

## Short Term Program Application Process

1. Complete the application online: [wvup.edu/apply](http://wvup.edu/apply)
2. Scroll down and hit “*Apply Today.*”
  - a. Click on ‘*First Time User*’ and create a new login if you don’t remember your account information or have not attended WVU Parkersburg in over a year.
  - b. Make sure to select ‘*WED Application*’ as the application type
3. Fill out the required information and submit.
4. The Program Coordinator will reach out once the application is processed.

## Future Workforce Grant Application Process

WV residents\* with their high school diploma or equivalent may qualify for the Future Workforce Grant. The grant covers the cost of tuition.

\*WV residency of at least the past 12 months at the time of applying

1. Fill out a Free Application for Federal Student Aid (FAFSA) application for the current award year at: [studentaid.gov](http://studentaid.gov)
  - a. File your FAFSA using our school code **003828**.
  - b. The FAFSA takes the longest to process, so make sure to submit it in plenty of time for it to be reviewed.
2. Complete your Future Workforce Grant application online at: [collegeforwv.com](http://collegeforwv.com)
  - a. **IMPORTANT:** Keep your confirmation code presented at the end of the application process.
3. The WVU Parkersburg Financial Aid Office may contact you for additional information that will be needed in order to secure funding. Please be mindful to check emails regarding additional information needed by the Financial Aid Office: [finaid@wvup.edu](mailto:finaid@wvup.edu) or **304-424-8210**

For those not eligible for Future Workforce Grant funding, interest-free payment plans are available through the WVU Parkersburg Business Office.

To set up your payment plan, please contact your Program Coordinator prior to reaching out to the Business Office. After connecting with your Program Coordinator, the Business Office can be reached at **304-424-8223** or [busoffice@wvup.edu](mailto:busoffice@wvup.edu) for further assistance.