

Professional Tutor, Computer Science/CIT (Part-time/Temporary) Tutoring Center, Success Epicenter

Rate of Pay

\$12.00/hour for up to 20 hours of tutoring per week.

To Apply

Submit a resume/CV and an unofficial copy of your college transcripts electronically to apply@wvup.edu; indicate Professional Tutor in the subject line. WVU Parkersburg is an Equal Opportunity/Affirmative Action institution.

Effective

Spring semester - January 2022 to May 2022

This appointment is part-time temporary, non-benefits-eligible assignment for one semester in duration.

Responsibilities

The majority of tutoring duties will be at the main campus in Parkersburg, but may also include Jackson County Center in Ripley. Assignments may include evening, weekend, hybrid and/or totally on-line.

Requirements

Candidates should have the knowledge and ability to tutor students in the following areas. Previous tutoring and instructional experience is preferred.

- Technical Mathematics
- Microsoft Office (Word, PowerPoint, Access, Excel)
- PC Applications
- Programming
- Web Page Design
- Database Theory and Design
- Web Application Development
- Data Structures
- PC Management & Maintenance
- Networking
- Windows Operating Systems
- Principles of Information Systems
- Linux

This position would be in-person while offering Zoom tutoring to off-campus students. Tutors would need to be familiar with acknowledging the four different forms of learning to best assist students - visual, auditory, kinesthetic, and reading/writing. Applicants are required to have strong communication skills as well as patience, positivity, and the technical knowledge needed to assist students.

Posted

December 07, 2021 and will remain active until filled.