

## STUDENT CONTRACT FOR PARTICIPATION IN EARLY COLLEGE COURSES

Welcome to West Virginia University at Parkersburg! We are excited that you have decided to join our Early College Program. Please carefully read the following contract with your parent/guardian, and sign to confirm that you understand and agree to the following terms and conditions.

***Any missing parent or student signature will result in no registration.***

As a student at WVU Parkersburg, I understand that:

1. I am choosing to complete college-level course content. I agree to act appropriately, recognizing that college-level courses contain adult-oriented materials.
2. The college includes students of all ages and backgrounds.
3. All college policies pertain to me and no exceptions will be made for me because of my age. The WVU Parkersburg Student Handbook is available online at [www.wvup.edu/current-students/student-resources/student-handbook](http://www.wvup.edu/current-students/student-resources/student-handbook).
4. I must meet the attendance requirements of WVU Parkersburg and it is my responsibility to contact my instructor and high school counselor about issues regarding my attendance, grades or other matters. Attendance, midterm and final grades will be shared with my high school and the college.
5. I am subject to the college's policies regarding grades, academic standing, Code of Student Conduct, and Student Academic Rights and Responsibilities. A summary of the college's academic and student policies are available online at [www.wvup.edu/about/board-of-governors/policy/d-students](http://www.wvup.edu/about/board-of-governors/policy/d-students).
6. I understand my high school counselor or instructor cannot withdraw me from a college course. Any additions or changes to my courses must go through the college. For withdrawals, I understand the Early College withdrawal form must be completed and sent to the college in order for me to be withdrawn from a course.
7. The grades that I earn in my college courses will be a part of my college transcript that will stay with me throughout my college career. I understand these grades can impact my future financial aid eligibility.
8. If I am taking this course for dual credit, I understand my high school GPA may be affected by my college grades, thus affecting my high school graduation rank and status.
9. I have the ability to seek support for my college courses from a variety of academic and student support resources through the college, including free tutorial assistance. Upon request, WVU Parkersburg will provide appropriate guidance to assist with transitioning to college courses and academic life.
10. Parents/guardians need a student's permission to access their college file. The Family Education Rights and Privacy Act (FERPA) is a federal law that describes how schools and colleges keep and/or distribute student information and records. Part of the law covers students under 18 and enrolled in public schools. The act was created to safeguard student privacy. For more information on FERPA, visit <https://www2.ed.gov/policy/gen/guid/fpco/ferpa/index.html>.

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Circle One:    Fall                  Spring                  Summer                  Year: 20\_\_\_\_\_

| CRN | Course (Subject & Number) |
|-----|---------------------------|
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## PARENT/GUARDIAN CERTIFICATION

I, as the parent/guardian indicated below, understand that the student's tuition and fees will be in the student's and my name and I agree to pay all charges each semester in accordance with the fee schedule. I understand that state, federal and WVU Parkersburg payment rules, regulations and policies apply to their student account and that failure to pay their account in full will prevent them from: registering for a subsequent semester or term, and/or obtaining a transcript. I grant WVU Parkersburg permission to release grades and attendance records of the student to the county school system, and permission to the county school system to release the social security number of the student to WVU Parkersburg for record-keeping purposes only.

\_\_\_\_\_  
Parent/Guardian Signature Parent/Guardian Name (Printed) and Date

## STUDENT CERTIFICATION

I, as the student indicated below, understand that I am responsible for all charges incurred by registering as a student and for all charges and fees in collecting any delinquent or outstanding amounts owed to WVU Parkersburg. I grant the county school system permission to release my social security number to WVU Parkersburg for record-keeping purposes only. I have read and agree to the terms and conditions stated on this form.

\_\_\_\_\_  
WVU Parkersburg ID Number                  Date of Birth                  Social Security Number

\_\_\_\_\_  
Student Signature Student Name (Printed) and Date

## COUNSELOR CERTIFICATION

\_\_\_\_\_  
High School Name                  Student's High School GPA                  Student's Anticipated Graduation Date

\_\_\_\_\_  
Counselor Signature Counselor Name (Printed) and Date

Return form to Early College, or email to [mnabers@wvup.edu](mailto:mnabers@wvup.edu).