

EARLY COLLEGE CONTRACT FOR PARTICIPATION

Welcome to West Virginia University at Parkersburg! We are excited that you have decided to participate in our Early College Program. Please carefully read the following contract with your parent/guardian, and sign to confirm that you understand and agree to the following terms and conditions.

Any missing parent or student signature will result in no registration.

As a student at WVU Parkersburg, I understand that:

1. I am choosing to complete college-level course content. I agree to act appropriately, recognizing that college-level courses contain adult-oriented materials.
2. The college includes students of all ages and backgrounds.
3. All college policies pertain to me, including regular access my WVU Parkersburg student accounts, and no exceptions will be made for me due to my age. The WVU Parkersburg Student Handbook is available online at www.wvup.edu/current-students/student-resources/student-handbook.
4. I must meet the attendance requirements of WVU Parkersburg and it is my responsibility to contact my instructor and high school counselor about issues regarding my attendance, grades or other matters. Attendance, midterm grades and final grades will be shared with my high school and the college.
5. I am subject to the college's policies regarding grades, academic standing, Code of Student Conduct, and Student Academic Rights and Responsibilities. A summary of the college's academic and student policies are available online at www.wvup.edu/about/board-of-governors/policy/d-students.
6. I understand my high school counselor or instructor **cannot** withdraw me from a college course. Any additions or changes to my courses must go through the college. For withdrawals, I understand I must submit an electronic Withdrawal Request and monitor my WVU Parkersburg email account to complete the process.
7. The grades that I earn in my college courses will be a part of my college transcript that will stay with me throughout my college career. I understand these grades impact my future financial aid eligibility.
8. If I am taking this course for dual credit, I understand my high school GPA may be affected by my college grades, thus affecting my high school graduation rank and status.
9. I have the ability to seek support for my college courses from a variety of academic and student support resources through the college, including free tutorial assistance. Upon request, WVU Parkersburg will provide appropriate guidance to assist with transitioning to college courses and academic life.
10. Parents/guardians need a student's permission to access their college file. The Family Education Rights and Privacy Act (FERPA) is a federal law that describes how schools and colleges keep and/or distribute student information and records. Part of the law covers students under 18 and enrolled in public schools. The act was created to safeguard student privacy. For more information on FERPA, visit <https://www2.ed.gov/policy/gen/guid/fpco/ferpa/index.html>.

Circle Only One: Fall Spring Year: 20_____

CRN	Course (Subject & Number)

PARENT/GUARDIAN CERTIFICATION

As the parent/guardian indicated below, I have read and agree to the terms and conditions stated on this form. I understand that I am responsible for all charges incurred by my student registering and that failure to pay my account in full will prevent my student from registering for a subsequent semester and/or obtaining a transcript. I grant WVU Parkersburg permission to release grades and attendance records of the student to the county school system, and permission to the county school system to release the social security number of the student to WVU Parkersburg for record-keeping purposes only.

Parent/Guardian Signature

Parent/Guardian Name (Printed) and Date

STUDENT CERTIFICATION

As the student indicated below, I have read and agree to the terms and conditions stated on this form. I understand that I am responsible for all charges incurred by registering and that failure to pay my account in full will prevent me from registering for a subsequent semester and/or obtaining a transcript. I grant WVU Parkersburg permission to release my grades and attendance records to the county school system, and permission to the county school system to release my social security number to WVU Parkersburg for record-keeping purposes only.

High School Name

Anticipated Graduation Month and Year

Social Security Number

Date of Birth

WVU Parkersburg ID Number

Student Signature

Student Name (Printed) and Date

COUNSELOR CERTIFICATION

Student's High School GPA

Counselor Signature

Counselor Name (Printed) and Date

Return form to Early College, or email to mabers@wvup.edu.