

WVU Parkersburg
STAFF COUNCIL
Chair: Rodney Parker

Minutes

2:30 p.m., September 18, 2019
Community Room

Present: Dennis Carnes, Al Collins, Pat Harris, Pat Mollohan, Doc Moore, Rodney Parker, Rebecca Rhodes and Kathy Wince

Absent: Brandon Amos, Cody Irick, Kim McFee, JB Skidmore and Brad Wilson

Special Guests: President Chris Gilmer and Vice President Alice Harris

1. President Chris Gilmer gives update on college enrollment.
 - a. Almost 1,000 Early College students are enrolled this semester (Fall 2019).
 - i. The next step is to convert Early College students to full-time traditional students.
 - b. Vice President Steve Smith is creating a new recruitment plan, which will help formulate the college's strategic plan.
 - c. WVU Parkersburg will receive a large monetary gift from a national foundation in the near future.
2. Minutes from the August 21 meeting are approved.
3. Pat Mollohan gives the Treasury report.
 - a. The council's attention was directed to the Staff Council Financial Report.
 - i. There is currently \$12,646 in the Activity Fund.
 - ii. There is currently \$1,842.50 in the Emergency Fund.
 - b. The Emergency Fund is being handled illegally (see Emergency Fund Change email from Brad Wilson).
 - i. The council agreed to invite Vice President Alice Harris and Torie Jackson to the Oct. 16 meeting to discuss the funds as well as where to house them.
4. Rodney met with Scott Poe to further discuss the Mercer Pay Scale.
5. American Sampler Craft Show to take place on Wednesday, Nov. 20, 2019
 - a. Pat M. has sent the initial mailers out about the craft show.
 - b. The radio station will be marketing the event as well as the college.
 - c. The craft show will be taking donations for the Humane Society of Marietta.
 - d. Pat Mollohan will begin asking for food donations for the concession stand in October.
6. Staff Council votes on Employee of the Month.
 - a. October Employee of the Month is April Crone.

7. Al Collins motions for the meeting to be adjourned. Doc Moore second the motion.
8. Next meeting: Wednesday, Oct. 16, 2019 in the Community Room.