335
Office expenses	46,419	-	46,419	53,350
Merchandise for Resale	755,300	-	755,300	75,000
Other general expenses	20,370	22,645	43,015	26,090
Postage & freight	35,950	-	35,950	30,850
Printing & binding	45,000	-	45,000	80,000
Rent expense	739,908	-	739,908	160,058
Education supplies	626,304	211,669	837,973	1,095,515
Telephone & cell phones	105,848	-	105,848	110,051
Training	155,925	-	155,925	153,225
Utilities	796,800	-	796,800	941,700
Bank fees	65,000	-	65,000	65,000
Fleet expenses	21,000	-	21,000	16,000
Travel	192,710	10,407	203,117	255,027
Professional, consultants, contract labor	968,515	411,750	1,380,265	2,531,204
Repairs & Maintenance	310,500	-	310,500	342,400
Library books & materials	91,000	-	91,000	92,000
Miscellaneous other expenses	4,560	27,203	31,763	56,880
Membership dues	85,075	-	85,075	69,980
Service agreement WVU	25,000	-	25,000	250,000
HERA Assessment	135,000	-	135,000	115,000
Equipment	210,876	260,718	471,594	804,155
Capital projects	498,500	-	498,500	519,900
Total outflows	27,449,290	1,855,475	29,304,765	29,719,529
Cash outflows over inflows	-	-	-	-
Contingency from Reserve Fund	377,700	-	377,700	-
Unfunded Balance Operating Budget	377,700	-	377,700	-

**WVU Parkersburg Board of Governors
Meeting of March 17, 2026**

ITEM: Approval of Board of Governors
Policy updating the policy for Board of
Governors meetings

RECOMMENDED RESOLUTION: *Resolved*, that the WVU Parkersburg Board of
Governors approve an update to the Board of
Governors policy A-37 “Board of Governors
Meetings”

STAFF MEMBER: Dr. Torie Jackson, President

BACKGROUND:

The current Policy A-37 for “Board of Governors Meetings” establishes the practices for meetings to include everything from minutes to voting to executive session guidelines. This policy was last updated in 2020.

The proposed revisions to Policy A-37 modernize the Board of Governors’ meeting procedures while maintaining full compliance with the West Virginia Open Governmental Proceedings Act. The updates clarify that Board members may participate in meetings by electronic means, establish that such participation counts toward quorum and voting, and ensure that the public’s right to observe open meetings is preserved when electronic participation occurs—without creating a requirement for remote public access. The remote board member must be able to be seen or heard in all aspects of the public discussion and voting. The date for the annual meeting is changed to be “once per fiscal year” with the intention that it will be in June, but not with the restriction of it always falling at that time. It also presents an explanation for off-site voting for those on an electronic method that is more in line with the practice of the institution, but still ensuring that the member participating electronically has an opportunity to vote and be heard. The revisions also strengthen and clarify the prohibition on proxy voting by explaining what is permitted when a Board member is present for only part of a meeting, including the requirement that a member must be present at the time of a vote in order to vote. Additional changes include consistent use of the institutional name “WVU Parkersburg,” correction of minor numbering issues, and technical updates to improve clarity and transparency while preserving the Board’s existing authority and practices.

A notice of proposed rulemaking will be issued proposing the revision of this policy in regards to “Board of Governors Meetings” policy. If no substantial comments are received during the 30-day comment period, this policy proposal will be considered approved following the comment period without further action by the Board of Governors. Upon approval by the Board of Governors, this policy proposal will be submitted to the Chancellor of the WV Council for Community & Technical College System for final approval.

