

WEST VIRGINIA UNIVERSITY AT PARKERSBURG BOARD OF GOVERNORS

**DECEMBER 21, 2022
AGENDA**

Members

Steve Hardman, Board Chair

Joe Oliverio, Vice Chair

JP Hushion, Secretary

Donna Smith

Jason Landers

Stephanie McCoy

Ami Shaver

Blaine Hess

Savannah Morgan

Dr. Rose Beebe

Cody Irick

Lauren Hissem

Dr. Torie Jackson
President



WEST VIRGINIA UNIVERSITY AT PARKERSBURG BOARD OF GOVERNORS
Meeting of November 15, 2022
Francis & Nina Phares Board Room/Zoom
11:00 a.m.

1. Call to Order Board Chair, Steve Hardman

2. Roll Call Brady Whipkey
Chief of Staff to the President
Secretary to the Board

3. Possible Executive Session under the authority of WV Code §6-9A-4-2A
Discuss the approval of the Executive Search Firm

4. Action Items
 - Approval of executive search firm to assist with the recruitment of the next WVUP President Alice Harris, Executive VP
Finance & Administration3

5. Board Comments/Announcements

6. Next Meeting
January 17, 2022

7. Adjournment

**West Virginia University at Parkersburg Board of Governors
Meeting of December 21, 2022**

ITEM: Approval of executive search firm to assist with the recruitment of the next West Virginia University at Parkersburg President.

RECOMMENDED RESOLUTION: *Resolved*, That the West Virginia University at Parkersburg Board of Governors approves the firm **Academic Search** to assist with the search for the next West Virginia University at Parkersburg President.

STAFF MEMBER: Alice Harris, Executive Vice President of Finance & Administration

BACKGROUND:

At the instruction of the West Virginia University at Parkersburg Board of Governors, the college issued a request for proposal to identify and hire an executive search firm to assist the Board with the selection process.

WVUP's Chief Purchasing Officer, Jeannine Ratliffe received two timely presented, written proposals in response to the request for proposal. On December 13, 2022, Ms. Ratliffe provided copies of the technical portion of the proposals to members of the executive search firm selection committee. The selection committee consisting of Steve Hardman, Joe Oliverio, and Jeannine Ratliffe met on Tuesday, December 13, 2022, to discuss the technical and pricing aspects of each proposal. The committee also contacted a sample of the references provided by each of the firms. The committee carefully evaluated and assigned points on the technical aspects of each proposal. When the technical evaluation was completed, the pricing portion of the proposals was opened and the point values relating to the overall cost were assigned to the scoring sheet.

After tabulating the combined points of the technical and pricing portions of all proposals received, the firm **Academic Search** is the committee's choice to assist the college with its executive search.