



# STUDENT HANDBOOK



2020 - 2021

Greetings, Students!

Joining West Virginia University Parkersburg as its president is, quite simply, the greatest honor and the greatest joy of my career. I often joke that it is a long way from where I started to where I am today, and I don't just mean the plane ride.

Some of you have heard my story already, but here it is in brief. I am one generation removed from the cotton fields of rural Mississippi where my mother and her parents were sharecroppers and where she was born on the kitchen table of a cotton shack. My family had nothing but faith, a strong work ethic, and an earned good name. It turns out that was enough to set me on the path to be the first person in my family to go to college, the grandson of a man who quit school in the first grade to plow the fields that fed his family and who never learned to read or write beyond a few words. That same man sold a small herd of cows to pay my tuition to East Central Community College and cried the day I walked across the stage as a graduate.

Why is this story important today? I don't expect it to be important to you because it's my story. It might be important because, with a detail altered here or there, it is your story, or the story of someone you know. And the simple moral is this: if I can do it, you can do it. There is absolutely nothing special about me.

So what exactly can you do at West Virginia University Parkersburg? You can earn workforce credentials to build on the skills you gained in high school so that you can quickly advance in one of the many highly skilled vocations offered in our service area—welder, dental assistant, drafter, industrial maintenance or child development provider. You can turn a certificate into an associate's degree in many fields such as digital communication, legal studies, and criminal justice. You can pursue a bachelor's degree in business administration, nursing, or elementary education, and it will be the least expensive bachelor's degree by far that you can earn in West Virginia. Whether you are 16 and still in high school or

55 and a returning mid-career professional, we have what you need to change your life for the better. Some of these credentials can be earned online. All of these majors and many more are taught by a highly qualified, caring faculty in a small, nurturing environment in which staff members know your name and often your family.

Thanks for joining us at a special place where you can learn and have fun at the same time, earn the credentials you need to build a better life for you and your family at a fraction of the cost of many other colleges, and take pride in attending a university that is fully accredited and fully committed to your individual success?

I can't properly thank my family for all of the sacrifices they made to create this moment for me, but what I can do is pay it forward to help create similar moments for you or those you love. Welcome to West Virginia University Parkersburg where this page is now as full as my heart and, trite as it might sound, all of your dreams can begin to come true.

Sincerely,



Chris Gilmer, Ph.D.

President

*West Virginia University at Parkersburg is an Equal Opportunity/Affirmative Action institution and does not discriminate on the basis of race, sex, gender identity, pregnancy, sexual orientation, age, disability, veteran status, religion, color, ancestry, or national origin in admission, employment, educational programs or activities; nor does it discriminate on the basis of genetic information in employment or employee health benefits. Further, faculty, staff, students, and applicants are protected from retaliation for making complaints or assisting in investigations of discrimination. Inquiries regarding nondiscrimination policies may be directed to: Debbie Richards, Executive Director, Policy & Compliance, 304-424-8201, WVU Parkersburg, 300 Campus Drive, Parkersburg, WV 26104.*

# Contents

- Commitment to Civility .....5
- WVU Parkersburg Student Honor Code .....6
- Campus Safety and Phone Numbers.....7
- WVU Parkersburg FAQs.....9
- Financial Aid FAQs ..... 13
- Code of Student Conduct Summary..... 16
- Academic Rights & Responsibilities of Students Summary..... 20
- Student Organizations..... 24
- Ascend..... 27
- Blackboard Learning..... 28
- Career Services..... 29
- Center for Student Support Services..... 31
- Professional Advising Center..... 33
- Testing Center ..... 34
- Tutoring Center ..... 35
- Veterans Resource Center..... 36
- Wellness Center at WVU Parkersburg..... 37
- Mid Ohio Valley Social Services..... 38

## Commitment to Civility

This Commitment to Civility applies to students, faculty, staff, administration, and visitors of West Virginia University at Parkersburg. As a member of the WVU at Parkersburg campus community I will follow these civility commitments:

- Exhibit integrity, respect, tolerance, and inclusiveness.
- Be objective and fair in the treatment of others.
- Be professional and ethical in our conduct and performance of duties.
- Support a community conducive to the learning process.
- Encourage open and honest communication while maintaining professional courtesy and respect.
- Strive to achieve and maintain a safe and healthy environment.
- Protect the confidentiality, integrity, and security of college information.
- Abide by the laws and regulations governing the institution.

# WVU Parkersburg Student Honor Code

West Virginia University at Parkersburg is a community of scholars engaged in life-long learning that expects all members to accept and live by the principles of the honor code. We believe that education must include knowledge and ethics; instilling the elements of honor and compassion towards oneself and others within every member of our community.

As a member of the college community I will follow these principles:

## **Civility**

- I will show both common politeness to all members of the college community without exception to race, religion, creed, gender, disability or orientation and seek to engage, support and improve the civic organizations, goals and values of the community.

## **Honesty**

- I will seek to always communicate truthfully, be it speaking, writing or listening, with all whom I interact, both in and out of the classroom.

## **Inclusiveness**

- I will seek to understand the variety of cultures and worldviews that have shaped the human experience, create a safe place where members of different cultural and social backgrounds may feel welcome and to hold all members of the community to the ideals of this honor code.

## **Integrity**

- I understand that I am required to be ethically consistent; living up to the Honor Code at all times, in all situations, and with all members of our community.

## **Respect**

- I will conduct myself with dignity and interact with a sense of equality towards all students, of regard to all instructors and staff, and worth towards myself.

# Campus Safety and Phone Numbers

## Campus Police

The function of the Campus Police is to enable a safe and secure environment for students, faculty and staff within the campus community by ensuring that the campus community and visitors exhibit appropriate behaviors and abide by campus policies, and local state, federal laws. In addition, the campus police department is responsible for monitoring parking on campus and enforcing parking regulations through the use of warnings and tickets.

Campus Police Office: 304-424-8235

Cell Phone: 304-834-7383

## Threat Assessment

To report a non-emergency concern to the campus Threat Assessment Team, call 304-424-8235; or use the online reporting form at <http://www.wvup.edu/about/safety-security/threat-assessment-team/report-a-threat/>

The Threat Assessment Team is focused on a practical, interdisciplinary and organized approach to the recognition, prevention, assessment, management and limitation of internal and external behavioral threats to the safety and well being of the students, faculty, staff and visitors of West Virginia University at Parkersburg.

