



**Office of the Registrar**  
**Revocation of FERPA Waiver Form**

The Family Educational Rights and Privacy Act (FERPA) establishes certain rights for students regarding the privacy of their educational record. While parents/guardians/spouses/and others may have an interest in the student's record, access to or release of the educational record is only by written student consent. The student authorizes such access by completing, signing and submitting a FERPA Waiver Form. Students may choose to complete and submit this "Revocation of FERPA Waiver Form" to the Office of the Registrar to remove individuals (previously authorized) from having access of their educational record.

I, \_\_\_\_\_, *the undersigned, authorize*  
*(Please print full name)*

*West Virginia University at Parkersburg to revoke the following educational records FERPA Waiver:*

*Person to be removed:*  
*(Please print)*

Name	Relationship
_____ Address	

I acknowledge, by my signature, the above named person will no longer have access to information on my educational record.

\_\_\_\_\_  
Student name (please print)

\_\_\_\_\_  
Student signature

\_\_\_\_\_  
Student ID

\_\_\_\_\_  
Date

<b>For the Registrar's Office Use Only</b>	
Processed by: _____	Date: _____

**Please return this form to the Registrar's Office.**