POLICY A-37
BOARD OF GOVERNORS MEETINGS

Section 1. General

- 1.1 This policy governs the meetings of the ~~West Virginia University at WVU~~ Parkersburg Board of Governors.
- 1.2 Authority. West Virginia Code §§ ~~6-9A, 18B 1-6, 18B-2A-2, and~~ and other applicable provisions of state and federal law governing public bodies.
- 1.3 Effective Date. ~~July 28, 2020~~ March 17, 2026
~~(Replaces version dated July 28, 2020) (Replaces version dated June 2, 2006, as transferred from WVU Board of Governors on July 1, 2008)~~

Section 2: Meetings

- 2.1 Frequency
The ~~West Virginia University at WVU~~ Parkersburg Board of Governors (“Board”) shall meet in regular session not less than six times in each fiscal year. The schedule of meetings will be determined by the Chair in consultation with the Board.
- 2.2 Annual Meeting
The annual meeting shall be held ~~each year in June~~ once each fiscal year.
- 2.3 Notification and Access
The date, time, place and agenda of all regularly scheduled meetings and the date, time, place and purpose of all special meetings shall be announced in advance as prescribed by the Open Governmental Proceedings Act. Meetings of the Board shall be open to the public as provided by law.
- 2.4 Emergency Meetings
In the event of an emergency, the Chairperson may file an emergency meeting notice at any time prior to the meeting. The emergency meeting notice shall state the date, time, place and purpose of the meeting and the facts and circumstances of the emergency. The meeting shall be limited to the emergency agenda identified in the notice.
- 2.5 Meeting Location
Meetings will ordinarily be held on the Parkersburg campus of West Virginia University at Parkersburg, but may be held at such other places as the Board may determine.
- 2.6 Quorum
A majority of voting members currently serving (75) shall constitute a quorum to do business when all 9 voting seats are filled, but a smaller number may meet and adjourn to some other time or until a quorum is obtained. ~~Telephonic or other electronic means of attending the meeting shall qualify toward the quorum.~~

2.6.1 Electronic Participation

Members of the Board may participate in open meetings by telephone, video conference, or other electronic means, provided that such participation allows the member to hear the proceedings and be heard by other members in real time. A Board member participating electronically shall be considered present for purposes of quorum and voting.

When a Board member participates electronically in an open meeting, the meeting shall be conducted in a manner that allows members of the public physically present at the designated meeting location to contemporaneously see and hear all Board deliberations and votes.

Nothing in this policy shall be construed to require the Board to provide electronic or remote access to meetings for members of the public, except as may be required by law.

2.7 Parliamentary Procedure

The business at each meeting shall be conducted under general parliamentary rules set forth in *Robert's Rules of Order* as modified or interpreted by the Board.

2.8 Agendas

2.8.1 The agenda for every meeting of the Board shall be prepared by the Chair of the Board with the assistance of the President of the institution. Any member of the Board of Governors may present to any meeting of the Board any item for information or discussion whether or not the same is on the agenda of the meeting, but no final action shall be taken on an item that is not consistent with the agenda or purpose of the meeting.

2.9 Minutes

2.9.1 Minutes of each meeting of the Board shall be prepared, approved by the Board, and recorded permanently with the signatures of the Chair and Secretary.

2.9.2 Subject to the exceptions set forth under the Open Governmental Proceedings Act, minutes of all meetings shall be available to the public within a reasonable period of time after the meeting and shall include, at least, the following information:

- a. The date, time, and place of the meeting;
- b. The name of each member of the Board, present and absent;
- c. All motions, proposals, resolutions, orders and measures proposed, the name of the person proposing the same and their disposition; and
- d. The results of all votes and, upon the request of a member, pursuant to the rules of the Board for recording roll call votes, the vote of each member by name.

2.10 Voting

2.10.1 Manner of Voting

Votes on all matters coming before the Board or any of its committees shall be taken by voice vote, but a roll call vote shall be taken upon the request of a member for a roll call vote.

2.10.2 Off-Site Voting

When a Board member participates electronically, the member's vote shall be taken in a manner that clearly records the member's vote.

~~Whenever any member participates in a meeting of the Board by telephone or any other means when not physically present at the meeting location, such member(s) shall be~~

~~individually polled as to each vote of the Board.~~

- 2.10.3 Proxy Voting
No member may vote by proxy.

2.10.4 Participation and Voting When a Member Is Absent

A Board member must be physically or electronically present at the time a vote is taken in order to vote on that matter. A Board member who is present for a portion of a meeting may vote only on those matters considered while the member is present.

If a Board member leaves a meeting prior to the completion of all agenda items, the member may not cast votes on matters considered after departure, nor may the member delegate voting authority to another person or submit a vote in advance.

