

Faculty Senate Meeting

February 22, 2024
Room 1321, 4:00 PM

Call to Order: – Holly Martin

Roll Call:

Holly Martin (Chair)	Doug Rhodes (Vice-Chair)	Lauri Reidmiller (Secretary)
Jami Casenelli	Craig Griffin	Melanie Matheny
Amy Strong	Andrew Walker (BOG rep)	

Visitors: Lee Brown

Approval of minutes from January 25, 2024 Senate Meeting

Updates:

- A. BOG update-** Andrew Walker
 - a. Next Meeting 3/19
 - b. Foundation selling off some property at OVU campus

- B. ACF Representative-** Joel Farkas
 - a. Next Meeting 2/23
 - b. House Bill passed in WV will allow librarians, museum staff, and school employees to be imprisoned if a minor obtains materials deemed obscene

Old Business:

- A. Number of Senators per division**
 - a. Passed by 51% of faculty

- B. JCC Language Change Approved**

- C. Annual Faculty Evaluations**
 - a. Will be presented to the administration (teaching, organization effectiveness, professional development)
 - b. Community service (exceeds expectations)
 - c. Spring Assessment Day-1 hour go over changes
 - d. Removal of division review committee and full faculty committee

- D. Grievance process for Faculty Review**
 - a. Mirrors academic appeal
 - b. Pool of 10 faculty on the Faculty Resolution Committee to review the and supply their recommendations
 - c. Who Should be on the Faculty Resolution Committee? Senators?
 - d. 30 days to appeal the committee's results, should be shorter?
 - e. How does it affect raises, promotion, tenure, etc.
 - f. Results from committee forward VPAA
 - g. See Attachment: Document 1

E. Senate Elections

- a. April 1-15, 2024
- b. Term begins July 1
- c. 2-year Term
- d. Send nominations to a senator

New Items:

A. Student Evaluations

- a. Academic Affairs Committee are working on student evaluating
- b. How to get more students involved?
- c. Survey Monkey option?
- d. Can we shorten the evaluation?

B. Honorary Degree Applicant- only 1 application

- a. Motioned to Accept Nomination
- b. Motion passed

C. Senate requests HR to help faculty access W2/Pay stub

- a. We follow the WVU Pay schedule

Next Meeting

Thursday, February 22, 2024 – 4:00 pm – Room 1321

Adjournment- Holly Martin

Submitted: Lauri Reidmiller
Secretary of Senate

Attachments

Document 1: Grievance process for Faculty Review

Faculty Evaluation Resolution Process

If a faculty member disagrees with the ratings or feedback received from their evaluation, then a faculty member may request a Faculty Evaluation Resolution Process to the Vice President for Academic Affairs (VPAA). The faculty member must communicate to the VPAA by written notice requesting a review of their self-assessment form by a Faculty Resolution Committee within 7 calendar days of their review meeting with their Dean.

Each division shall nominate and elect two faculty members to serve on the Faculty Resolution Committee pool at the start of each Fall Semester. These names shall be submitted to the VPAA by the first week of September.

The Faculty Resolution Committee shall consist of two faculty members and one Dean from a different division. In choosing the two faculty and one Dean to serve on the Faculty Resolution Committee, the faculty and the Dean shall have the opportunity to strike names from the Faculty Resolution Committee pool and Deans in other divisions, alternating choices with the faculty striking first, until two faculty members and one Dean remain.

The committee will review the faculty member's self-assessment form. No faculty or administrator, including Deans, should discuss issues concerning the faculty to the Faculty Resolution Committee to prevent any appearance of bias or interference. The Faculty Resolution Committee shall choose one person to serve as the Chair of the committee. Each person on the committee will review the faculty member's self-assessment form and use the rubrics to rate the faculty member for each section. Upon completion of the review, the Faculty Resolution Committee will discuss and decide on the ratings for each section.

Any disagreements will be resolved by a vote with the majority vote resolving the matter. The Faculty Resolution Committee Chair shall compose a document

that describes the results of the committee and submit this to the VPAA. The Faculty Resolution Committee shall submit all documentation from their review to the VPAA within 10 calendar days after receiving notification from the VPAA.

Considering the feedback from the committee, the VPAA will then schedule a meeting with the faculty member and the Dean in an effort to resolve the disagreement.