

December 2022 Classified Staff Council Meeting

Date: December 14, 2022

Location: Room 2212

Present Members: Jennifer Williams, Vanessa Chilcote, Kim Hitt, Lindsay Morgan, Brent Dotson, Cody Irick, Elizabeth Knick,

Absent Members: Doc Moore, Al Collins

Call to Order

Brent Dotson called the meeting to order and welcomed members.

Approval of Meeting Minutes	Approval of September and November 2022's meeting minutes were approved with minor changes.
Monthly Reports: <ul style="list-style-type: none"> • BOG – Cody Irick • ACCE – Lindsey Morgan 	<ul style="list-style-type: none"> • Board of Governors – Cody Irick <ul style="list-style-type: none"> ○ A tentative start for the new President search is Nov 22- Jan 23 with a start date of July 1, 2023. <ul style="list-style-type: none"> ▪ Discussion on the selection process and a national search. ▪ Procedures for the Presidential search were approved as well as the desired qualities and characteristics. ▪ Joe Oliveri will head the Presidential Search Committee. ▪ The 22-23 FY budget revision of 123,000.00 was approved for the Presidential search. ○ On Dec 21, 2022, the BoG will meet on Zoom to discuss the firms that have bid to conduct the Presidential search. • Advisory Council of Classified Employees - Lindsay Morgan <ul style="list-style-type: none"> ○ Lindsey was nominated and selected as the ACCE chair. ○ The market study was discussed and how WV is currently not competitive within the job market. ○ The market study was secured for 1.5 million, but the state is now claiming the funds are no longer there. ○ This could potentially affect ranges of pay in the future.
Treasury Report	<ul style="list-style-type: none"> • Employee Emergency Fund – \$602.00

<ul style="list-style-type: none"> ● Vanessa Chilcote 	<ul style="list-style-type: none"> ○ October – Staff emergency/Reimbursement of \$424.00 w/ ending balance of \$496.50. ○ November – Alternative Lunches <ul style="list-style-type: none"> ▪ 11/21 hotdogs collected \$150.00 ▪ 11/22 Pizza and Pepperoni Rolls + \$173.68 with a cost of 138.00 for the product. 105.50 deposited. ▪ Ending balance – \$602.00 ● Employee Activity Fund – \$10, 702.59 <ul style="list-style-type: none"> ○ October: 10, 913.48 w/ no change ○ November: <ul style="list-style-type: none"> ▪ ACCE Meeting cost: \$205.06 ▪ Reimbursement for Alternative lunches: \$106.54 ▪ Table Fees collected from Craft Sampler: \$220.00 ▪ Food from Craft Sampler: \$358.00 ○ December \$10 986.99 <ul style="list-style-type: none"> ▪ Toys for Tots: \$300.00 <ul style="list-style-type: none"> ● Sampler food: \$300.00 ▪ Candy for Staff Appreciation & stockings: \$182.31 ▪ Craft Sampler Deposit: 358.00 ▪ Bought tree Skirt: - \$10.70 ● Ending Balance: \$ 10, 702.59 <p><u>Staff Council Fund Balances</u></p> <ul style="list-style-type: none"> ● Children of Classified Staff Fund - \$78,699.75 ● WVUP Employee Scholarship - \$124,740.33 ● Drema Starkey Scholarship Fund - \$20,742.46 ● Foundation Employee Emergency Fund - \$1,763.85
<p>New Business</p>	<ul style="list-style-type: none"> ● Discussed replacing the current Staff Counsels' Christmas tree. <ul style="list-style-type: none"> ○ It was agreed a new tree would be purchased due to the age and condition of the current tree. ○ All members approved the purchase of a new tree.
<p>Old Business</p>	<ul style="list-style-type: none"> ● Staff Council Scholarship Descriptions have been tabled until the January 2023 meeting. ● Discussed the WVUP Christmas Luncheon <ul style="list-style-type: none"> ○ Ricky's is serving a buffet-style luncheon w/ a couple of side options. ○ Staff will bring extra sides and desserts.

	<ul style="list-style-type: none"> ○ Each section is making a centerpiece for the tables which will be given as door prizes.
The Employee of the Month	<ul style="list-style-type: none"> ● Chris Berkheimer was named EOM for January 2023 and will receive a certificate and a \$25 Walmart gift card.
Call to Dismiss	<ul style="list-style-type: none"> ● Brent Dotson called a motion for dismissal. Vanessa agreed and Kim seconded the motion. The meeting was dismissed. ● The next Staff Council meeting will be held on January 18, 2023, at 2 pm.