

West Virginia University at Parkersburg
Faculty Senate

Monday, March 10, 2025
Agenda

Members

Nursing & Health Sciences

Jami Casenelli
Heather Carter

Workforce, Technology, & Computer

Information Sciences (WTCIS)

Doug Rhodes
Craig Giffin

Professional Studies

Greg Hill
Marybeth Hunt

Arts & Sciences

Lauri Reidmiller (Vice Chair)
Holly Martin (Chair)
Lee Brown

Advisory Council of Faculty Representative (ACF)

Joel Farkas (Secretary)

Board of Governors Representative (BOG)

Andrew Walker

Staff Council Representative

Elizabeth Knick

West Virginia University at Parkersburg Faculty Senate
Meeting of Monday, March 10, 2025
Room 2214
5:30 pm

1. Call to Order
2. Roll Call
3. Approval of minutes
 - Faculty Senate meeting – Monday, February 10, 2024
 - Action Item: Vote to approve minutes
4. Updates
 - ACF Representative – Joel Farkas
 - BOG Representative – Andrew Walker
5. Old Business
 - a. Faculty Resolution 2025-1 - Update
 - b. Proposal for release time/stipend for additional/unusual work – Update
 - a. Proposed: Add a reference to the form in Answer Book: IV-16A: Adjunct and Supplemental Employment of Instructional Personnel and add form to “Faculty Forms” webpage on WVUP website
 - c. Lab contact hours - Update
 - d. New faculty/adjunct mentoring – Update
 - e. Dispersal of contracts – Proposed timing first week of August - Update
 - f. ACF and BOG election in April
 - a. Proposed timing:
 - i. Names in by April 14, 2025.
 - ii. Election the week of April 21, 2025.
 - g. Proposed updates/changes to Senate Bylaws
 - a. Add ACF/BOG timing of elections for clarification – Article III. Elections
 - b. Add change of wording concerning the Faculty Handbook - Article V. Section 6 (See attached document – Document 1.)
 - h. Feedback on new Faculty Annual Evaluation form
 - i. Work on survey questions
 - ii. Create form to help with tracking activities through the year.
 - iii. Allot one day during the January in-service week to work on review.
 - b. Supplemental/summer/overload contracts; summer contracts - teaching and committee responsibilities for 9-month faculty
 - i. Adjunct pay
 - c. End-of-the-semester student course evaluation
 - i. *How can we increase numbers for this semester?*

6. New Items

- a. Trainings for faculty evaluation for next year - suggestions
- b. Review and amend wording in Answer Book: IV-8-XI-Section B – Multiyear appointments
(See underlined sentence in attached document – Document 2.)

7. Comments/Announcements from senators and/or attendees

- Other issues to discuss or to add to future agendas

8. Next Meeting

- Monday, April 14 - 5:30-7:30 pm – Room 2214
 - *Bring fall schedule to this meeting.*

9. Adjournment

Review:

Document 1

Faculty Senate Bylaws - Article V. Section 6.

Original Language

Section 6. The Faculty Senate shall assume responsibility for the periodic **revision and editing** of a faculty handbook, which shall contain this Constitution and state the established policies of the College in all matters relating to the faculty. **Such** revisions shall be submitted to the President, and appropriate administrators for their approval.

Proposed Change

Section 6. The Faculty Senate shall assume responsibility for the periodic **review** of a faculty handbook, which shall contain this Constitution and state the established policies of the College in all matters relating to the faculty. **Suggested** revisions shall be submitted to the President, and appropriate administrators for their approval.

Document 2

WVUP Answer Book: IV-8-XI-B

Multi-year Appointments

Term faculty may be given a contract from one to three years. Following three years of service, faculty may apply and be considered for a multi-year term appointment by checking the box on the self-assessment form. **Multi-year term appointments may be offered based on the following criteria: faculty must consistently meet the criteria of Exceeds Expectations in the category of Teaching and/or meet the criteria of Exceeds Expectations in the other major categories over the review period.** A faculty member must also receive a recommendation from the Dean of their Division and Vice President for Academic Affairs with final approval from the President.