2.11 Executive Session

- 2.11.1 By vote of a majority of the members present at any meeting of the Board, and in accordance with the West Virginia Open Governmental Proceedings Act, portions of a meeting may be closed to the public.

- 2.11.2 No decision may be made in the executive session. No person not a member of the Board shall be in attendance at such executive session except at the direction of the members.

2.12 Protocol for Meetings of the Board of Governors

- 2.12.1 All those in attendance at meetings of the Board of Governors may be asked to identify themselves before addressing the Board or in appropriate circumstances upon entry to the meeting. Only members ~~of~~of the Board of Governors, the President, or those recognized by the Chair or by majority vote of the members present may address the Board.

- 2.12.2 If space is limited in the meeting room, those with business before the Board of Governors and the members of the press shall have priority over those who are visitors.

- ~~42.~~2.12.3 The Board may remove from the meeting any member of the public who is disrupting the meeting to the extent that orderly conduct of the meeting is compromised.

2.13 Appearances before the Board

- 2.13.1 Persons who desire to have an item placed on the Board's regular or special meeting agenda may submit a request in writing to the Chair or to the President of the institution. After consultation with the President, the Chair may either place the requested item on an upcoming agenda or reject it, notifying the person of the reasons for the decision; the Chair may also refer the item to a committee of the Board. Such a request may include a request to address the Board in relation to the proposed agenda item and shall be made in sufficient time to be considered prior to the issuance of the agenda.

- 2.13.2 At any meeting where the Board requests that persons who desire to address the Board register to address the body, persons may not be required to register more than fifteen (15) minutes prior to the time the scheduled meeting is to commence.

- 2.13.3 When deemed proper, a majority of the Board may waive these rules and hear any person on any subject, before either the committee of the whole or any committee of the Board.

**WVU Parkersburg Board of Governors
Meeting of March 17, 2026**

ITEM: Approval of Board of Governors
Policy updating the policy for ethics

RECOMMENDED RESOLUTION: *Resolved*, that the WVU Parkersburg Board of Governors approve an update to the Board of Governors policy B-17 “Ethics and Conflict of Interest”

STAFF MEMBER: Dr. Torie Jackson, President

BACKGROUND:

The current Policy B-17 for “Ethics” establishes the practices for ethical behavior in accordance with the West Virginia Governmental Ethics Act for all employees. We propose a name change to include “Ethics and Conflict of Interest.” This policy was last updated in 2003.

The proposed revisions to Policy B-17 update to modernize language, improve clarity, and align the policy with current state law, federal compliance expectations, and contemporary audit and accreditation standards, while preserving the original intent of the Ethics policy. The revisions clarify applicability to all employee categories, define key terms such as conflict of interest and outside activity, and require written documentation of approvals to ensure consistent and defensible decision-making. The policy also explicitly recognizes the institution’s authority to manage and mitigate conflicts through conditions such as disclosure or recusal, aligns solicitation and contracting provisions with the West Virginia Governmental Ethics Act, and updates all institutional references to WVU Parkersburg. No new restrictions or approval layers are created; the changes are intended to strengthen transparency, consistency, and compliance.

A notice of proposed rulemaking will be issued proposing the revision of this policy in regards to “Ethics and Conflict of Interest” policy. If no substantial comments are received during the 30-day comment period, this policy proposal will be considered approved following the comment period without further action by the Board of Governors. Upon approval by the Board of Governors, this policy proposal will be submitted to the Chancellor of the WV Council for Community & Technical College System for final approval.

POLICY B-17
ETHICS AND CONFLICT OF INTEREST

Section -1. General.

