



Title: #IV-2. Selection of Bernard P. McDonough Outstanding Faculty Member of the Year

Date: November 8, 2023 (Replaces version dated January 9, 2020)

A Bernard P. McDonough Outstanding Faculty Member of the Year shall be selected annually by a committee appointed and convened by the Vice President for Academic Affairs. The composition of the committee will be as follows:

- Vice President for Academic Affairs or designee (chair of the committee)
- One Division Dean
- Chair, Faculty Senate or designee
- President, Student Government or designee
- One past Outstanding Faculty of the Year (chosen by the Vice President for Academic Affairs)
- Chair, Staff Council or designee

The committee shall set deadlines for receipt of nominations and determine any operating processes that are needed and are not in conflict with the following guidelines.

Candidates may be nominated by any person or group of persons in the college, or by college alumni. All nominations must be accompanied by a one-page narrative detailing the credentials and contributions of the nominee, and explaining why the nomination was made. The nomination will reflect contributions in the areas of service to students, service to the institution and community, and professional activities and growth of the candidate. All nominations will be forwarded to the chair of the selection committee. The committee will communicate the nomination process and deadline to the college community.

The committee shall finalize its selection and notify the President by April 20. The selection will remain confidential until the award is announced at the May Commencement Ceremony. The Bernard P. McDonough Outstanding Faculty Member of the Year award will be accompanied by a \$1,000 stipend.

Responsible Administrator: Vice President for Academic Affairs, 304-424-8242