

Title: #IV-5. Emeritus Status

Date: April 8, 2024 (Replaces version dated January 31, 2017)

Pursuant to [Policy B-38](#), any faculty member, upon retiring from a full-time position at the college and upon distinguished service to the institution may be named a member of the college's emeritus faculty at the time of retirement. Similarly, any member of the college's professional staff or administration, upon retiring from that position, may be named to emeritus status.

Conditions. Emeritus status may be awarded to faculty retirees who have served as full-time faculty at West Virginia University Parkersburg for at least ten years. Professional staff and administrative retirees may be considered for emeritus status if they have served the college for at least a similar number of years.

Process. Nominations for emeritus status for retiring faculty may come from faculty colleagues, directed through the appropriate divisional structure to the division dean. Nominations shall be forwarded to the Vice President for Academic Affairs who will secure endorsements from the Academic Affairs Council and/or the Faculty Senate before forwarding nominations to the President for final approval. Nominations for emeritus status for retiring professional or administrative staff may come from colleagues, directed through college governance structure to the appropriate vice president, as applicable. The vice president shall secure endorsements from others as appropriate (i.e., Academic Affairs Council, Faculty Senate, Staff Council) before forwarding the nomination to the President for final approval. Nomination forms are housed in the Academic Affairs office.

Rank. A faculty member granted emeritus status shall retire at the same rank that was held during the final years of appointment (i.e., Professor Emeritus, Associate Professor Emeritus, etc.). Professional and administrative staff who are granted emeritus status shall retain the same title they held during the final years of their service to the institution (i.e., Librarian Emeritus, Counselor Emeritus).

Emeritus faculty members and administrators have library privileges; they have the same access to the institution and to activities taking place at the institution as other faculty members and administrators; and they enjoy privileges designated by their departments and the college, which may include continued access to email.

Responsible Administrator: President, 304-424-8200