

## February 2023 Classified Staff Council Meeting

**Date:** February 15, 2023

**Location:** Room 1303

**Present Members:** Jennifer Williams, Vanessa Chilcote, Kim Hitt, Brent Dotson, Elizabeth Knick, Pat Harris, Tom Lemon

**Absent Members:** Al Collins, Lindsey Morgan, Cody Irick

**Member Note:** Tom Lemon has replaced Doc Moore as Technician's representative for Staff Council.

### Call to Order

- Brent Dotson called the meeting to order and welcomed members.
  - The January 2023 meeting was canceled due to sickness.

### Approval of Meeting Minutes

December 2022 meeting minutes were approved with no changes.

### Monthly Reports:

- BOG – Cody Irick
- ACCE – Lindsey Morgan

#### ● Board of Governors – Cody Irick

- Tabled until the March 2023 meeting.

#### ● Advisory Council of Classified Employees – Brent Dotson for Lindsay Morgan

- The group discussed WV Senate Bill 10 (Campus Self-Defense Act).
  - This bill would allow concealed carry holders to carry weapons into higher education buildings by law.
  - There are rumored provisions to allow each campus to set its own guidelines, however, we will know more if the bill passes.
  - Interim President Dr. Tori Jackson will review the bill and discuss policies if it passes.
  - She has made it clear safety of staff and students will be paramount.
  - Dr. Jackson will meet with Staff Council next month to discuss the bill and its impact on our campus.
- ACCE will be hosting a monthly Zoom meeting with Staff Council Chairs beginning in March 2023.
  - This meeting has been proposed by the setting chair of the ACCE in an attempt to give Staff Council chairs from across the state a bigger voice.
  - This will hopefully give them an opportunity to bring issues directly to the ACCE.
  - Brent will report back after the first meeting in March.

### Treasury Report

- Employee Emergency Fund

- Vanessa Chilcote
  - January – No activity to report
  - February – Alt lunch deposit of \$236
  - **Ending Balance: \$838.00**
- **Employee Activity Fund**
  - December – Ricky's Partial Payment Christmas Luncheon – \$825
    - Expenses for Alt Lunches, last 2 weeks Dec \$324.14
    - Taco in Bag - \$130 – an expense of \$20 = \$110.00
    - DiCarlo's – \$305 – an expense of \$178.00 = \$126.00
    - February – new Christmas tree \$319.00
    - Deposit \$199 reimbursement for alt lunches.
  - **Ending Balance: \$9445.95**

**Staff Council Fund Balances – Estimated Balances**

- **Children of Classified Staff Fund** - \$78,699.75
- **WVUP Employee Scholarship** - \$124,740.33
- **Drema Starkey Scholarship Fund** - \$20,742.46
- **Foundation Employee Emergency Fund** - \$1,763.85

**New Business**

- **Fund Raiser: Purse Bingo**
  - Members discussed dates for this year's Purse Bingo.
    - Elizabeth will do a poll and come back with the results in the next meeting, where a final decision will be made.
  - Food may be provided by Richey's with the options of pepperoni rolls, nachos, and drinks.
- Activities during Purse Bingo were discussed.
  - Silent Auction
  - Raffle
  - 50/50
- Discussion of the need for a license from the Tax Office to have Purse Bingo.
- Suggestions for items to sell besides food, such as dabbers.
- Tom will make the flyers, tickets, etc., and cut Bingo sheets for 9, 6, and 3 cards.
- Plans to play 20 games with 20 handbags as prizes.

**Old Business**

- **Staff Council Scholarship Descriptions** were reviewed by Brent and the following suggestions were made.
  - **Staff Scholarship:** An exception was suggested to exclude SAP requirements for this scholarship. This would help employees become SAP-eligible once more and allow them to move to the waiver program. All members agreed this should be the intent of the Staff Council Employee Scholarship.
    - **First:** Jennifer Williams
    - **Second:** Venessa Chilcote
  - **Children of Classified Staff:** It was agreed that this should be a need-based program with no July deadline. All members agreed with costs such as books and lab requirements not coming on a schedule.

However, all members also agreed a cap should be implemented. All members agreed on a \$500.00 cap.

- **First:** Venessa Chilcote
- **Second:** Pat Harris

- o **Emergency Fund Form:** Brent presented a form that was created for employees who use the emergency fund to sign. Its intention is to try to get individuals who use the fund to pay the money back. It was agreed that they cannot use the emergency fund again if they do not pay the amount borrowed back.

- **First:** Pat Harris
- **Second:** Elizabeth Knick

- **The Staff Council Storage Room** has been established in RM 1003. All Staff Council items will be moved to this room after shelving is made. An inventory will be done after items are moved.

**The Employee of the Month**

- Lauriel Rader was named EOM for March 2023 and will receive a certificate and a \$25 Walmart gift card.

**Call to Dismiss**

- Brent Dotson called a motion for dismissal.
- The next Staff Council meeting will be held on March 15, 2023, at 2 pm.