College-wide Curriculum Committee

September 15, 2023
10:00 am – 12:00 pm

1. Introduction
   a. Roll call
      Present: Charles Almond, Amy Strong, Pearley Brown, Joel Farkas, Melanie Matheny, Kelli Sprout, Christi Calvert, Danielle Shockey, Craig Giffin, Callix Miller, Pat Harris, Kurt Knopp

2. Blackboard Shell
   a. Institutional Blackboard (Bb) shell
   b. Enroll in it, go to Bb Organizations, Faculty Senate, College Curriculum Committee
   c. Meetings are recorded on Zoom
   d. Calendar
   e. Agenda/Minutes: Fall 2023, Spring 2023, Fall 2022

   • Make sure proposals are discussed in division meetings once the Outcomes Assessment Committee approves them. Bring any arguments or concerns to the next curriculum meeting.
   • Reviewed curriculum checklist for evaluating proposals.
   • If outcomes are the only change, only the Outcomes Assessment Committee needs to review.

3. Curriculum Proposal Review and Vote
   a. Pre-requisite changes
      o CMS 240, Multimedia Reporting - Add major restriction and CMS 110 as pre-requisite. Motion to approve made by Christi Calvert, seconded by Kurt Knopp. **Approved**.

4. Terminate/Inactivate process discussion
   a. Simplified form
   b. Wood County Early College
      o Check with Olivia Reeder and Leslie Sims about groups that would be affected, e.g. high school students.

   Deans can enter the dates their divisions discussed proposals on a shared Google spreadsheet.

5. Curriculum Process and Subcommittees
   • No subcommittees. All College-wide Curriculum Committee business will be handled during meetings.
   • Committee members have access to a Google spreadsheet, so members know what proposals to review for the next meeting.

Next meeting: October 20, 2023

Motion to adjourn made by Pearley Brown, seconded by Melanie Matheny. Motion passed.