

MINUTES
WEST VIRGINIA UNIVERSITY AT PARKERSBURG
BOARD OF GOVERNORS
June 21, 2023

A regular meeting of the West Virginia University at Parkersburg Board of Governors was held on Tuesday, June 21, 2023, in the Francis & Nina Phares Board Room of WVU Parkersburg and via Zoom Video Conferencing, beginning at 3:15 p.m. Board members present were: Steve Hardman, Joe Oliverio, JP Hushion, Donna Smith, Jason Landers, Stephanie McCoy, Ami Shaver, Blaine Hess, Savannah Morgan, Andrew Walker, Cody Irick and Michael Meyer. Others present included Dr. Torie Jackson and Lauriel Rader.

Guests present included administrators, faculty and staff.

1. Call to Order

Mr. Hardman, Chair of the WVU at Parkersburg Board of Governors, called the meeting to order.

2. Swearing in of new Board Members

The Honorable Timothy Sweeney, 3rd Circuit Court Judge, conducted the swearing in of new Board members, Andrew Walker and Michael Meyer.

3. Roll Call

Roll Call was taken by Lauriel Rader, Secretary to the Board of Governors, noting that a quorum was present. Chairman Hardman announced that Lauriel has accepted the permanent position as the Secretary to the Board of Governors.

4. President's Report

President Jackson delivered the following report:

Governors, it is a pleasure to stand before you today with a brief report on campus happenings.

The college executive team of myself, Dr. David Lancaster and EVP Alice Harris spent 6-½ hours last week meeting to discuss our priorities for the next year. Some of those goals are exactly what you expect. The top of the list is increased enrollment and retention measures. We also will focus on a successful Higher Learning Commission accreditation visit in March 2024. In addition to that, we are considering slight restructures of some staff alignments - particularly in the areas in which I supervise since that area has become vast as portions of three former VP roles have fallen under the president's office purview. Honestly, they provided me with a few tough love moments as they advised me - as they are supposed to do - on some areas where I need to loosen the reins. The good news is that I am listening. You will not see any drastic changes as those unveiled last summer, but a

few smaller changes in reporting structures are being shared with impacted employees this week.

Another goal will be efficiency of systems across the campus - making sure we are utilizing our space and our resources in the most productive manner - which coincides with a requirement for a new facilities master plan to be created in the next academic year. We also will increase our articulation agreements with some WV community and technical colleges to partner with our baccalaureate offerings. We will get the Answer Book updated for campus policies and procedures. We also want to look at requested improvements to employee evaluation processes.

I find it interesting when I am out in the community - at an event, at a meeting, at the grocery store - and people want to know if I have to work in the summer. It's the mindset that schools and colleges have summers "off." As I look around, I can't even say that we slow down in the summer. I know that we may have less students enrolled, but much is happening to make sure we are ready for the 2023-24 academic year.

The cosmetology studio is expected to open. Enrollment for that program is happening now, as it is for all fall classes.

I've had an opportunity to meet with the Jackson County Center staff to discuss plans to renovate their facilities and to offer an entire academic program at JCC by Fall 2024. Yes, a year from now. We need time to update facilities, order equipment and have instructors ready to teach for an advanced manufacturing program. We've discussed this opportunity before as it meets the needs of local industry in Jackson and surrounding counties.

Yesterday, WVU Medicine unveiled the Aspiring Nurse Program, which allows them to invest up to \$25,000 per student in a pilot program being conducted with WVUP and Camden Clark, as well as Bridge Valley CTC and Thomas Health. This allows current students to enter the program in their 1st, 2nd or 3rd semesters, agreeing to work at WVU Medicine upon completion of their program. It's truly a wonderful opportunity for our students. My quote in their press release shares the sentiment I still want to express: "WVUP believes the most significant thing a community college can do is be a good community partner. When we collaborate with local businesses to meet their needs and, at the same time, provide amazing opportunities for students, then we are fulfilling our mission. We believe purposeful and planned training of a workforce will elevate the Mid-Ohio Valley and the entire state of West Virginia, and we are honored to partner with WVU Medicine Camden Clark Medical Center."

In addition, we have kids on campus. Partnering with HINO, we have re-emerged with KIDS College. It began last week with 40 attending. This week we have 48 and next week will be 41. They are doing all sorts of things - including: Farm Technology,

Bookmaking, Photography, Archeology, Music Technology, Chemistry, Intro to Making, Geology, Journaling, Space and Rocketry, Bird-O-Rama and much more.

The CSI Teen Academy was a great success in early June. We have Teen Medical Explorers for July 10-13.

The WVUP team is preparing for a College 101 summer session before the start of the semester. We are hosting hopefully our largest picnic ever on August 11 before the semester starts.

Another bit of great news is our preliminary round of approvals for our deferred maintenance request of \$2.9 million is approved. We will wait for final approval from the governor's office. This list will allow us to make significant upgrades to the Jackson County Center, the Caperton Center and necessary updates to the main campus building. If you are over by the Workforce and Economic Development building, they've had a facelift of sorts with new landscaping. We also added our first electric vehicle charging station - a joint effort with the electricity students in the CTE program with Wood County Schools.

