WVU Parkersburg

STAFF COUNCIL

Chair: Rodney Parker

**Minutes**

2:30 p.m., February 17, 2021

Zoom

**Present:** Brandon Amos, Al Collins, Kim McFee, Cody Irick, Pat Mollohan, Rodney Parker, Rebecca Rhodes and Kathy Wince

**Absent:** Dennis Carnes, Pat Harris and Doc Moore

1. President Dr. Chris Gilmer provides updates.
	1. President Gilmer made the decision to allow employees to work remotely to keep the campus community safe. Working remotely does present challenges, especially technological ones, and President Gilmer thanked everyone for their patience.
		1. If there are ideas or questions related to remote work and how to make the transition smoother, please share them with President Gilmer.
	2. In relation to working remotely, if there is any reasonable technology or assistance the college can provide to staff to aid in remote work, staff may ask their supervisors for purchase of that technology or assistance. Within reason, the institution will work to get it.
	3. The college has not been calling the campus closed for snow days. Instead, it refers to them as remote days as to state students, faculty and staff can continue to work remotely.
	4. President Gilmer has met with Scott Poe, executive director of Human Resources, to discuss the Mercer Pay Scale. Scott will be sending an email update to the campus community as Human Resources is committing to a timeline to accomplish putting the pay scale into effect.
		1. Money has been put into this year’s and next year’s budget to accommodate for the Mercer Pay Scale.
		2. Human Resources will put together workshops for the campus community to understand the updates and how the process will work in the future for composing job descriptions.
		3. The jobs that have not gone into Mercer Pay Scale effect will by October 1, 2021.
2. February’s minutes were approved.
3. No updates were provided for the Board of Governors or ACCE.
4. The treasury report is unchanged with the exception of purchasing Employee of the Month gift cards.
5. An election for an ACCE representative and Staff Council chair will be held in April.
	1. Rodney Parker, current Staff Council chair, will put together dates to hold an open forum for nominations.
	2. More information about the election will be presented at the March 2021 Staff Council meeting.
6. Staff Council announces the Employee of the Month.
	1. Austin Fields is the March Employee of the Month.
7. Kim McFee motions for the meeting to be adjourned. Brandon Amos seconds the motion.
8. Next meeting: Wednesday, March 17, 2021, via Zoom.