

Application Procedure for WED Programs:

1. Submit program application to WED.
2. *TO seek Workforce HEAPS funding*, complete both FAFSA and HEAPS as required, on line, by following the instructions below:

Complete your FAFSA application at www.fafsa.ed.gov (WVU-P institutional number is **003828**)

THEN complete your Workforce HEAPS application at:

<https://www.wvhepc.org/secure/apps/applications/heaps/welcome.aspx> (KEEP YOUR CONFIRMATION CODE PRESENTED AT THE END OF YOUR HEAPS APPLICATION PROCESS.)

3. Watch your email for funding approval. You will be notified of any further documentation that FAFSA or Workforce HEAPS requires. Submit all requested documents to WVU-Parkersburg Financial Aid Office. For inquiries concerning the status of your funding, please call 304-424-8310 or email finaid@wvup.edu.