

MINUTES
WEST VIRGINIA UNIVERSITY AT PARKERSBURG
BOARD OF GOVERNORS
May 14, 2018

A regular meeting of the West Virginia University at Parkersburg Board of Governors was held on Wednesday May 14, 2018, in the Francis and Nina Phares Board Room at the WVU Parkersburg Campus, beginning at 1:00 p.m. Board members present were: Sam Winans, Donna Smith, Steve Hardman, Jeff Matheny, Joe Oliverio, Jason Landers, Cheryl Donohoe, John Denbigh, John Hushion, Chris Cunningham, Cody Irick, Austin Grimmett. Others present included Dr. Jane Milley and Brady Whipkey.

Guests present included administrators, faculty and staff.

1. Call to Order

Mr. Winans, Chair of the WVU at Parkersburg Board of Governors, called the meeting to order.

2. Roll Call

Roll Call was taken by Brady Whipkey, Executive Assistant to the President, noting that a quorum was present.

3. Board Chair Report

Chairman Winans, reported that a Nominating Committee was appointed to present a slate of officers during the April meeting and called upon Mr. Denbigh to provide a report.

Mr. Denbigh reported the Nominating Committee met and present the following slate of officers for election:

- Sam Winans – Chairman
- Donna Smith – Vice-Chair
- Steve Hardman – Secretary

The nominations for the slate of officers for the 2018-2019 term were approved upon a motion by Mr. Matheny, seconded by Mr. Oliverio.

Next Chairman Winans recognized Chad Crumbaker, Jeremy Starkey, Pam Braden, Cindy Gissy, Andrew Walker, Alice Harris and Anthony Underwood for their hard work on the HLC Accreditation visit.

4. President's Report

Dr. Milley reported that the College received a letter from the HLC informing us that the Institutional Actions Council of the Higher Learning Commission had taken official action regarding WVUP accreditation. We have been confirmed with interim monitoring regarding assessment data to improve student learning especially in general educations and updating our internal processes to formalize procedures that demonstrate participation of internal stakeholders in decision making. The next interim report will be due May 1, 2020.

Next Dr. Milley discussed the May 5, 2018 Spring Commencement. Senator Joe Manchin was our Commencement Speaker. Over 300 certificates and degrees were awarded with 145 students participating. Three emeriti were recognized as well as the Bernard P. McDonough Professor of the Year and the WVU Parkersburg Alumni of the Year.

Dr. Milley then discussed enrollment. Daily enrollment has fluctuated a percentage point or two both above and below this time last year. Data continues to indicate that non-traditional age students are attending at a lower rate than we would like. To help with this we are doing a non-traditional advertising campaign. We are also working with the West Virginia Central Federal Credit Union to promote the college to members and employees.

Lastly, Dr. Milley stated she has enjoyed her second trip to the College. This is a dedicated, caring and gracious community of faculty and staff and it has an exceptional Board of Governors. A part of her will always be here and she will be watching and listening as we move through our future.

5. Approval of Minutes

The minutes of the Regular Board meeting of April 11, 2018 and the Emergency Meeting of April 27, 2018 were approved upon a motion by Mr. Denbigh, seconded by Ms. Smith.

6. Information Items

- Fiscal Update
Ms. Harris provided a detailed report on the budget summary as of May 31, 2018. With review and discussion, Ms. Harris answered questions from the members.

7. Action Item

- Five-Year Program Reviews 2017-2018
Dr. Cindy Gissy, Dean Academic Affairs reported that as a requirement of Title 135, Series 10 of the West Virginia Council for Community and Technical College Education, Policy Regarding Program Review, WVU at Parkersburg has conducted an internal follow-up review of 16 programs this academic year in accordance with these procedures. The internal review consisted of a thorough review by the Outcomes Assessment Committee, an Academic Affairs standing committee, based on strict criteria. The possible recommendations fall into six categories for the programs under review:
 - 1) Continuation of the program without specific action,
 - 2) Continuation of the program with specific action;
 - 3) Continuation of the program at a reduced level;
 - 4) Identification of the program for further development;
 - 5) Development of a cooperative program with another institution; or
 - 6) Discontinuation of the program.

Members reviewed the list of programs with the recommended actions.

After review and discussion, Ms. Smith made the motion to approve the following resolution:

Resolved, that the West Virginia University at Parkersburg Board of Governors approve the recommendations of the Outcomes Assessment Committee regarding program reviews for 2017-18.

Mr. Grimmatt seconded the motion. Motion passed.

8. Executive Session

Chairman Winans asked for a motion to move into Executive Session under the authority of WV Code §6-9A-4-2A to discuss the Presidential Search Selection. Mr. Grimmatt moved to adjourn to Executive Session. Ms. Donohoe seconded the motion. The motion passed and the Board moved into Executive Session at approximately 1:25 p.m. Chairman Winans announced that the Board would return to the regular meeting at 3:42 p.m. Mr. Denbigh moved to return to regular session. Mr. Oliverio seconded the motion. Motion passed.

9. Action Items

- Selection of President of WVU Parkersburg

Chairman Winans reported that four finalist for the position of President of West Virginia University at Parkersburg have visited the Parkersburg campus for interviews from May 3 through May 10, 2018. The Board of Governors has reviewed each candidate carefully and have selected Dr. Christopher Gilmer for approval as the next President of West Virginia University at Parkersburg.

After review and discussion, Ms. Smith made the motion to approve the following resolution:

Resolved: That the West Virginia University at Parkersburg Board of Governors approves the selection of a candidate for the position of President at WVU Parkersburg subject to the approval of the WV Council for Community and Technical College Education

Mr. Landers seconded the motion. Motion passed.

10. Board Comments/Announcements

Chairman Winans thanked Ms. Smith for all of her hard work with the Search Committee.

Ms. Smith thanked all those at the College that helped with the search and stated that it could not have happened without them.

11. Next Meeting

TBD, Francis & Nina Phares Board Room

12. Adjournment

With no further business to be discussed, Chairman Winans adjourned the meeting. The next meeting will be determined at a later date and a notice will be sent out.

Respectfully submitted,

Brady Whipkey
Executive Assistant to the President

Sam Winans, Chairman

Steve Hardman, Secretary