Yes, it's summer. Yes, it's busy. And, yes, governors, it all makes me very WVU Parkersburg proud.

5. Approval of Minutes

Chairman Hardman stated the minutes from the Regular Board meeting of May 16, 2023 are submitted for review. With no corrections to be made, minutes are approved as submitted.

6. Committee Reports

- Executive Committee

Chairman Hardman reported the Executive Committee met to discuss the CTC Board Action (where the Presidents contract will be approved at an upcoming special meeting), special project update and the nomination of officers by the Nominating Committee.

- Nominating Committee

Mr. Hushion reported the Nominating Committee met and presented the following slate of officers:

Joe Oliverio - Chair

Blane Hess - Vice Chair

Savannah Morgan - Secretary

With no further nominations from the floor Mr. Hushion motioned to approve the slate of officers as presented. Ms. Smith seconded. Motion passed.

7. Information Items

- Fiscal Update

Alice Harris, Executive Vice President of Finance & Administration, provided a detailed report on the budget summary as of month ending May 31, 2023. There were no questions from the members.

8. Action Items

- Approval of Deferred Maintenance Grant Application

Dr. Torie Jackson, President, presented to the Board the resolution for approval of the Deferred Maintenance Grant Application. President Jackson reported that in the matter of authorizing West Virginia University at Parkersburg to apply for a State Institutions of Higher Education Deferred Maintenance Grant from the West Virginia Governor's Office for Deferred Maintenance at West Virginia University at Parkersburg and Delegating Authority to President Torie Jackson to sign the application.

WHEREAS, the West Virginia Governor's Office is accepting applications for State Institutions of Higher Education Deferred Maintenance Grants; and

WHEREAS, West Virginia University at Parkersburg desires to participate in these grant programs as a means of providing needed maintenance to West Virginia University at Parkersburg's campus facilities; and

WHEREAS, The West Virginia University at Parkersburg Board of Governors and Institutional Leadership have identified deferred maintenance improvements at West Virginia University at Parkersburg as a high-priority need; and

WHEREAS, the highest priority need identified includes the attached list; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF GOVERNORS OF WEST VIRGINIA UNIVERSITY AT PARKERSBURG AS FOLLOWS:

The Board of Governors demonstrates its support of the submittal of the grant application for the attached list of projects by West Virginia University at Parkersburg; and

The Board of Governors demonstrates its support to prioritize the list of projects attached as the highest priority with regard to deferred maintenance at West Virginia University at Parkersburg; and

The Board of Governors authorizes West Virginia University at Parkersburg President to execute the application for State Institutions of Higher Education Deferred Maintenance Grant and any other documentation necessary to effectuate the submittal of the grant application.

This Resolution shall be effective following its adoption by the Board of Governors.

After review and discussion, Ms. Smith moved to approve the following resolution:

Resolved, That the West Virginia University at Parkersburg Board of Governors authorizes President Jackson to submit Applications for the State Institutions of Higher Education Deferred Maintenance Grant.

Mr. Irick seconded the motion. Motion passed.

9. Executive Session under the authority of WV Code §6-9A-4(b)(9), to discuss consideration of real estate and legal matters

Chairman Hardman asked for a motion to move into Executive Session, under authority of WV Code §6-9A-4(b)(9), to discuss consideration of real estate and legal matters. Ms. Smith moved to adjourn to Executive Session. Mr. Oliverio seconded the motion. The motion passed and the Board moved into Executive Session at approximately 3:45 p.m.

Chairman Hardman announced the Board would return to the regular meeting at 4:05 p.m. Mr. Walker moved to return to regular session. Mr. Meyer seconded the motion. Motion passed.

10. Board Comments/Announcement

Chairman Hardman and Mr. Oliverio reported the WVU Parkersburg Board of Governors meetings will be held on the 3rd Tuesday of the month. The meeting dates were distributed to the Board Members and the dates are listed below:

Tuesday, August 15, 2023
Tuesday, September 19, 2023
Tuesday, October 17, 2023
Tuesday, January 16, 2024
Tuesday, March 19, 2024
Tuesday, April 16, 2024
Tuesday, June 18, 2024

Mr. Oliverio shared with the Board Members there would be seven meetings in total for the academic year. (We reserve the right to add a meeting, if needed.)

Chairman Hardman announced this is his last meeting as Chairman of the Board of Governors. He shared, it has been an honor and a privilege to serve on this Board. He thanked the Board Members for all of their support over the years.

Ms. Smith thanked Chairman Hardman for doing a tremendous job as the Chairman of the Board of Governors.

11. Next Meeting

Next meeting will be held August 15, 2023.

12. Adjournment

With no further business to be discussed, Chairman Hardman adjourned the regular meeting of the Board of Governors.

Respectfully submitted,

Lauriel Rader
Secretary to the Board of Governors

Steve Hardman, Chair

JP Hushion, Secretary