

WVU Parkersburg
Classified Staff Council Agenda
June 22, 2022
Room 2214 and Zoom

Call to Order and Welcome

Brent Dotson

Elizabeth Knick, Jennifer Williams, Vanessa Chilcote, Kim Hitt all Zoom; Pat Harris, Lindsay Morgan, Brent Dotson, Kim McFee in person – Absent, Cody, Al

Review and approve the May 25, 2022 meeting minutes -

Jennifer 1st, Lindsay second, Jennifer 1st, Lindsay second

Reports:

BOG Kim McFee – July 29 paycheck pay raises hit, asked if they said anything else about presidential search, hope to have president by July 2023, meeting in August to discuss powers of the president

ACCE Lindsay Morgan

Lindsay – met every month just been old stuff spinning wheels, have retreat at end of July face to face with certain individuals regarding Market Study. No discussions on pay scale. Did you find anything out about what changed the governors mind to allow higher education to be included in pay raises.

Treasurer Vanessa Chilcote

Employee Emergency Fund no change from last month - \$920.50

Employee Activity Fund no change from last month – Deposit made from Purse Raffle in the amount of \$1590.00 – Ending balance - \$11,758.25 June 9th to Drema Starkey fund \$795.

Purchased a meat and cheese tray and two loaves of bread \$49.77 \$10,913.48

Staff Council Fund Balances

Children of Classified Staff Fund - \$78,699.75

WVUP Employee Scholarship - \$124,740

Drema Starkey Scholarship Fund - \$20,742.46

Memorial Brick Garden Fund – \$0

Foundation Employee Emergency Fund - \$1763.85 – Based on what you just said you are talking about the scholarship funds affected by the market. The emergency fund is not affected by market it is by employee participation it only increases \$18.00 per pay period, it is dropped into the account quarterly. We will send out an email letting staff know how they can donate and what all they can donate too. Clarification, we have two emergency funds one is handled by foundation one by staff council. Foundation used o only be staff council had it by itself. We would get a check from foundation and put it in ours. We found out a few years ago it was illegal when it has to do with employee contributions. It has to stay under Foundation control, talked about combining them or leaving them separate decided separate in order to get funds from the foundation 2-5 days, ours is immediate. Fundraisers help contribute to staff councils. You can take money to the chair and it can be deposited into staff council. Is it

required to be paid back Pat said no, but Brent explained that at one time it was supposed to be. We are working on updating all of these as staff council. Stipulation for having fundraisers that go into the Emergency Fund, just don't say it is for scholarships. Can we do something for the EF, yes, alternative lunch fund food. Can we do pizza and cook out would we have to use Ricky's? We have to use Ricky's. Discussion about supplying lunch and sell baked goods. Welcome back picnic discussed.

Committee Updates:

- Open – Fundraising discussed – see above – Elizabeth taking ideas and will put something together and get to us at the next meeting.

Old Business:

- Staff Council Scholarship Descriptions updates – sent classified staff council scholarship funds and description given by foundation. We are going to take the charge of updating and setting criteria. Tabled until July, bring back notes.
- Alternative work schedule
 - What does it look like? – Wanted to bring up to us again to start thinking about it. He knows of a couple of supervisors who are open to having employees of working remote. All employees across campus and how an alternative work schedule would affect them and what it would look like. It can't be universal alternate work schedule based on the diversity of the positions. Elizabeth what do you mean? 4 10's talks about in work schedule and the hierarchy that determines that alternative work schedule. Immediate supervisor – he proposed since we can work from home some of them can be performed, moving forward what would that look like for some positions on campus. Could be a benefit to drawing new talent. Elizabeth talked to a few people about working from home due to gas and Jared and her husband what do people that don't have two incomes do?

New Business:

- Open to the floor – Brent meeting with Tori as soon as she takes over.

Next meeting: July 20, 2022

Employee of the Month / Year – Tom

Lemon – plaque, voucher to the

bookstore for merchandise and

Parking Spot for the year – Cody Irick

Motioned, Elizabeth, second,

Jennifer