- 1.1. Scope. -- This rule implements guidelines in accordance with the West Virginia Governmental Ethics Act for all employees of WVU Parkersburg, including full-time, part-time, temporary, and grant-funded employees.
- 1.2. Authority. -- W. Va. Code §18B-1-6, §29A-3A-4, §6B-2-5 and other applicable provisions of state and federal law governing public bodies.
- 1.3. Effective Date. – ~~September 5, 2003~~March 17, 2026
(Transferred from WVU Board of Governors on July 1, 2008) (Replaces version dated September 5, 2003.
- 1.4. Preamble. -- In 1989, the West Virginia Legislature enacted the West Virginia Governmental Ethics Act, set out in Chapter 6B of the West Virginia State Code, declaring unlawful certain activities by public employees. Section 5(a), Article 2, of the Act prohibits a public employee from using his or her office or the prestige of that office, for private gain. Section 5(c), Article 2 prohibits solicitation of gifts that may confer pecuniary benefits upon the employee. Section 5(d), Article 2, prohibits an interest in the profits or benefits of a public contract which an employee has direct authority to enter into or over which he or she may have control.

The original version of the Ethics Act subjected all public employees, including higher education employees, to fines, sanction, and criminal prosecution for violation of the Ethics Act unless they obtained prior approval for the proposed activity from the West Virginia Ethics Commission. Many of the teaching, research, consulting and publication activities of higher education faculty and staff necessarily result in known and appropriate private benefits or gain which are customary and normal in higher education, but which were identified as potential violations of these provisions of the Ethics Act after its enactment.

In 1990, the Ethics Act was amended at Section 5(l), Article 2, to allow higher education employees who derive private benefits from teaching, research, consulting, or publication activities the option of seeking exemption from the above prohibitions from their employing institution instead of through the Ethics Commission.

Therefore, this rule is adopted to set forth an expeditious procedure for granting such approval of exemptions at the institutional level to faculty and staff members who seek to be relieved of certain statutorily imposed prohibitions of the West Virginia Governmental Ethics Act. Nothing in this rule shall be interpreted as restricting or prohibiting the otherwise lawful institutional or outside activities of faculty or staff consistent with their institutional duties and responsibilities or employment contracts, or as requiring the prior approval of such activities by the institution. Nor shall this rule be interpreted as restricting academic freedom, as defined by this Board in Policy B-2, or the constitutional rights of employees to free speech and association. However, this rule shall not be interpreted to require or grant institutional approval or sanction of faculty or staff activities that violate or conflict with their institutional duties or responsibilities, employment contract, federal or state law, the rules of this Board, or the ethical standards imposed by the West Virginia Governmental Ethics Act.

1.5 Definitions.

1.5.1 Conflict of Interest means any financial, personal, or professional interest that could reasonably be perceived to compromise an employee's judgment or objectivity.

1.5.2 Immediate Family shall have the same meaning as set forth in W. Va. Code §6B-2-5.

1.5.3 Outside Activity means any compensated or uncompensated professional activity conducted outside the scope of an employee's institutional duties.

Section -2. Approval of Activity.

- 2.1. Institutional approval of any activity pursuant to this rule shall be deemed to be a part of the employee's employment contract ~~with the Board.~~
- 2.2. Any institutional approval ~~granted pursuant to this rule~~ may be revoked upon reasonable notice ~~to the employee.~~
- 2.3. Approval authority rests with ~~for any activity under this rule may only be given by the institution's pPresident or the pPresident's designee or designees. Such delegation of authority by the president shall be in accordance with the needs of the institution but in no case shall such delegation be at an authority level lower than a departmental chair, director or other similar department supervisor.~~
- 2.4. Approvals ~~for any activity~~ may be granted on a case-by-case or categorical ~~basis, or, when such activities are common within an institution, a department of other category or grouping of employees, to all of an institution's employees or any subgrouping thereof.~~
- 2.5. The institution shall establish appropriate ~~procedures for the~~ review and approval of those employee activities covered by this rule.
- 2.6. Disclosures shall be treated as confidential personnel records to the extent required by this rule are personal in nature and shall be kept confidential, as permitted by law.

Section 3. Solicitation of Gifts.