### HELPFUL CAMPUS TELEPHONE NUMBERS

Office	Dial (304) 424-8 then the three digit extension
Academic and Student Affairs	Ext. 242 or 209
Bookstore	Ext. 240
Business Office	Ext. 223
Campus Police & Security	Ext. 235/376 (office) 304-834-7383 (cell)
Career Services	Ext. 246
Computer Services	Ext. 215
Disability Services	Ext. 378
Enrollment and Recruitment	Ext. 310
Financial Aid Office	Ext. 310
JCC Administration & Services	Ext. 269/369 or 304-372-6992
Library	Ext. 260
Maintenance	Ext. 265
Mental Health Services	Ext. 388 or 304-424-8378

Records Office	Ext. 310
Student Support Services	Ext. 378
Tutoring Center	Ext. 295
Testing Center	Ext. 254
Veterans Resource Center	Ext. 337

## WVU Parkersburg FAQs

For more frequently asked questions about WVU Parkersburg, visit: <https://www.wvup.edu/current-students/services/advising/>

### *How do I get my student ID number, access my OLSIS account, and use my student email account?*

Your WVUP ID number is important to know and it should NOT be shared with anyone else. Your OLSIS account, and your student email account, should be set up and accessed through the Orientation process. You are responsible for any transaction in your OLSIS account, including, but not limited to, course registration and withdrawals, financial aid award acceptance, and your billing charges. Your student email account is how the college contacts you regarding any necessary communication, and is considered an official method of correspondence. Please make sure to check your email on a regular basis.

### *How do I get my student ID Card?*

Your first student ID card is free, which you can obtain in the Center for Student Services or at the Main Office at the Jackson County Center. You will need to have a photo ID to sit for the photo. Any replacements, whether it is lost, stolen, or your name has changed, cost \$10.

### *What are the library's hours?*

During the semester, the WVU Parkersburg Library is open from 8 am to 9 pm, Monday through Thursday, 8 am to 4 pm on Friday, and closed on Saturday and Sunday. Hours are different when classes are not in session, holidays, and between semesters. Please refer to the Library's posted hours for any changes.

### *How do I see my advisor to schedule classes for next semester?*

Please see the section labeled Professional Advising Center.

### *How do I access my online courses?*

Your online courses are available through Blackboard, which you can access from the college's website. You will need your username and password to access it, the same you will use to log-on to your student email account. Please use the Find My ID option, located at the bottom of the college's website, if you have any issues. Please see the section labeled Center for Online Learning for their contact information.

### *What is FERPA?*

FERPA is an acronym for the Family and Educational Rights and Privacy Act of 1973. This federal act describes how school and colleges maintain and distribute

student information and records, with intent to safeguard student privacy. There are limitations to ensure confidentiality of WVU Parkersburg student's information and the manners in which it can be disclosed. Please visit <http://www.wvup.edu/current-students/registrar/records/> and click on FERPA (Student Privacy).

### *Does WVU Parkersburg close for bad weather?*

At time, the college may issue a delay or close for inclement weather, power outages, or other issues. When the delay or closure is issued, WVU Parkersburg will use the college's Emergency Alert System to notify students, faculty, and staff. You are encouraged to log in to the Early Alert System using your WVU Parkersburg username and password to check the information listed for you and to change the settings if you would like. Local news outlets, such as radio, television, and newspapers, will be contacted by the college's staff to announce closing or delay information but please confirm these announcements through the Emergency Alert System or by calling the college's main number at 304-424-8000. For more information, visit <http://www.wvup.edu/about/safety-security/closings-delays/>

### *What is MyDegree?*

MyDegree is a web based tool to help students and advisors monitor a student's progress towards degree completion which can be accessed from your OLSIS account. My Degree Combines WVU at Parkersburg's degree requirements and the coursework a student has completed in an easy-to-read worksheet that helps the student and the advisor see what course and requirements are still need before completion. MyDegree is your tool to ensure you complete the right classes for your degree at WVU Parkersburg.

My Degree also offers the *What If* option and *GPA Calc*.

- The *What If* option provides you the opportunity to evaluate your degree progress should you have interest in changing majors. This option allows you to apply courses already completed to determine how they will apply toward other majors.
- The *GPA Calc* lets your evaluate your GPA to determine what you need to improve your academic standing.

Using WVU Parkersburg's MyDegree program empowers you for success in your education and in your life.

### *What are Academic Maps?*

The Academic Map is a handout that lays out your degree program, semester by semester. The closer you can follow your Academic Map, the more likely you are to graduate in a timely fashion. The Academic Map will let you know what classes you have to take each semester. The direct link to the Academic Maps is <https://www.wvup.edu/current-students/course-catalogs/academic-maps/>

### *What are holds and why are they on my account?*

If you owe a balance on your account, have admissions requirements that you haven't submitted, or are participating in a payment plan, you will have a hold placed on your account. This means you will not be able to register for classes for the next semester or even access your own academic records. You must check your OLSIS account or visit the Center for Student Services to determine why you have that hold and resolve the issue before the hold can be lifted.

### *What is Academic Standing?*

Academic standing is how you are performing in your classes. It is based on the grades you earn. There are four categories: Good Academic Standing, Academic Watch, Academic Probation, and Academic Suspension.

#### **Good Academic Standing**

To be in good academic standing, a student must maintain a minimum 2.0 cumulative grade-point average for all work undertaken.

#### **Good Academic Standing - Early College Students**

Early College students must maintain a grade-point average greater than 2.0 to continue in the program with no grade of D or F.

#### **Academic Watch**

Any student who, at the end of a grading period, has not maintained a 2.0 cumulative grade-point average shall be placed on Academic Watch. This serves as a written notice to students that timely completion of their intended degree path may be in jeopardy and continued lack of improvement may lead to Academic Probation.

#### **Academic Probation**

Any student who has not maintained a 2.0 cumulative grade-point average, after being placed on Academic Watch, shall be placed on Academic Probation. There are two components to Academic Probation: limit of hours and restriction from clubs and organizations.

- A student on Academic Probation may register for no more than 13 credit hours during a full Fall or Spring semester. Probationary students may register for no more than 7 credit hours during the summer session.
- Any student on Academic Probation may not participate in the activities and events of any WVU Parkersburg Club or Organization.

**Academic Probation-Early College Students.** Early College students who have a GPA below 2.0 will not be allowed to continue or return to the program.

**Removal from Academic Probation.** A student on academic probation shall be returned to Good Academic Standing at any time the cumulative grade-point average reaches 2.0 or higher.

### Academic Suspension

Any probationary student who, upon completing one additional semester after being placed on Academic Probation and fails to maintain a minimum 2.0 grade-point average during that semester, shall be placed on Academic Suspension.

- **First Suspension.** A student's First Academic Suspension shall be in effect for one full semester (not including Summer Sessions). At the end of the one-semester suspension period, the student may be reinstated on Academic Probation. All circumstances and conditions relating to Academic Probation shall apply.
- **Second Suspensions.** After return to Academic Probation, a student who completes an additional semester and fails to achieve a minimum grade-point average of 2.0 during that semester shall be placed on Second Academic Suspension. A student's Second Academic Suspension shall be in effect for two full semesters (not including Summer Sessions). At the end of two semester-suspension period, the student may be reinstated on Academic Probation. All circumstances and conditions relating to Academic Probation shall apply.
- **Third Suspension.** After return to Academic Probation, a student who completes an additional semester and fails to achieve a minimum grade-point average of 2.0 during that semester shall be placed on Third Academic Suspension. Third Academic Suspension shall be for a minimum of eight consecutive full semesters (not including Summer Sessions).

## Financial Aid FAQs

For a complete list visit:  
[www.wvup.edu/finaid](http://www.wvup.edu/finaid)

### *What is Satisfactory Academic Progress?*

As a student receiving financial aid at WVU Parkersburg, you are required to make Satisfactory Academic Progress. This means that you are working toward degree completion at an acceptable rate with an acceptable grade point average, and not withdrawing from too many courses. You are required to complete - with a passing grade - 67% of all classes you attempt, and you must maintain a grade point average of 2.00 or better. There are also limits on ATTEMPTED hours for degree programs. For an eligible certificate, the limit is 45 attempted hours; for an Associate Degree (2-year degree), this limit is 90 attempted hours; and for a Bachelor Degree (4-year degree), the limit is 180 attempted hours.

### *How do I determine my GPA?*

Your GPA is calculated using Quality Points. Quality Points are calculated by multiplying the number of credit hours for a class by grade points. The following numbers are assigned to each letter grade: 4 points for an A, 3 points for a B, 2 points for a C, 1 point for a D, 0 points for an F. Divide the total number of Quality Points by the number of credit hours to compute your GPA.

### *What are the types of aid I can receive?*

There are many types of aid a student can receive, including but not limited to: grants, scholarships, loans, and work study funds. Grants and scholarships may be awarded based on a student's EFC and do not have to be paid back. Loans are available to students provided they have completed the FAFSA and are enrolled in at least (6) credit hours. Loan repayment begins six months after you drop below six (6) credit hours or stop attending school, whether you graduate or not. For more information on federal student loans, visit [www.studentaid.gov](http://www.studentaid.gov). Work Study is funding a student can receive that allows them to work part-time in approved locations on and off campus. For more information visit [www.wvup.edu/finaid](http://www.wvup.edu/finaid).

### *How will I get my refund, if I am eligible for one?*

If you are eligible for a refund, you must select the way you wish to receive it through your Bank Mobile account. Please visit or contact the WVU Parkersburg Business Office for more information at [busoffice@wvup.edu](mailto:busoffice@wvup.edu) or 304-424-8223.

### *Will I be removed from my courses if I haven't made payment arrangements?*

Yes. In alignment with college policy, a student must make payment arrangements by the indicated deadline. If no payment arrangement has been made, a student will be removed for non-payment from their courses. Payment arrangements are considered to be authorized financial aid, an approved payment plan with the Business Office, approved paperwork from a third party payer, or the account balance being paid in full. Please contact the Business Office at 304.424.8223 for more information.

### *Why is there a priority deadline for financial aid requirements?*

There is a priority deadline for financial aid requirements to ensure submitted items will be processed in advance of the payment deadline. If the priority deadline is met, the student will not be removed from courses for non-payment.

## FINANCIAL AID AND CLASS ATTENDANCE

Due to the requirements of federal and institutional financial aid policy, the college takes attendance in all college courses. The amount of financial aid you receive will depend on your attendance record for that semester. Failure to attend courses will result in a loss of financial aid.

***NOTE: It is your professors who determine if you are attending. You must contact your professors if you are reported as not attending.***

For example, if you have registered for 12 credit hours and your professors report you as only attending 6 of those 12 credit hours, then you will be dropped from those credit hours you are not attending, and will only receive financial aid for those 6 credit hours you are attending. You will not receive a “W” on your transcript, and you will not be charged tuition or fees for those classes from which you are deregistered.

It is always the student’s responsibility to be aware of their attendance report and of the classes on their schedule and transcript.

### **Fees are not refundable.**

Before you are deregistered from classes for which you are reported as not attending, you will receive a warning through your WVU Parkersburg email account. You will have a chance to confirm your status with your professor before you are deregistered.

Because financial aid funds cannot be paid out until we have confirmed your attendance, the first refunds for financial aid will be available to students four to five weeks after the start of the semester.

This also means that you will have more time to charge books and supplies against your financial aid at the Barnes and Noble bookstore on campus. Eligible students may do so from the Monday before classes begin until the end of the attendance verification period.

If you have any questions please contact the following:

For Financial Aid Eligibility: 304.424.8310

For Attendance, contact your specific professors: 304.424.8000 or call JCC at 304.372.6992

For Billing and Bank Mobile Info: 304.424.8223

# Code of Student Conduct Summary

## **(BOARD OF GOVERNORS POLICY D-46)**

The Complete Code of Student Conduct can be obtained in the Office of Academic and Student Affairs or online at <http://www.wvup.edu/about/board-of-governors/policy/d-students/>

## General

West Virginia University at Parkersburg expects that every member of its academic community share its historic and traditional commitment to honesty, integrity, and the search for truth. In addition, West Virginia University at Parkersburg is concerned with the living and learning environment of all its students. It is expected that each person will grow to have greater respect for self, others, and property.

Students and student organizations are required to engage in responsible social conduct that reflects credit upon the college community and to model good citizenship.

It is further expected that every member of the academic community will respect the democratic process, a society based on law, and the basic tenets on which our country was founded. All students at West Virginia University at Parkersburg are citizens of the larger community, and as such are free to exercise their fundamental and constitutional rights. Rights and responsibilities under local, state, and national law are neither abridged nor extended because of student status, and each student must be mindful of their responsibility in this regard.

The college will not request special consideration for students charged with violations of a city, county, or state law on the basis of their status as students, nor will prosecution by federal, state, or local authorities necessarily preclude disciplinary action by the college.

Students charged with violations of the conduct code will be provided substantive and procedural due process and the right of appeal. Their right to be treated with respect and dignity will be protected.

When a student is charged with a specific violation, the college will employ procedures for determining if the charge is fair and accurate. This document enumerates and explains specific procedures used in determining the fairness and accuracy of such charges and the sanctions which might be imposed if the charges are found to be true.

Opportunities for participation in the process and equality of treatment are afforded all students, irrespective of race, sex, gender identity, marital status, pregnancy, sexual orientation, age, disability, veteran status, religion, color, ancestry, or national origin. To ensure this, state and federal regulations and the guide lines and requirements of Title VI of the Civil Rights Act and Title IX of the Higher Education Act of 1972 are followed.

The mission of West Virginia University at Parkersburg, as further elaborated in its mission statement, is to, among other things, educate its members and

prepare them for responsible and full participation in society. In implementing this Code, the college is not seeking to be punitive or adversarial. The collegiate nature of the educational mission requires that all members of the college community unite to administer and support this Code and to suggest change and improvement as necessary.

## Jurisdiction of the Code of Student Conduct

The Code of Student Conduct shall apply to conduct that occurs on WVU Parkersburg premises, at WVU at Parkersburg sponsored activities, and to off-campus conduct that adversely affects the WVU Parkersburg community and/or the pursuit of its objectives.

Each student shall be responsible for their conduct from the time of application for admission through the actual awarding of a degree, even though conduct may occur before classes begin or after classes end, as well as during the academic year and during periods between terms of actual enrollment (and even if their conduct is not discovered until after a degree is awarded). The Code of Student Conduct shall apply to a student's conduct, while a student, as defined in this Code, even if the student withdraws from school while a disciplinary matter is pending. The Vice President for Academic and Student Affairs, or designee, shall decide whether the Code of Student Conduct shall be applied to conduct occurring off campus, on a case by case basis.

## Standards of Conduct

The Institution considers the following to be categories of misconduct:

- Unauthorized possession or duplication of keys to college-owned or controlled property
- Use of any tobacco product, as defined by the college, on campus property
- Disruption of, or inciting others to disrupt or obstruct teaching, research, administration, disciplinary proceedings, college activities - on or off campus, or other authorized non-college activities when the act occurs on college premises.
- Unauthorized occupancy of college buildings
- Attempted or actual theft, malicious destruction or alteration of college, faculty, staff or student property or equipment
- Possession, use or distribution of alcohol or any illicit drug, or controlled substances, except as permitted by law; public intoxication
- Intentional false reporting of a fire or bomb or other explosive device that allegedly has been placed on school property. Tampering with or falsely activating any safety equipment
- Dishonesty including fraud, forgery, or knowingly furnishing false
- Disorderly lewd, indecent or obscene conduct on college-owned or controlled property, or at college-sponsored or supervised function
- Illegal or unauthorized possession or use of firearms, guns, knives, other weapons, explosives, dangerous chemicals, fireworks or other items with

potential to cause harm, or use of any item, even if legally possessed, in a manner that harms, threatens, or causes fear to others

-Physical or verbal abuse, intimidation, threats, or harassment of any kind which threatens or endangers the health, well being or safety of any person

-Abuse of the Code of Student Conduct and hearing procedures; violation of prior disciplinary rulings or sanctions

-Hazing of any kind as defined by college hazing policy (See Answer Book #VI-3C)

-Sexual harassment as defined by college policy (See BOG Policy A-44)

-Misuse of the college computer system as defined in BOG Policy E-57 and explained in Answer Book #VII-1 including:

-Interference or impairment to the activities of others

-Unauthorized access and use of the resources of others

-Damage or impairment of college resources

-Unauthorized commercial activities

-Failure to comply with the lawful directions of any college official, staff member or student employee who is acting in the performance of their duties

-Violation of federal, state, or local law

-Violation of any published college policies, rules or regulations published in hard copy or available electronically on the college website

-Inciting others to commit any of the acts listed above; involvement as an accessory to any of these acts; assisting or encouraging others to engage in violation

-All clothing and uniforms worn by students must be suitable for specific laboratory, clinical, or industry-related activities of the student's chosen course or occupation as defined by course syllabus, program codes of conduct, or activity participation guidelines and must meet safety and health requirements for the occupation. The supervising instructor or administrator shall determine if the particular mode of dress conforms to this rule.

## Disciplinary Action

Violation of these standards may result in the initiation of a disciplinary complaint against the student by another student, by a faculty or staff member, or by any academic or administrative officer of the college and subsequent disciplinary action by the college.

Complaints need to be submitted to the Office of the Vice President for Academic and Student Affairs as soon as possible after the event or discovery takes place, but no later than ninety days.

The Vice President for Student services shall conduct a preliminary investigation to ascertain the appropriate disciplinary action.

Disciplinary actions of the college include, but are not limited to:

- An official warning
- Activity Restriction

- Probation
- Fines
- Restitution
- Discretionary Sanctions
- Interim Suspension
- Suspension
- Expulsion

Any student involved in a disciplinary hearing or the appeal process will be afforded proper due process. This includes, but may not be limited to, a written statement of the charges, a fair hearing, and the opportunity to present relevant evidence.

**The Complete Code of Student Conduct, including Disciplinary Hearings and Appeal Procedure and Confidentiality can be obtained online at <http://www.wvup.edu/about/board-of-governors/policy/d-students/>**

# Academic Rights & Responsibilities of Students

## Summary

### **(BOARD OF GOVERNORS POLICY D-47)**

The complete Academic Rights and Responsibilities policy can be obtained at the Office of Academic and Student Affairs or online at:

<http://www.wvup.edu/about/board-of-governors/policy/d-students/>

### ACADEMIC RESPONSIBILITIES

A student, by voluntarily accepting admission to the institution or enrolling in a class or course of study offered by the institution, accepts the academic requirements and criteria of the institution. It is the student's responsibility to fulfill course work and degree or certificate requirements and to know and meet criteria for satisfactory academic progress and completion of the program.

A student shall be subject to any applicable penalties for failure to comply with the academic requirements and standards promulgated by the institution and/or its constituent academic units. Students are expected to adhere to these academic standards in all academic settings, classrooms, laboratories, clinics and any other activities which are part of academic requirements.

### ACADEMIC PENALTIES

A student who fails to meet the academic requirements or standards referenced above, including, but not limited to, course, program or graduation criteria, and the prohibition against academic dishonesty (such as, cheating and plagiarism), may be subject to one or more of the following academic penalties:

- A lower grade or failure of the course, or exclusion from further participation in the class, all of which may be imposed by the instructor.
- Denial of admission into a program within the institution.
- Academic probation
- Academic suspension
- Academic dismissal or expulsion

### ACADEMIC HEARING PROCEDURES

The instructor, Division chair, or the Institution, as the case may be, shall give written notice to the student (1) of his/her failure to meet or maintain an academic standard, (2) of the methods, if any, by which the student may correct the failure, and (3) of the penalty which may be imposed therefore.

If a penalty is imposed, the student must likewise be informed thereof by written notice. Within thirty (30) days of receipt of such notice, the student may request, in a writing submitted to the Vice President for Academic and Student Affairs, a meeting with the instructor, Division chair, or other individual responsible for the imposition of penalty (the "Responsible Party"), to discuss the information forming the basis therefore.

If the matter cannot be mutually resolved at the above-referenced meeting, the student may request, in a writing submitted to the Vice President for Academic and Student Affairs within thirty (30) days of the meeting, a formal hearing on the matter before a Hearing Panel, as further described herein. A time for such hearing shall be set by the Vice President for Academic and Student Affairs, not fewer than five (5) nor more than fifteen (15) calendar days after receipt of the student's written request for a hearing. Maximum time limits for scheduling of hearings may be extended at the discretion of the Vice President for Academic and Student Affairs, where adherence to such limits would be impracticable.

Hearings shall be conducted in private except as otherwise authorized by the Vice President for Academic and Student Affairs. The Responsible Party, the student and their respective advisors, if any, shall be allowed to attend the entire portion of the hearing at which information is received (excluding deliberation). Admission of any other person to the hearing shall be at the discretion of the Hearing Panel and/or the Vice President for Academic and Student Affairs.

The Responsible Party and the student shall each have the right to bring, at his or her own expense, an advisor to the hearing. Except as otherwise expressly set forth herein, the advisor must be a member of the college community. Each of the Responsible Party and the student is responsible for presenting his or her own case and, except as otherwise expressly set forth herein, advisors are not permitted to speak or to participate directly in any hearing before a Hearing Panel. In cases where academic dismissal or expulsion is likely to be sought in connection with charges of academic dishonesty, the advisor may be an attorney who may directly participate in the hearing, provided the Vice President for Academic and Student Affairs is notified of such at least two weekdays in advance of the hearing.

The Responsible Party, the student and the Hearing Panel may arrange for witnesses to present pertinent information to the Hearing Panel. The Responsible Party, the student and the Hearing Panel may ask relevant questions to a witness, or a party to the hearing. This will be conducted in a format identified by the chairperson of the Hearing Panel. The chairperson of the Hearing Panel shall have the authority to decide any questions regarding relevancy or admissibility that may arise during the hearing.

After the hearing, the Hearing Panel shall determine, by majority vote, whether the student has failed to meet the requirements or standards at issue, and whether the penalty or penalties imposed are warranted as a consequence thereof.

There shall be a single record, such as a tape recording or summary notes, of all hearings before a Hearing Panel (not including deliberations). Deliberations shall not be recorded. The record shall be the property of the college. Access thereto shall be provided only in compliance with the Family Educational Rights and Privacy Act (20 U.S.C. 1232g), and in accordance with any other applicable terms set forth by the Vice President for Academic and Student Affairs.

## ACADEMIC HEARING COMMITTEE AND PANELS

All academic hearings are to be heard by a Hearing Panel, composed of two (2) faculty members and one (1) student, selected from the membership of the Academic Committee, as further described below.

The Academic Committee, consisting of five (5) faculty members and five (5) students, is named each year. Each student nominated for membership on the Academic Committee must meet the following conditions:

- He/she must have earned thirty (30) or more hours of academic credit at the time of appointment.
- He/she must have maintained a minimum 3.0 cumulative grade point average or higher.
- He/she must be available to serve on the Academic Committee at any time in the ensuing year, including all times when classes are not scheduled.

In connection with the assignment of a Hearing Panel, the two parties to the hearing shall have the opportunity to strike names from the Academic Committee, alternating choices with the student striking first. Each remaining member of the Academic Committee shall recuse him/herself if, for any reason, his/her

ability to render an unbiased decision is compromised.

## ACADEMIC APPEALS

A decision reached by a Hearing Panel may be appealed by the Responsible Party or the student to the President or his/her designee within thirty (30) calendar days of the decision. Such appeals shall be in writing and shall be delivered to the Vice President for Academic and Student Affairs, or their designee, who will deliver the notice of appeal and the hearing records to the President for review.

Except as required to explain the basis of new evidence, an appeal shall be limited to review of the record of the initial hearing and supporting documents for one or more of the following purposes:

- To determine whether the original hearing was conducted fairly in light of the charges and evidence presented, and in conformity with prescribed procedures.
- To determine whether the decision reached regarding the student was based on substantial evidence.
- To determine whether the sanction(s) imposed were appropriate for the violation which the student was found to have committed.
- To consider new evidence, sufficient to alter a decision or other relevant facts not brought out in the original hearing, because such evidence and/or facts were not known to the person appealing at the time of the original hearing.

The President or his /her designee shall respond to the appeal, and deliver his/her decision thereon, within thirty (30) days of his/her receipt of such appeal, except where adherence to such time period would be impracticable, in which case such time period shall be extended as warranted by the particular circumstances.

If an appeal is upheld by the President or his/her designee, the matter shall be remanded to the original Hearing Panel for re-opening of the hearing to allow reconsideration of the original determination and/or sanction(s). If an appeal is not upheld by the President or his/her designee, the matter shall be considered final and binding upon all involved.

**The Complete Policy on Student Academic Rights and Responsibilities, can be obtained online at <http://www.wvup.edu/about/board-of-governors/policy/d-students/>**

# Student Organizations

## **Student Government Association**

Room 1409, 304-424-8308, [sga@wvup.edu](mailto:sga@wvup.edu)

The Student Government Association is committed to helping WVU Parkersburg students at the Parkersburg location and at the Jackson County location by monitoring and expressing student views on many campus issues, including but not limited to: safety, academic affairs, student services, and tuition & fees. Stop by the SGA office or send them an email to receive information on membership or being involved in activities. Partaking in extracurricular activities enhances the college experience while creating lasting friendships.

For more information visit <https://sites.google.com/a/wvup.edu/student-government/>

## ***Recognized Student Organizations***

Any interested student is welcome to participate in any student club(s); however, Honors and Academic Organizations may have academic requirements or restrictions.

### **The Art Club**

#### **Advisor: Dr. Lauri Reidmiller**

Art club is dedicated to the promotion of art at WVU Parkersburg and the surrounding area. The intent is for the club members to work together.

### **Breakthrough Campus Ministries**

#### **Advisor: Kathy Wince**

The Breakthrough Campus Ministries mission is to build a stronger community on campus through not only the use of bible studies and devotions, but also group building activities.

### **The Chronicle (Student Newspaper)**

#### **Advisor: Olivia Reeder**

The official college newspaper produced by the students of WVU Parkersburg. Interested students can email [chronicle@wvup.edu](mailto:chronicle@wvup.edu) for more information.

### **College Chorale**

#### **Advisor: Dr. H.G. Young**

This performance group of talented vocalists performs on-campus and regionally through the year.

## **Criminal Justice Organization**

### **Advisor: Andrew Walker**

The Criminal Justice Organization is a local chapter of the American Criminal Justice Association-Lambda Alpha Epsilon. Our organization works to improve criminal justice through educational activities; foster professionalism in law enforcement personnel and agencies; promote professional, academic, and public awareness of criminal justice issues; encourage the establishment and expansion of higher education and professional training in criminal justice; provide a unified voice for professionals in, and students of, criminal justice; and promote high standards of ethical conduct, professional training, and higher education within the criminal justice field.

## **Delta Mu Delta (Business Program Honorary)**

### **Advisor: Dr. Billy Stone**

Delta Mu Delta is an international honor society established to recognize and reward superior scholastic achievement of students in business administration, as well as faculty members and business leaders who have experienced measurable success in their profession.

## **EcoHawks**

### **Advisor: Valerie Keinath and Dr. Mary Hetrick**

We are an environmental organization, with a goal of bring awareness to the campus and community.

## **LGBTQ United**

### **Advisor: Kurt Klettner**

LGBTQ united is a student organization with the primary focus of supporting our college's LGBTQ campus community.

## **Kappa Delta Pi**

### **Advisor: Dr. Cheryl Mader**

The national education honors society. From their website: "established to foster excellence in education and promote fellowship among those dedicated to teaching. The founders chose the name from the Greek words to represent knowledge, duty, and power."

## **MACC Media and Communications Club**

### **Advisor: Olivia Reeder**

The MACC is a group of talented and outgoing individuals with a common goal to bring more awareness of the media culture to the campus community. They also spend much of their efforts assisting the community with a variety of media and communication events.

## **Phi Theta Kappa**

**Advisors: Marie Butler, Andrew Rochus, Andrew Walker**

The national community college honorary society. From their website: “Phi Theta Kappa’s mission is two-fold: (1) Recognize and encourage the academic achievement of two-year college students and; (2) Provide opportunities for individual growth and development through participation in honors, leadership, service and fellowship programming.”

## **Rotaract Club**

**Advisor: Dr. Alicia Beeson**

Rotaract Club brings together people to exchange ideas with leaders in the community, develop leadership and professional skills, and have fun through service. In communities worldwide, Rotary and Rotaract members work side by side to take action through service.

## **Student Nurses Association**

**Advisor: Rebecca Duckworth**

The goals of the organization are to assist in the development of the professional nurse, encourage dedication to quality education and quality health care provision and promote and encourage participation in community service.

## **Surgical Technology Association**

**Advisor: Amy West**

The goals of the organization are to provide students with the opportunity to develop the skills and knowledge in the cognitive, psychomotor, and affective learning domains necessary to gain employment as competent entry level surgical technologists.

## **Veterans Corps**

**Advisor: Darren Shearlock**

The goals of our organization are to serve as an advocate for veterans’ rights, benefits and services, and to be a positive volunteer force in our greater community. Membership is open to students who are or have been members of the United States Armed Forces.

## **How to Start a Club or Organization**

Information on how to start a club can be found on the college’s website at [www.wvup.edu/current-students/life-at-wvuparkersburg/student-organizations/](http://www.wvup.edu/current-students/life-at-wvuparkersburg/student-organizations/) or you can stop in the Office of Student Activities in Room 1535.

## Ascend

Contact: Jennifer Forster, 304-424-8353; [ascend@wvup.edu](mailto:ascend@wvup.edu)

WVU Parkersburg's Accelerating Student Completion: Encouraging New Dreams (Ascend) is a program created to help more students earn certificates and associate degrees within three years. Funded by a grant from Arnold Ventures, Ascend replicates the ASAP program at CUNY colleges whose students doubled their graduation rates by providing a range of financial, academic, and personal supports. These supports include comprehensive and personal advisement, career counseling, tutoring, waivers for tuition and mandatory fees, Kroger gift cards for groceries and/or gas, and additional financial assistance to defray the cost of textbooks.

Ascend also offers special class scheduling options to ensure that Ascend students get the classes they need, are in classes with other Ascend students, and attend classes in convenient blocks of time to accommodate their work schedules. As students approach graduation, they receive additional assistance to help them transfer to a bachelor's degree program, another 4-year college or transition into the workforce, depending on their goals.

To learn more about Ascend, please visit [wvup.edu/ascend](http://wvup.edu/ascend) or email [ascend@wvup.edu](mailto:ascend@wvup.edu)

## Blackboard Learning

Contact: Information Technology; 304-424-8215; it.wvup.edu

WVU Parkersburg meets the needs of currently enrolled students by providing access to Blackboard Learn for every course.

If you are enrolled in an online class, Blackboard Learn will be used to deliver your course content.

If you are enrolled in a traditional class, your instructor may also use Blackboard Learn to provide handouts, collect assignments, post grades, post announcements, and accomplish other tasks.

It is the instructor's preference for how and when to use this supplemental shell, and you should check with your individual course instructor to determine the role it will play in your traditional classroom.

Follow the link below to help you decide whether or not you take online courses, help you prepare yourself to participate, and help you handle challenges when they arise:

<https://www.wvup.edu/current-students/distance-learning/>

# Career Services

**CONTACT:** Center for Career Services, Room 1407

304-424-8246 or 304-424-8304

careerservices@wvup.edu

The most effective career decisions start here! WVU Parkersburg's Career Services is here to help you **explore**, **prepare**, and **earn**.

We are committed to student empowerment, workforce collaboration, and community involvement, and provide career-related counseling, resources, and programs to help students and alumni establish career goals, develop job seeking skills, and successfully obtain employment. We work with students at every academic level, from first-year freshmen to graduating seniors.

Career Services also collaborates with employers to optimize their recruitment efforts and create opportunities for them to connect with our talented students and alumni.

## Explore

Career Services can help undecided students identify their interests and explore careers while providing important occupational information. This can help students define and achieve career goals.

- [Career Coach](#)

Discover majors, in-demand careers, and education based on your interests! <https://wvup.emsicc.com/>

- [US DOL One Stop](#)

Browse a video collection to learn about careers, industries, skills and abilities, or work options and education levels.  
[www.careeronestop.org/Videos](http://www.careeronestop.org/Videos)

## Prepare

Career Services can help students and alumni develop the skills necessary to conduct a successful job search. We can aid in creating or updating your resume, references, cover letter and other correspondence. We can also provide assistance with interviewing, networking and other job seeking skills.

- [Career Coach](#)

Our easy-to-use resume builder will help you create a professional resume. <https://wvup.emsicc.com/>

- [College Central Network](#)

Access to over 70 career advice podcasts, over 25 career articles written by industry professionals, and over 10 career videos to help guide you in your career exploration. [www.collegecentral.com/wvup](http://www.collegecentral.com/wvup)

## Earn

Career Services helps students and alumni navigate the early years of their career. We are ready to assist by giving you the tools to find the right employment for you.

- [College Central Network](#)

Search for a wide variety of opportunities posted exclusively to WVU Parkersburg through our online jobs board. [www.collegecentral.com/wvup](http://www.collegecentral.com/wvup)

- [Cooperative Education \[www.wvup.edu/coop\]\(http://www.wvup.edu/coop\)](#)

Working under the supervision of college faculty and employers, eligible students earn college credit while working at jobs that are related to their college majors and career goals.

- [LinkedIn \[www.linkedin.com\]\(http://www.linkedin.com\)](#)

The largest professional networking site available providing a way to connect with other professionals and stay in contact with millions of users. It has become a leading tool for helping individuals expand their networks as well as find jobs in their field.

# Center for Student Support Services

**CONTACT:** Kurt Klettner, Room 1019, 304-424-8388 (direct with confidential voice mail) or 304-424-8378 (appointments), kurt.klettner@wvup.edu

Counseling Center Office Hours: 8:00 AM - 4:00 PM

Supportive Telehealth Services: in addition to fac-to-face appointments for both mental health and disability/accessibility counseling services, the option to utilize telehealth (Zoom Meeting, telephone appointments, etc.) may be scheduled on a case-by-case basis.

## MENTAL HEALTH COUNSELING SERVICES

The Center for Student Support provides students with FREE counseling resources, including:

- Crisis Intervention
- Harm to Self/Others Concerns
- Short-term Individual Counseling
- Short-term Couples/Family Counseling
- Problem Solving Sessions
- Anxiety and/or Depression
- Self-confidence concerns
- Alcohol & Drug (Substance Use Disorder) Concerns
- Stress Management
- Critical Incident Stress Management Services
- Relationship concerns
- Coping with loss or trauma
- Mental Health Information
- Mental Health Referral Information

## DISABILITY/ACCESSIBILITY SERVICES

The Center for Student Support provides academic disability services accommodations for students. Please contact the Center for Student Support for more information.

## TANF SERVICES & BENEFIT SUPPORT SERVICES

Contact: Bob Boyter, Student Services Specialist, Room 1019, 304-424-8371 (direct), 304-424-8378 (appointments) Bob.Boyter@wvup.edu

**TANF:** All students receiving Temporary Assistance for Needy Families (TANF) benefits from the Department for Health & Human Services (DHHR) are provided continuous support services under the direction of the Student Services Specialist while attending WVU Parkersburg.

**BENEFITS:** The Student Support Specialist assist students in exploring benefit opportunities and assists in applying for relevant benefits.

## CRISIS/EMERGENCY CONDITIONS

Students dealing with a crisis or emergency situation will be prioritized. If the counselor is not available and the student is experiencing serious thoughts of harming self or others, the student should immediately go to the nearest Hospital Emergency Department.

## RIVERHAWK FOOD PANTRY

*The Riverhawk Food Pantry is located in room 0124 on the ground floor of the Main Building.*

WVU Parkersburg has an on-campus food pantry open to all members of the campus community. Non-perishable food items are available and there is no financial requirement. Please contact the Center for Student Support (Room 1019 or 304-424-8378) during normal office hours. For after hours assistance, please contact Campus Security at 304-834-7383.

# Professional Advising Center

Contact: Professional Advising Center, Room 1207, [pac@wvup.edu](mailto:pac@wvup.edu)

Quality academic advising is an important component of achieving educational success in college. A college advisor can help guide you through the registration process, share important academic support resources, and communicate with you on a regular basis. Academic advisors also provide the following:

- Individual advising conferences
- Clarification of career and life goals
- Development of suitable educational plans
- Appropriate course scheduling
- Interpretation of institutional requirements
- Increased student awareness of institutional support systems
- Evaluation of student progress toward goals
- Reinforcement of student self-direction
- Referral, when appropriate, to institutional and community support services

The Professional Advising Center (PAC) advises incoming and current WVU Parkersburg students who have earned fewer than 30 credit hours. The PAC is staffed by full-time professional advisors who assist students in scheduling and registering for classes. These advisors are available each weekday by walk-in, appointment, email, phone or Zoom. PAC advisors also utilize Google text with their advisees.

Students will need to meet with their assigned advisor every semester prior to registering for classes. Advisors will then open access to the student's account to allow for self-registration. To determine who your assigned advisor is, log on to your OLSIS account. Select "Student Records," then "Student Records," then "View Student Information," then select current term (Fall or Spring). Your assigned advisor will be listed in the ninth row down, labeled as "Primary Advisor."

## Testing Center

Contact: Kristina Roberts, Room1123, 304-424-8254, [kristina.roberts@wvup.edu](mailto:kristina.roberts@wvup.edu)

Website: <https://www.wvup.edu/current-students/services/tutoring-center/testing-center/>

The Tutoring Center houses the testing center. Students can take advantage of placement testing, major fields testing, CLEP, PRAXIS, and other certification examinations. Make-up tests are also proctored by the Testing Center. For more information on testing, please contact Kristina Roberts.

# Tutoring Center

**CONTACTS:** Janice McCue, Room 1123, 304-424-8278, [janice.mccue@wvup.edu](mailto:janice.mccue@wvup.edu)

Jennifer Conrad-Miller, Room 1123, 304-424-8295, [jennifer.conrad@wvup.edu](mailto:jennifer.conrad@wvup.edu)

**Center Email:** [tutoring@wvup.edu](mailto:tutoring@wvup.edu)

**Website:** [tutoring.wvup.edu](http://tutoring.wvup.edu) or [wvup.edu/tutoring](http://wvup.edu/tutoring)

**Facebook:** WVU-P Tutoring and Testing Center

**The Tutoring Center offers FREE academic tutoring to WVU Parkersburg students.**

The mission of the Tutoring Center is to provide a free and open facility in which to offer support services and appropriate teaching strategies so WVU Parkersburg students will become independent, self-directed learners who competently complete college-level work.

The Center offers tutoring on a drop-in basis, and by appointment after 4 pm. Students can call, stop in or access tutor schedules on our website, [tutoring.wvup.edu](http://tutoring.wvup.edu). This website also offers a variety of links for study tips, notetaking help, and test taking practice websites under the 'Helpful Websites' tab.

The Center also offers online tutoring through Brainfuse. The link is found on our website. This is a free online tutoring service, just log in with your WVU-P username and password.

The Center offers a variety of student resources. These include:

- Desktop and laptop computers
- iPads
- Science Resources (Box of Bones, Skeleton, Model of the Brain, Heart, & Eye, Muscle Man, and Molecules)
- Current and older edition textbooks for reference
- Large group study areas
- Collaboration tables and flat screen TVs with laptop chargers and hook ups
- Kurzweil 3000, a program which will read the text of a scanned book or document

Faculty and students interested in becoming a Tutor should contact the Center by phone, email, or in person. Student tutors must be recommended by a faculty member in the discipline and must have completed the course or courses with a grade of A.

## Veterans Resource Center

**CONTACT:** Darren Shearlock, Room 1532, Darren.Shearlock@wvup.edu, 304-424-8337, [www.wvup.edu/veterans](http://www.wvup.edu/veterans)

The Veterans Resource Center of West Virginia University at Parkersburg recognizes the services our veteran students have given to our country and the sacrifices made in the process. It is our goal to provide a learning environment that conveys the college's appreciation and offers the tools and services necessary for veterans to achieve academic success. Over 200 veterans and dependents are currently taking advantage of the many degree certificates, associates, and bachelor degrees, and other classes and programs to further their academic and professional interests.

WVU Parkersburg welcomes all individuals who have served in the US Armed Forces. Whether you are a discharged veteran, still serving on active duty, in the National Guard or Reserves, or a family member, the college is committed to supporting and encouraging your success. The Veterans Resource Center can assist you with access to resources at the college and in the community. The Veterans Advocate acts as a liaison between student, campus departments, the VA, and other government and outside agencies. Students can work with the Veterans Advocate to get questions and issues resolved. The Veterans Advocate can also assist with initiating the GI Bill Benefits. Let us help you transition back to school successfully.

In addition to housing the Veterans Advocate, the Veterans Resource Center offers student veterans an area to study, a social space, and other resources designed specifically for student veterans. The Veterans Resource Center is open Monday through Friday from 8 am to 4 pm.

# Wellness Center at WVU Parkersburg

**CONTACT:** Pamela Santer, Room 1535, pamelasanter@wvup.edu. 304-424-8205

## FITNESS CENTER

*The Fitness Center is located in the hallway to the left of the College Activities Center. Hours of Operation: Monday - Friday, 6:00 AM - 9:30 PM*

### Students have access to:

- Lockers
- Showers
- Aerobic Room

### Fitness Center Cardio Equipment:

- Wii Fit
- Arc Trainer
- Indoor Rower
- Elliptical Trainer
- Stairmaster
- Treadmills
- Spin-bikes with DVD workout

### Cybox Strength Equipment:

- Abdominal
- Rotary Torso
- Shoulder Press
- Fly
- Tricep Press
- Arm Curl
- Multi-Hip
- Back Extension
- Leg Extension
- Leg Curl

**Additional Wellness Activities:** Ping-pong, Yoga classes, Aerobics classes, Smoking Cessation, Fitness Trail, Healthy Lifestyle Information, Stress Reduction, and various intramurals sports.

# Mid Ohio Valley Social Services

## Drug, Alcohol, and Gambling Hotlines

Alcoholics Anonymous  
800-333-5051

Al-Anon  
800-356-9996

Alcohol Abuse 24 Hour Action Helpline and Treatment  
800-888-9383

Narcotics Anonymous  
800-756-4442

Problem Gamblers Hotline  
800-GAMBLER (426-2537)

Alcoholism/Drug Abuse Center  
(304) 485-1721

Washington County Alcoholism, Drug Abuse & Mental Health Services  
(740) 374-6990

## Assistance with Utilities

**Low Income Energy Assistance Program (LIEAP)** is administered by the West Virginia Department of Health and Human Resources (DHHR), Bureau for Children and Families, Office of Children and Family Policy, Division of Family Assistance, in January and February of each year. The Program provides assistance to low-income households in meeting the costs of home heating.

## Local Health Departments

Calhoun County  
(304) 354-6101

Pleasants County  
(304) 684-2461

Ritchie County  
(304) 643-2917

Roane County  
(304) 927-1480

Wirt County  
(304) 275-3131

Wood County  
(304) 485-7374

## Additional Offices for MOVHD:

Mason County WIC  
(304) 675-5279

Jackson County WIC  
(304) 372-8525

Gilmer County WIC  
(304) 462-8290

## Personal Care/Household Cleaning Products Assistance

Emmanuel Baptist Church Necessity Closet  
(304) 485-5171

Pine Grove Baptist Church Necessity Closet  
(304) 464-4853

## Social Services

AIDS Hotline  
800-342-2437

Child & Adult Abuse  
800-352-6513

Crisis Pregnancy Services  
800-595-7113

Emergency Food Information & Referral  
800-642-8589

### **Sexual Assault/Prevention:**

Domestic Violence Hotline  
800-799-SAFE (7233)

Eve Inc.  
(740) 374-5820

Family Crisis Intervention Center  
(304) 428-2333

National Sexual Assault Hotline  
800-656-HOPE (4673)

### **Disability Services:**

MOV Arc  
(304) 422-3151

Birth to Three  
(304) 485-2000

### **Mental Health:**

Crisis Hotline  
(304) 485-1725    Toll Free: 1-800-579-5844

## WOOD COUNTY SENIOR CITIZENS ASSOCIATION, INC.

**(304) 485-6748**

**Community Care Program** - Program for residents of Wood and Pleasants County who are in need of non-skilled nursing services, 18 or older, and in need of

personal care in the home.  
Wood County (304) 485-9420  
Pleasants County (304) 684-2680

**Services for the Elderly** - Program designed to provide the elderly with needed support services.  
Wood County (304) 485-6800  
Pleasants County (304) 684-7984

**Nutrition Program** - Congregate and home-delivered meal program for persons 60+. Participants can choose nutrition sites closest to them.  
Wood County (304) 422-6663  
Mineral Wells (304) 489-2446  
Vienna (304) 295-7989  
Williamstown (304) 375-3648  
Kay Umlery - St. Paul Terrace Apt (304) 422-5568

**F.A.I.R (Family Alzheimers In-Home Respite)**  
(304) 485-6748

**Multipurpose Center** - Service for the elderly; Provides a variety of programs and activities for seniors.  
(304) 428-1265 - Wood County  
(304) 684-9243 - Pleasants County

**Lighthouse Program**  
(304) 485-6748

## Food Assistance

Beechwood Presbyterian  
(304) 422-6067  
Christian Community Cupboard  
(304) 863-6082  
Community Resources, Inc.  
(304) 422-5339  
Fairlawn Baptist  
(304) 863-6782 MUST call first  
First Lutheran  
(304) 428-6174  
Good Shepherd Episcopal  
(304) 428-1525  
Grace Baptist Church  
(304) 485-4071

North Parkersburg Baptist  
(304) 485-3193

Riverhawk Food Pantry  
(304) 424-8378

St. Margaret Mary  
(304) 428-1262

Salvation Army  
(304) 485-4529

Trinity Episcopal  
(304) 422-3362

Wayside Good Samaritan  
(304) 295-4896

**Free Hot Meals Adults and Children:**

First United Methodist  
(304) 428-0111 Only on Thanksgiving

Salvation Army  
(304) 485-0669

North Parkersburg Baptist  
(304) 428-3293 Tuesday, Wednesday, Thursday at 12:00 pm

Trinity Episcopal  
(304) 422-3362

Old Man Rivers  
(304) 428-6677

Lubeck United Methodist  
(304) 863-6082 Once a month on a Saturday

Beechwood Presbyterian  
(304) 422-6067