

ADDENDUM # 1 – LIMITATIONS ON BIDDERS

Strengthening Community Colleges RFP #FY23-004 Grant Consulting Services Third-Party Evaluator

In accordance with FOA-ETA-22-02, Section I.G.2, Page 22 - The lead institution (WVUP) will be responsible for procuring an evaluator (after award) using a process consistent with federal, institutional, and other procurement rules. **If an evaluator is involved in drafting the lead institution's proposal for Additional SCC2 Evaluation Funding, that evaluator is ineligible to serve as the evaluator** for any subsequent "Additional SCC2 Evaluation Funding" contract under this grant."

In addition, page 56, number 9 states:

9. Procurement Process: The applicant fully describes the procurement process that it will use to obtain the evaluator after the award, and convincingly demonstrates that the process it uses conforms to federal, institutional, and other requirements.

In describing the procurement process, the applicant includes:

- A plan for selecting and procuring the services of a third-party evaluator prior to enrolling participants into programs of study that the SCC2 Program Grant develops or enhances, if possible.
- The levels of capacity and expertise required of the selected organization(s) to conduct the type of evaluation proposed.
- The target date for the selection of the evaluation team.
- An **affirmation** that the evaluation team selected will have the demonstrated ability to conduct the type of evaluation studies proposed; had **no affiliation with the development of the grant application**; will not be involved in the development, implementation, or management of the grant; and will have no financial interest in the outcome of the evaluation.

Bidder Acknowledgement:

By submission of this bid, we acknowledge receipt of Addendum Number 1 and hereby affirm that the bidder and/or parties associated with the bidder's response to this RFQ were not involved in drafting the lead institution's proposal for additional SCC2 Evaluation Funding and/or the grant application.

Agency Representative

Date