

Faculty Senate Meeting
December 15, 2023
Room 1321, 8:00 am

Call to Order: – Holly Martin

Roll Call:

Holly Martin (Chair)	Doug Rhodes (Vice-Chair)	Lauri Reidmiller (Secretary)
Lee Brown	Jami Casenelli	Holly Dexter
Joel Farkas (AFC)	Craig Griffin	Elizabeth Knick
Melanie Matheny	Amy Strong	Andrew Walker (BOG rep)
Joyce Stover		

Lee Brown

Approval of minutes from November 17, 2023 Senate Meeting

Updates:

- A. ACF Representative – Joel Farkas
 - No updates
- B. BOG Representative – Andrew Walker
 - No updates

Dr. Jackson Updates:

- A. Jackson Campus
 - Architect has been chosen
 - Construction starts around February/ completed August 2024
 - Offer 3 separate degrees “Pipeline Programs”
- B. New Welding Program
 - One year program for HS students
- C. Ohio Valley Campus
 - Utilities have been transferred
 - Architect has been chosen
 - Updating heating , windows, doors
 - One business already committed to work at this facility
 - Campus tentatively planned to open August 2025
 - Selling 4 buildings
- D. WVUP Theater
 - Chairs have been removed /New chairs ordered
 - Updating floors
- E. Nursing

- New Radiology Tech Program (Fall 2024)
 - New EMS (May 2024), One year program
- F. MBA
- Working with Marshall University to offer MBA at our facility
 - Will it be online, zoom or in person?
- G. Concealed Carry
- Implemented July 2024
 - No guns in Caperton Center due to HS students
 - Identify areas that guns are not permitted , Ex: flammable materials
 - Cosmetology, Science Labs, Welding, Art Studio, Etc...
 - Guidelines will be shared with faculty
- H. Cosmetology Program
- Supported by Grants
 - Updating air filtration system
- I. Tenure Positions
- Administrators with tenure are included in the 20% of Full faculty
 - Large number of tenured positions are held by administrators
- J. University Bookstore
- No longer using Barnes and Noble
 - New Bookstore E-Campus (Fall 2024)
 - Zoom Meeting today at 11:30

Old Business

- A. Faculty Pay Increases
- HR Matrix should be shared with faculty/staff
 - What warrants a move up in Quartile/ Time? Performance?
 - Possible Yearly increases?
- B. Multi-Year Appointments
- See Attached Document
- C. Annual Evaluation Process
- Senate Sub-Committee working on updating guidelines
 - Finished proposal will be forwarded to the administration
 - Approved proposal will be presented to the faculty during Spring Professional Development Week
 - Implement this new process 2024-2025
 - Community serves moved into a new category
 - Instructions and training will be provided
 - Get credit for extra work
- D. Senate Elections
- Terms end in July
 - Election for new senators in April
 - Ask divisions for nominations

E. Individual Studies

- Increase the pay per student?

Next Senate Meeting: January 12, 2024 8 AM.

Meeting Adjourned: Holly Martin

Submitted: Lauri Reidmiller
Secretary of Senate

Attachment 1: Multi-Year Appointments

Criteria for Multi-Year Term Appointment

Multi-term appointments may be offered based on the following criteria.

- Faculty should showcase contributions in all three areas on the annual review form throughout the evaluation period for a multi-year term appointment. These three areas are incorporated into the annual assessment as follows:
- **Teaching/ Service to Students** (Student Evaluations will assist during this review)
- **Professional Growth and Development** (Connected with how this Professional Growth supports WVUP mission)
- **Service to the Institution and Community** (Examples: Recruiting, assisting in responding to program needs with additions for changes)
- **A faculty member must also receive a recommendation from the Dean of their Division.** (Recommendation will focus on the Faculty member's efforts to support WVUP- This recommendation will address all three areas on the annual review)
- Division Needs
- Engages with recruiting (Documentation Required)
- Institution Needs
- How the faculty member responded/assisted in adding and removing programs
- Focus on Instructor engaging students where they are academically (Documentation displaying additional tutoring or student evaluations)
- Committee Participation (Documentation Required)
- Feasibility (Institutional Budget Needs for WVUP)
- **A faculty member must also receive approval from the Vice President for Academic Affairs**
- **Final approval from the President.**

Multi-year term appointments will be offered based on the division needs, enrollment trends, and budget considerations. If a multi-year term appointment is granted to faculty member, the faculty member retains no right to the automatic renewal of multi-year term appointment. Faculty will be evaluated at the end of a multi-year term appointment. Results of the faculty members evaluation and the needs of the institution will be reviewed to determine whether an additional multi-year term appointment will be offered. At the end of a multi-year term appointment, the administration will communicate the type of term appointment that will be offered for the upcoming year, following the Calendar for Annual Review as outlined in Answer Book Title#IV-8-XIII.