

Faculty Senate Meeting

January 25, 2024

Room 1321, 4:00 PM

Call to Order: – Holly Martin

Roll Call:

Holly Martin (Chair)	Doug Rhodes (Vice-Chair)	Lauri Reidmiller (Secretary)
Lee Brown	Jami Casenelli	Joyce Stover
Craig Griffin	Melanie Matheny	Amy Strong
Andrew Walker (BOG rep)		

Approval of minutes from January 12, 2024 Senate Meeting.

Updates:

- A. BOG update-** Andrew Walker
 - a. eCampus Bookstore
 - b. Policy C-41, Program Approval and Termination is out for comment
 - c. Next BOG meeting will be the third week of March
 - d. Contact Andrew if you have anything to share with the board

- B. ACF Representative-** Joel Farkas
 - a. No report

Old Business:

- A. Number of Senators per division**
 - a. No feedback yet
 - b. See Attached Document 1

- B. Proposed Process to apply for multi-year term appointments for term faculty**
 - a. Contributions in each major component (may need adjusted to new evaluation form)
 - b. Showcase contributions on annual evaluation form
 - c. Use of Student Evaluation and how contributions support the WVUP mission
 - d. Division and institutional needs
 - e. Budget considerations

- f. Documentation required for the following:
 - Recruiting
 - Student engagement
 - Work on programs (adding/removing/modifying programs)
 - Participation in committees
- g. Recommendation from Dean
- h. Approval from VPAA
- i. Approval from President
- j. See Attached Document 2

Discussion/Comments:

- How does this affect faculty who do not have a program? General Ed faculty?
- How is student engagement defined? Clubs? Tutoring?
- Why aren't more offered? They promote positive morale.
- They don't really hurt the university.
- They include a clause that they are contingent on budget and needs.
- Concerns about recruitment brought up for those who do not have programs.

C. Proposed Process to apply for open tenure positions

- a. Full-time faculty for 7 or more years
- b. Rank of Associate or Full Professor
- c. Significant contribution in all areas of the annual review for multiple years
- d. Division and institutional needs and considerations
- e. Budget considerations
- f. Additional requirements
- g. Recommendation from Dean
- h. Approval from VPAA
- i. Approval from President
- j. See Attached Document 3

Discussion/Comments:

- The Answer book includes a Faculty-wide Tenure committee, do we want to keep it?
- 3 out of 11 full time tenured faculty are administrators

D. Annual evaluation process

- a. Three new Proposed Components: Teaching, Organizational Effectiveness, Professional Activities
- b. Community Service exceeds expectations

Discussion/Comments:

- What is organizational effectiveness?
- Are all three components weighed equally?

E. Stipend/release form for additional or unusual work assignments

- a. No funding currently available
- b. Proposed form
- c. See Attached Document 4

New Items:

A. HLC update

- a. Sessions to help faculty prepare for the HLC visit on March 4 and 5, 2024.
- b. First session was held on January 24, 2024
- c. More sessions will be offered

B. Senate elections April 2024

- a. Election April 1-15
- b. Every division has 2 positions
- c. Chair of senate will be elected during the April Senate meeting

Next Meeting

- a. Thursday, February 22, 2024 – 4:00 pm – Room 1321

Adjournment- Holly Martin

Submitted: Lauri Reidmiller
Secretary of Senate

Attachments

Document 1: Number of Senators per Division

Article II, Section 2.

- Original text.

"Each academic division shall have two representatives as Senators, All Senators shall be elected pursuant to Article III of this constitution. All Senators enumerated in this section shall have a vote on all matters that come before the Faculty Senate."

- Section 2. proposed revision

"Each academic division shall have a number of representatives based on their number of full-time faculty. Divisions with 17 or fewer faculty shall have two representatives as

Senators. Divisions with 18 or more faculty shall have one senator for every seven full-time faculty, at the time of the election, rounding to the nearest whole number. All Senators shall be elected pursuant to Article III of this constitution. All Senators enumerated in this section shall have a vote on all matters that come before the Faculty Senate."

JCC Proposal Change

- Regarding the JCC rep, we propose that the full faculty vote to adopt the addition below. There is currently no mention of the JCC rep in the bylaws, but it has been our practice for many years.

Section 6. Proposed addition "The faculty senate may appoint one Jackson County Center representative as a Senator. This representative must be a full-time faculty member teaching at the Jackson County Center, who meets the qualifications for the office and shall be appointed by majority vote of the faculty senate. The term of office shall be from the time of appointment until June 30 of the next even-numbered year. This senator shall be an ex officio voting member of the Faculty Senate."

Document 2: Multi-Year Term

Multiyear Appointment Considerations

- Contributions in each major component (may need adjusted to new evaluation form)
 - Showcase contributions on annual evaluation form
 - Use of Student Evaluation and how contributions support the WVUP mission
- Division and institutional needs
- Budget considerations
- *Documentation required for the following:*
- Recruiting
- Student engagement
- Work on programs (adding/removing/modifying programs)
- Participation in committees
- Additional requirements
 - Fill out a form (doesn't exist yet)
 - Recommendation from Dean
 - Approval from VPAA
 - Approval from President

Document 3: Tenure

Consideration for tenure process – moving term faculty to open tenure spots

- Contributions in each major component (may need adjusted to new evaluation form)
 - Showcase contributions on annual evaluation form
 - Use of Student Evaluation and how contributions support the WVUP mission

- Division and institutional needs
- Budget considerations
- *Documentation required for the following:*
- Recruiting
- Student engagement
- Work on programs (adding/removing/modifying programs)
- Participation in committees
- Additional requirements
 - Fill out a form (doesn't exist yet)
 - Recommendation from Dean
 - Approval from VPAA
 - Approval from President

Document 4: Stipend Form

Name: _____

Department: _____

Please indicate the semester for which you are applying for a curriculum and assessment stipend.

Semester: _____

Please select your role(s). Check all that apply.

- Faculty
- Program Coordinator
- Dean
- Other: _____

In what area(s) would your work address if you received a curriculum and assessment stipend? Check all that apply.

- Curriculum
- Assessment
- Accessibility
- Other: _____

Please attach an explanation of the work that you would undertake that includes the following:

- A summary of your major goals
- An estimate of the number of hours needed to complete the stated goals
- A detailed description of the work that you would undertake with deadlines of when you would complete each item
- An explanation of how this work would benefit the institution