- ~~3.1. Unless otherwise restricted by one's supervisor, employees shall be permitted to solicit gifts which directly benefit the Board or West Virginia University at Parkersburg. Solicitations on behalf of a particular department, on behalf of the institution's supporting foundation, or on behalf of an affiliated corporation, or center shall, for the purposes of this rule, be deemed to be a solicitation on behalf of or for the benefit of West Virginia University at Parkersburg.~~
- ~~3.2. Permissible solicitations shall include but not be limited to the following, even though the soliciting employee may work in a position which will be directly or indirectly supported thereby:~~
 - ~~3.2.1. Grants from governmental agencies, foundations, corporations, or individuals to an institution to support teaching, research, publication or service activities of the institution;~~
 - ~~3.2.2. Contracts with governmental agencies, foundations, corporations, or individuals to an institution to support teaching, research, publication or service activities of the institution;~~
 - ~~3.2.3. Donations from foundations, corporations, or individuals to an institution to support teaching, research, publication or service activities of the institution.~~

~~3.3. Support for teaching, research, publication and service activities shall include but not be limited to such normal and regular institutional needs as support for salaries; scholarships; capital improvements or repairs; and classroom, laboratory, athletic, medical, scientific and other similar equipment supplies.~~

3.1 Employees may solicit gifts that directly benefit WVU Parkersburg unless prohibited by law.

3.2 Permissible solicitations include grants, contracts, and donations.

3.3 No employee shall solicit or accept gifts for personal benefit except as permitted by law.

Section 4. Use of Public Office for Private Gain.

4.1. No solicitation or other activity permitted by this rule shall be deemed to be the inappropriate use of an employee's public office (position) or the prestige of that office for one's own private gain or that of another person.

4.2. When an employee in an institution governed by the ~~West Virginia University at WVU~~ Parkersburg Board of Governors uses his or her knowledge and personal prestige for private gain without the use of the employee's public office, or the prestige of the employee's public office, then there is no requirement to obtain an exemption under this ethics rule.

4.3. W. Va. Code §6B-2-5(l) gives institutions of public higher education limited authority to grant exemptions to their employees from the prohibitions in the State Ethics Act relating to the use of public office or the prestige of public office for private gain when the employee is using his or her field of expertise as an author, speaker, consultant or through other approved activities such as service as a board member for outside agencies or businesses. Therefore, when an employee in an institution governed by the ~~West Virginia University WVU Parkersburg~~ Board of Governors seeks to use his or her public office or the prestige of his or her public office for the employee's private gain or for the private gain of another person, the employee may seek from the appropriate institutional authority an exemption (as limited by the Ethics Act) from the prohibition against the use of public office or the prestige of public office for private gain.

4.4. The appropriate institutional authority may grant the employee an exemption to permit the employee to use the employee's public office, or the prestige of the employee's public office, to derive private benefit from the employee's field of expertise as an author, speaker, consultant, or through other approved activities such as service on the board of an outside agency or business.

~~4.5. In granting permission for an employee to engage in such outside activities which may be directly or indirectly associated with the employee's position with the institution, consideration should be given to the following:~~

~~4.5.1. Whether the employee brings to his/her position his/her own unique personal prestige which is based upon his/her own intelligence, education, experience, skills and abilities, or other personal gifts or traits;~~

~~4.5.2. Whether such activity is customary and usual within the field;~~

~~4.5.3. Whether the institution derives any benefit through prestige or otherwise from the activity;~~

~~4.5.4. Whether the institution expects or anticipates that the employee will gain financially from the activities which are not a part of the employee's required employment activities;~~

- ~~4.5.5. Whether the employee's activity will increase his/her personal or professional development or will lend service or benefit to the nation, state or community;~~
- ~~4.5.6. Whether the outside activity will create an overriding conflict with the employee's responsibility to the institution or will interfere with the satisfactory performance of the employee's institutional duties.~~
- ~~4.6. The disclosure by an employee of an employee's position, title, and work history with an institution under the West Virginia University at Parkersburg Board of Governor in the promotion of an employee's private activities shall be exempt from the prohibition against the use of prestige of public office for a private gain. However, in these cases the employee has the responsibility to make clear the fact that he or she is not representing the institution but is speaking as a private citizen.~~
- ~~4.7. An employee who obtains an exemption from the Ethics Act prohibitions under the procedure authorized in this rule shall not be deemed an agent of the institution when the employee is acting outside the scope of his or her other employment for his or her private benefit.~~
- ~~4.8. No exemption granted under this ethics rule shall be deemed to constitute a waiver by the institution of any lawful contractual provision in the employment contract of a full or part-time employee of the West Virginia University at Parkersburg Board of Governors.~~
- 4.5 Approval may include conditions to mitigate conflicts, including disclosure or recusal.
- 4.6 Employees must clearly state they do not represent WVU Parkersburg when acting privately.

