

September 2022 Classified Staff Council Meeting

Date: September 21, 2022

Location: Room 2212

Present Members: Elizabeth Knick, Jennifer Williams, Vanessa Chilcote, Kim Hitt, Pat Harris, Pat Harris, Lindsay Morgan, Brent Dotson, Cody Irick

Absent Members: Al Collins

Guests: Cindy Dotson

Call to Order Brent Dotson called the meeting to order and welcomed members.

Approval of Meeting Minutes The June/July 2022 meeting minutes were approved by the group with type and format changes for June minutes. Jennifer motioned for approval. Vanessa seconded the motion.

Monthly Reports:

- BOG – Cody Irick
- ACCE – Lindsey Morgan

- **Board of Governors – Cody Irick**

- The Children's Listening Place was discussed.
 - CLP is a safe space for children to be interviewed by police during investigations.
- A tentative start for the new President search is Nov 22- Jan 23 with a start date of July 1, 2023.
- Approval of a \$280,000 grant received for WVUP's new Cosmetology Course.
- Approval of The Foundation receiving 19,000 to help students with first-year expenses.
- Discussion on the Pathways to Nursing Grant with WVUP and two other schools.
- The Board approved the Government fine settlement.
- Discussed HEPC formula.

- **Advisory Council of Classified Employees - Lindsay Morgan**

- The ACCE meetings seem to be covering old business every month.
- No discussions on the pay scale.
- Lynn Harper is attempting to expedite the salary schedule.
- There is a HEPC meeting scheduled in Charleston for Oct.

Treasury Report

- Vanessa Chilcote
- **Employee Emergency Fund** no change from last month - \$920.50
- **Employee Activity Fund** \$10,913.48

Staff Council Fund Balances

- **Children of Classified Staff Fund** - \$78,699.75
- **WVUP Employee Scholarship** - \$124,740
- **Drema Starkey Scholarship Fund** - \$20,742.46
- **Memorial Brick Garden Fund** – \$0
- **Foundation Employee Emergency Fund** - \$1763.85

Committee Updates

- The Annual Craft Fair will be Nov 16, 2022, in the Activities Room from 9 am – 3 pm.
 - Baked goods will be donated to sell during the Fair.
 - The proceeds will go towards the emergency and activities funds.
 - Fees for table rental were discussed.

Old Business

- **Staff Council Scholarship Descriptions Updates.**
 - Control for Classified Staff Council Scholarship Funds descriptions has been given to Staff Council by The Foundation.
 - Staff Counsel will take the charge of updating and setting criteria.
 - Elizabeth Knick Pat Harris and Cindy Dotson will look at this as a side committee.

New Business

- The group discussed the Staff Christmas Luncheon.
 - How will it be done this year?
 - Will Ricky's have to be involved?
 - Can we have it as a buffet-style lunch like it was before COVID?

The Employee of the Month

Melissa Graham was named EOM and will receive a plaque and a Book Store voucher.

Call to Dismiss

- Brent Dotson called a motion for dismissal. Jennifer agreed and Elizabeth seconded the motion. The meeting was dismissed.
- The next Staff Council meeting will be held on October 19, 2022 at 2pm.