Title: **#V-15. Maximum Course Load**

Date: **April 11, 2024** (replaces version dated August 17, 2009)

Normal Load - Full-Time Students

A person who registers for 12 credit hours in any one semester, is classified as a full-time student. However, students are advised that it is not possible to complete any associate degree program by registering for only 12 hours of credit per semester over a two-year period.

A person who seeks to complete an associate degree program in two calendar years, should normally plan to register for an average of 15 - 17 credit hours in each of four semesters. In many instances, additional registration during summer sessions may be required.

Limitations on Registration

Probation. Students placed on academic probation, are held to a maximum course load of 13 hours per semester.

Outside Commitments. Students and their academic advisers should take outside employment, family commitments, etc., into consideration when arranging any class schedule.

Overload

Students wishing to register for more than 18 hours in one fall and spring semester*, must submit an approved overload form to the Records Office at the time of registration. Forms must be approved by the dean and the Vice President for Academic Affairs. The following restrictions apply:

1.   Overloads will not be approved prior to a student's having completed 12 semester hours of college credit.

2.   A student must maintain a cumulative grade-point average of 3.25, or higher, to be approved for overload.

3.   No requests for an overload in excess of 21 credit hours per semester (or 15 total credit hours for summer) will be granted without approval of the Vice President for Academic Affairs.

(12 hours in summer)

Responsible Administrator: Vice President for Academic Affairs, 304-424-8242