Section 5. Interests in Public Contracts.

- ~~5.1. Employees shall disclose interests held by themselves or immediate family. Each employee shall be required to disclose any interest the employee or any member of the employee's immediate family may have in the profits or benefits of a contract which the employee may have direct authority to enter into or over which the employee may have control unless such interest is limited within the meaning of W. Va. Code §6B-2-5(d)(2).~~
- ~~5.2. Disclosure does not constitute approval; restrictions or recusal may be required. An institution may review any interest an employee or any member of the employee's family may have and determine what, if any, restrictions or limitation should be placed on the employee's activities.~~
- 5.3. Without limitation, the following represent examples of interests in public contracts which may be permitted:
- 5.3.1. The employee is the author and copyright owner of a leading textbook in the employee's teaching field and may wish to require the use of the textbook by his/her students;
 - 5.3.2. The employee is the inventor and patent owner of a scientific tool necessary for research in the employee's field;
 - 5.3.3. The employee is an expert in the region in a particular field and such consulting expertise is being sought by the institution or another governmental agency and the providing of such consulting services is not a part of the employee's duties to the institution.

Section 6. Additional Permissible Activity.

- 6.1. ~~Activities permitted by the Ethics Act shall not violate this policy. Unless otherwise prohibited by the West Virginia University at Parkersburg Board of Governors, no activity permitted under the West Virginia Ethics Act shall be deemed to be a violation of this rule.~~
- 6.2. ~~This policy does not supersede federal grant conflict-of-interest requirements. Unless otherwise prohibited or restricted by the West Virginia University at Parkersburg Board of Governors, no activity approved, permitted or exempted by the West Virginia Ethics Commission shall be deemed to be a violation of this rule.~~

Section 7. President.

- 7.1. ~~The Chair of the WVU Parkersburg Board of Governors shall review conflicts involving the President. The Chairman of the West Virginia University at Parkersburg Board of Governors shall have the authority to review and grant approval of those activities of the institutional president which may involve a conflict of interest pursuant to this rule.~~

**WVU Parkersburg Board of Governors
Meeting of March 17, 2026**

ITEM: Approval of Board of Governors
Policy updating the policy for employment of minors

RECOMMENDED RESOLUTION: *Resolved*, that the WVU Parkersburg Board of Governors approve an update to the Board of Governors policy B-49 “Employment of Minors”

STAFF MEMBER: Dr. Torie Jackson, President

BACKGROUND:

The current Policy B-49 for “Employment of Minors” ensures that WVU Parkersburg complies with all Federal and State laws and regulations regarding the employment of minors.” This policy was last updated in 2008.

The proposed revisions to Policy B-49 update and modernize the policy to ensure WVU Parkersburg complies with current federal and West Virginia child labor laws. The updated policy clarifies that individuals under the age of eighteen may only be employed with prior approval from the Human Resources Department and establishes a formal review process to evaluate proposed job duties, work schedules, and required documentation to ensure compliance with applicable legal restrictions. The revisions also clearly assign responsibility to supervisors for ensuring that minors are not assigned prohibited duties and that work schedules remain within legal limits. Additionally, the policy strengthens institutional oversight by designating the Director of Human Resources as responsible for approving employment of minors and advising the institution on applicable federal and state regulations. Overall, these updates provide clearer procedures, improved compliance safeguards, and stronger accountability when employing individuals under eighteen years of age.

A notice of proposed rulemaking will be issued proposing the revision of this policy in regards to “Employment of Minors” policy. If no substantial comments are received during the 30-day comment period, this policy proposal will be considered approved following the comment period without further action by the Board of Governors. Upon approval by the Board of Governors, this policy proposal will be submitted to the Chancellor of the WV Council for Community & Technical College System for final approval.

