

Title: #VII-18. College Reports and Institutional Research

Date: November 27, 2023(replaces version dated March 13, 2003)

Research

Requests to conduct specialized research or reports involving college students, personnel or operations will be directed to the Vice President for Academic Affairs for approval. Also, a target completion time and priority will be established. Review with the appropriate administrative staff will also be conducted before research studies or reports are undertaken. The Vice President for Academic Affairs will be responsible for ensuring that proposed surveys and/or research studies are reviewed by appropriate units of the college. Such reports or research is the property of the college.

The criteria for determining priorities will be based on the extent to which the data to be generated supports the mission of the college; the extent to which the project supports identified college, unit, or divisional objectives or developmental activities; the extent to which the project supports exploratory research or has potential impact on future college operations or services; and the amount or nature of college resources needed for the project.

Responsible Administrator: Vice President for Academic Affairs, 304-424-8242