WV Parkersburg
West Virginia University®

WORKFORCE AND
ECONOMIC DEVELOPMENT

Short Term Program Application Process

1. Complete the application online: www.wvup.edu/apply
2. Scroll down and hit "Apply Today."
   a. Click on 'First Time User' and create a new login if you don't remember your account information or have not attended WVUP in over a year.
   b. Make sure to select 'WED Application' as the application type
3. Fill out the required information and submit.
4. The Program Coordinator will email you once you are successfully registered.

Workforce HEAPS Grant Application Process

WV residents* with their high school diploma or equivalent may qualify for the Workforce HEAPS Grant. The grant covers the cost of tuition.
*WV residency of at least the past 12 months at the time of applying

1. Fill out a Free Application for Federal Student Aid (FAFSA) application for the current award year at fafsa.ed.gov.
   a. File your FAFSA using our school code 003828.
   b. The FAFSA takes the longest to process, so make sure to submit it in plenty of time for it to be reviewed.
2. Complete your Workforce HEAPS application online at: www.collegeforwv.com
   a. IMPORTANT: Keep your confirmation code presented at the end of the application process.
3. The WVU Parkersburg Financial Aid Office may contact you for additional information that will be needed in order to secure funding. Please be mindful to check emails regarding additional information needed by the Financial Aid Office: finaid@wvup.edu or 304-424-8310

For those not eligible for HEAPS Workforce funding, interest-free payment plans are available through the WVU Parkersburg Business Office. To set up your payment plan, please contact the Business Office at 304-424-8223 or busoffice@wvup.edu for further assistance.