

**Title: #IV-2. Selection of Bernard P. McDonough Outstanding Faculty Member of the Year**

**Date: December 30, 2025** (Replaces version dated November 8, 2023)

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A Bernard P. McDonough Outstanding Faculty Member of the Year shall be selected annually through a structured nomination and review process coordinated by a committee appointed and convened by the Dean for Academic Affairs. The composition of the committee will be as follows:

- Dean for Academic Affairs
- One Division Dean
- Chair, Faculty Senate or designee
- President, Student Government or designee
- One past Outstanding Faculty of the Year (chosen by the Dean for Academic Affairs)
- Chair, Staff Council or designee

**Nomination Process:**

Nominations may be submitted by any person or group within the college or by college alumni. All nominations must include a narrative detailing the nominee's credentials and contributions, including service to students, service to the institution and community, and professional activities and growth.

Each academic division will be encouraged to submit as many nominations as possible. From the total nominations received, the committee must identify and forward **four** final nominees, **one from each academic division**, to the Executive Vice President for Academic Affairs and the Vice President for Institutional Advancement.

**Selection Process:**

The Executive Vice President for Academic Affairs and the Vice President for Institutional Advancement will review the four nominations and jointly select **two finalists**. These two names will be forwarded to the President, who will make the final selection of the Outstanding Faculty Member of the Year.

**Timeline:**

- All nominations must be received by the committee in accordance with the communicated deadline.

- The committee must forward **four division-based nominations** to the Executive Vice President for Academic Affairs and the Vice President for Institutional Advancement **by April 6**.
- The two finalists must be submitted to the President **by April 20**.
- The President's final selection will remain confidential until the announcement at the May Commencement Ceremony.

The recipient will receive a \$1,000 stipend.

**Responsible Administrator: Executive Vice President for Academic Affairs,  
304-424-8242**