**POLICY B-49
EMPLOYMENT OF MINORS**

Section 1. General

- 1.1 Purpose. - To ensure that ~~West Virginia University at WVU~~ Parkersburg complies with all Federal and State laws and regulations regarding the employment of minors.
- 1.2 Authority. – ~~29 USCS §212; 29 CFR §§ 570, 575, 579; W. Va. Code §§ 21-6 et seq.; 42 WVCSR 9-29 U.S.C. § 212; 29 C.F.R. § 570, 575, 579; West Virginia Code §§ 21-6 et seq.~~
- 1.3 Scope. – ~~This policy applies to all current and prospective employees of the West Virginia University at Parkersburg Board of Governors. This policy applies to all prospective employees under the age of 18 and to all employees involved in hiring, supervising, scheduling, or assigning work to minors.~~
- 1.4 Effective Date. – ~~April 4, 2008; March 17, 2026~~
(Transferred from WVU Board of Governors on July 1, 2008)
(Replaces version dated – April 4, 2008)
- ~~1.5 Revision History. – This is the first employment of minors policy implemented by the West Virginia University at Parkersburg Board of Governors.~~

Section 2. Policy

- 2.1. Employment with ~~West Virginia University at WVU~~ Parkersburg is available to any qualified person who has reached eighteen (18) years of age.
- ~~2.2.~~ Employment of any person who is under eighteen (18) years of age is restricted. Prior to extending an offer to a prospective employee under eighteen (18) years of age, all hiring supervisors must contact the Human Resources Department in order to receive approval to proceed with the hire.
- ~~2.3.~~ ~~2.3~~ Prior to employing any person under eighteen (18) years of age, the Human Resources Department shall review the proposed job duties and work schedule and verify required documentation to ensure compliance with all applicable federal and state child labor laws, including restrictions on hours and prohibited hazardous duties. Positions involving agricultural operations, welding, power-driven machinery, industrial equipment, or similar hazardous environments require additional review and may be prohibited for minors under applicable law.
- ~~2.2-2.4.~~ ~~2.4~~ Supervisors shall ensure that minors are not assigned duties prohibited by federal or state law and shall ensure work schedules remain compliant with applicable restrictions.

Section 3. Responsibility for Implementation

- 3.1 Supervisors are ultimately responsible for adhering to the conditions of employing a minor, as outlined and communicated during the approval process.

3.2 The Director of Human Resources will advise on the application of all Federal and State laws related to the employment of minors, and it is responsible for providing final approval to hire a person under eighteen (18) years of age. Approval shall include review of the proposed job duties, work schedule, and required documentation to ensure compliance with federal and state child labor restrictions.

Section 4. Responsibility for Interpretation

4.1 Responsibility for interpretation of this policy rests with the Executive Director of Human Resources and Compliance.

**WVU Parkersburg Board of Governors
Meeting of March 17, 2026**

ITEM: Approval of one new program:
Associate of Applied Science Cloud Computing

RECOMMENDED RESOLUTION: *Resolved*, That the WVU Parkersburg Board of Governors approves the following program:
Associate of Applied Science Cloud Computing

STAFF MEMBER: Dr. David Lancaster, Executive Vice President
for Academic Affairs

BACKGROUND:

The Associate of Applied Science in Cloud Computing (AAS CC) gives students a foundation in cloud computing and provides academic as well as hands-on coursework in cloud infrastructure, computer systems and networking, application programming and web design, cloud data services, and deploying enterprise software to the cloud. This program will provide students a clear transition to employment in the field of cloud computing.

WVUP offers students the opportunity to gain work experience while completing their associate in Cloud Computing through a state-funded program called Learn and Earn. The Learn and Earn program creates partnerships between industry and community and technical colleges by allowing students hands-on learning experience, and employers to train ideal future employees.

This program will meet a large growth need in the region, state, and country for cloud computing professionals. Gartner predicts a total industry spending of \$675.4 billion dollars in 2024, which represents a 20% growth from 2023. This degree will leverage existing IT and Computer Science curriculum along with the Amazon Web Services academy curriculum, which provides state of the art academic materials and hands-on labs for students in the largest global cloud platform.

