

EMPLOYEE OF THE MONTH NOMINATION FORM

Employees of the month will be selected using the following criteria:

- **Recognize outstanding employees who show exemplary individual achievement, contribution, and performance in their jobs and other related duties beyond their own offices.**
- **Acknowledge those whose efforts have inspired and supported the performance and achievement of others.**
- **Demonstrates a positive attitude toward work responsibilities, co-workers, and customers, and services as a role model for others.**
- **Commitment to quality in carrying out job responsibilities, and is an asset to WVU Parkersburg.**
- **A willingness to exercise servant leadership, take initiative, and accept and carry out additional responsibilities beyond the regular job assignments for the good of the campus community as a whole.**

Please complete the nomination form below and send completed form to cyndi.dotson@wvup.edu

Name of employee:

Department:

Nominated by:

Provide recommendation using criteria listed above:

FOR USE BY CLASSIFIED STAFF COUNCIL E.O.M:

Remove from EOM Folder on: