

# WVU Parkersburg

## Faculty Development Grant Proposal Form

### 2017-18

The Faculty Development Committee is accepting proposals for Professional Development Grants. These grants are limited to \$2500.00. Any faculty member who is interested in applying for one of these grants should fill out the form below and attach a rationale/description of the project proposal. The proposal should explain how the project relates to your position in the college and include a list of expenditures. There will be a total of three funding cycles. The application deadline for the first cycle will be November 10, 2017. The application deadline for the second cycle will be February 9, 2017. The third cycle of funding will have a deadline of April 20, 2018. Please forward your proposal [tjacks10@wvup.edu](mailto:tjacks10@wvup.edu) and provide a copy to your division chair.

**Name of Applicant:** \_\_\_\_\_ **Today's Date:** \_\_\_\_\_

**Division/Department:** \_\_\_\_\_

**Title of Project:** \_\_\_\_\_

**Date of Project:** \_\_\_\_\_ **Location of Project:** \_\_\_\_\_

**Total Amount Requested:** \_\_\_\_\_

*Prepare a typed response of no more than three pages, addressing each of the items listed below. The Faculty Development Committee will review and with approval from the appropriate division chair, will recommend to the Dean of Academic Affairs, Vice President of Institutional Advancement, or Institutional Transformation Leader. With support of all parties, the proposal will be submitted to the Senior Vice President of Academic Affairs for final approval.*

1. Show your complete request for support and relation to your area of responsibility.
2. How does your request advance your professional development and the goals of the WVU-P Strategic Plan?
3. Describe the long-term benefit to you and to your students.
4. How will you share the results of your project?
5. Show detailed budget information.

#### FOR COMMITTEE USE

Faculty Development Recommendation

\_\_\_\_\_ Yes    \_\_\_\_\_ No

Division Chair Recommendation

\_\_\_\_\_ Yes    \_\_\_\_\_ No