AAS Cloud Computing

Semester 1	
CLD 101 – Cloud Foundations	1
CLD 105 – Intro to Cloud Computing 1	4
CLD 110 – Data Center Technician *	3
CLD 111 – Engineering Operations Technician	2
~ MATH 126 OR MATH 125 Coll. Algebra or Tech Math	3 or 4
CIT 130 Principles of Info. Sys.	3
Total: 16 CR	

Semester 2	
CLD 106 – Intro to Cloud Computing 2	4
~ ENGL 101	3
CIT 105 Intro to Networking	5
CIT 240 Intro to Linux	3
Total: 15 CR	

Semester 3	
~ Lab Science ILO (PHYS 101 recommended)	4
~ People and Their Worlds ILO	3
~ Human Communication ILO	3
CLD 201 – Cloud Security Foundations	2
CS 121 Intro to Programming	4
Total: 16 CR	

Semester 4	
CS 129 Intro to Web Design	3
CLD 205 – Cloud Operations	3
CLD 206 – Cloud Developing	3
CLD 260 – Cloud Architecture Capstone	4
Total: 13 CR	

Total 60

**WVU Parkersburg Board of Governors
Meeting of March 17, 2026**

ITEM: Terminate the Associate of Applied Science Drafting program

RECOMMENDED RESOLUTION: *Resolved*, That the WVU Parkersburg Board of Governors approves the termination of the AAS Drafting program

STAFF MEMBER: Dr. David Lancaster
Executive Vice President for Academic Affairs

BACKGROUND:

The AAS Drafting program has been on hiatus and not admitting new students since January 2024. At that time, it was determined there were not enough students interested to offer all of the required courses. As a result of this status, the recommendation is to discontinue the program.

**WVU Parkersburg Board of Governors
Meeting of March 17, 2026**

ITEM: Five-Year Program Reviews 2025-2026

RECOMMENDED RESOLUTION: Resolved, that the WVU Parkersburg Board of Governors approves the recommendations of the Continuous Improvement Committee regarding program reviews for 2025-2026

STAFF MEMBER: Dr. David Lancaster
Executive Vice President for Academic Affairs

BACKGROUND:

As a requirement of Title 135, Series 10 of the West Virginia Council for Community and Technical College Education, Policy Regarding Program Review, the Continuous Improvement Committee, as a standing committee for West Virginia University at Parkersburg has conducted an internal review of four programs based on strict criteria. The possible recommendations fall into six categories for the programs under review:

1. Continuation of the program without specific action;
2. Continuation of the program with specific action;
3. Continuation of the program at a reduced level;
4. Identification of the program for future development;
5. Development of a cooperative program with another institution; or
6. Discontinuation of the program.

The recommendations are as follows:

CONTINUATION WITHOUT SPECIFIC ACTION:

Reliability and Maintenance Technology - Associate of Applied Science should be continued at the current level of activity with no specific action. The next five-year review is due in 2030-2031.

CONTINUATION WITH SPECIFIC ACTION:

Chemical and Polymer Operator Technology – Certificate of Applied Science should continue at the current level with specific actions. This program underwent significant curriculum revisions and program assessment improvements to align with the new Associate of Applied Science in Production Technology. The Continuous Improvement Committee requests the program focus on the progress in implementing the new curriculum and provide additional program assessment data for these revisions in the next annual program review. The next five-year review is due in 2030-2031.

Digital Media Production - Certificate of Applied Science should be continued at the current level with specific actions. The redesigned curriculum aligns with

industry standards and creates a more flexible, marketable degree. While changes have been implemented and a program assessment plan is in place, the Continuous Improvement Committee requests the program provide the following in their next annual program review: a formal action plan with specific, measurable steps to ensure goal implementation and detailed assessment findings with a discussion of their use in informing program improvements. The next five-year review is due in 2030-2031.

Digital Media Production - Associate of Applied Science should be continued at the current level with specific actions. The redesigned curriculum aligns with industry standards and creates a more flexible, marketable degree. While changes have been implemented and a program assessment plan is in place, the Continuous Improvement Committee requests the program provide the following in their next annual program review: a formal action plan with specific, measurable steps to ensure goal implementation and detailed assessment findings with a discussion of their use in informing program improvements. The next five-year review is due in 2030-2031.