

## **Student Government Association Requirements for Funding**

Funds requested through the SGA Mini Grants may only be used for events/activities that are open and accessible to all WVU Parkersburg students.

The student organization/club must be recognized by the Student Government Association (SGA) as **active**. In order to be active the student organization/club must:

- Meet at least three (3) scheduled times per semester.
- Appoint one (1) voting representative from the student organization/club to the Student Government Association.
- Representative must attend at least four (4) Student Government Association meetings per semester.
- Club/Organization maintains their constitution and by-laws as defined in the Student Government constitution.

The student organization/club must make a presentation before the Student Government Association at a Student Government Association meeting.

The student organization/club must submit a copy of the SGA Mini Grant paperwork at least a week before their scheduled presentation.

The Student Government Association has the ability to grant or deny funding based on whether or not the Student Government Association deems the event or activity to merit funds.

The Student Government Association may grant a partial amount, or an amount exceeding the request.

All funds granted but not used by the club/organization will be returned to the Student Government Association.

Following the event/activity the student organization/club must complete an event summary for the executive officers to review and present the summary at the next Student Government Association meeting.