



INSTRUCTIONS FOR ACCESSING STUDENT INFORMATION ON OLSIS

Below, you will find a guide on how to access your grades, account balance and concise student schedule on WVU Parkersburg's student portal OLSIS. You will need to complete the FindMyID process to obtain the login information.

To log into your OLSIS account:

Go to wvup.edu/olsis.

Enter your User ID, which is the first part of your WVU Parkersburg email, and your password, which is the same as your WVU Parkersburg email's password.

If you are having issues logging on, please go to wvup.edu/it and select "OLSIS HELP."

FIND YOUR GRADES

1. Log into your OLSIS account.
2. Select "View Grades" on the Student Records Menu.

Please refer to the WVU Parkersburg Academic Calendar at wvup.edu/academic-calendars to see what dates Midterm and Final Grades will be posted for the current semester.

3. Select the current term and then "Submit."

If your current classes do not have grades posted in OLSIS yet, you can check them through the My Results tab on Blackboard, or contact your instructor.

FIND YOUR ACCOUNT BALANCE

1. Log into your OLSIS account.
2. Select "Account Detail for Term."
3. Select the current term and then "Submit."

FIND YOUR CONCISE STUDENT SCHEDULE

1. Log into your OLSIS account.
2. Select "Registration" on the Student Services Menu.
3. Select "View Registration Information" on the Registration Menu.
4. Select the current term to view your schedule

All courses you are enrolled in will be listed on the Concise Student Schedule.

For more information or assistance, please contact earlycollege@wvup.edu.

