

MINUTES  
WEST VIRGINIA UNIVERSITY AT PARKERSBURG  
BOARD OF GOVERNORS  
March 20, 2018

A regular meeting of the West Virginia University at Parkersburg Board of Governors was held on Tuesday March 20, 2018, in the student lounge of the Jackson County Center campus, beginning at 3:15 p.m. Board members present were: Sam Winans, Donna Smith, Steve Hardman, Jeff Matheny, Joe Oliverio, Jason Landers, Cheryl Donohoe, John Hushion, Chris Cunningham, Cody Irick, and Austin Grimmett. Others present included Dr. Jane Milley and Brady Whipkey.

Guests present included administrators, faculty and staff.

**1. Call to Order**

Mr. Winans, Chair of the WVU at Parkersburg Board of Governors, called the meeting to order.

**2. Roll Call**

Roll Call was taken by Brady Whipkey, Executive Assistant to the President, noting that a quorum was present.

**3. Board Chair Report**

Chairman Winans, reported that at the Search Committee chaired by Donna Smith has been doing outstanding work and applications are being reviewed. Ms. Smith will provide update during the Executive Committee Report.

**4. President's Report**

Dr. Milley reported that the Higher Learning Commission visit took place on March 5 and 6. The four-person team was well prepared for the visit. Their agenda included meetings with the Board, students, faculty, staff and administrators. An exit interview was held to offer feedback on the visit. The team was very positive about the preparation of the assurance arguments, the turnout of the sessions and the positive comments they heard. A draft report was received on March 14, was reviewed for errors in fact and returned on March 19. The draft report had only two of the 21 components identified as needing additional work.

Next Dr. Milley reported that WVU at Parkersburg was invited to a meeting in Charleston on February 27 hosted by the CTCS and HEPC. The meeting was entitled "Momentum Pathways Project" and leaders from Complete College America discussed strategies to increase student retention and graduation.

Dr. Milley then discussed that three years ago, a community conversation began entitled "What's Next Wood County". Dr. Milley was able to meet with this group to discuss ways that WVU at Parkersburg could be more connected to the greater Parkersburg Community. From that meeting we hosted the group on campus. From this meeting we learned there is a National Coalition on Dialogue and Deliberation, whose purpose is to develop a process that allows people in small groups to share perspectives and experiences we tend to debate or avoid entirely.

Lastly, Dr. Milley reviewed a list of upcoming events taking place on campus.

- March 22, noon, College Theater “Disarming Hate and Bigotry: Building an Accepting and Inclusive Community”.
- March 24, 6 pm, College Activities Center, “The Cold Stares” concert.
- March 27, 12:15, College Theater, a panel of four WVU-P international students will speak and compare life in their home countries to life in United States.
- March 29, 6pm, College Activities Center “Opioid Addiction: Educating, Responding and Treating”. The film Heroin (e) will be shown followed by a discussion with the three women that were in the film.
- April 5, 6 pm, Theater. Opioid Series continues with a panel of three first responders sharing their expertise as responders. Attorney General Patrick Morrisey is expected to be here.
- April 11, 6 pm, Theater. A reading and talk with West Virginia poet Marc Harshman.
- April 12, 6 pm. Opioid Series continues with a panel focusing on treatment. Senator Manchin is expected to provide the introduction via video.

## **5. Approval of Minutes**

The minutes of the Regular Board meeting of February 14, 2018, were approved upon a motion by Mr. Oliverio, seconded by Ms. Smith.

## **6. Committee Reports**

- Executive Committee  
Chairman Winans reported that the Executive Committee met to discuss the Presidential Search and asked Ms. Smith to provide an update. Ms. Smith reported that the Search Committee has received the applications and are now in the process of reviewing. All applicants need to be reviewed and turned back in with scoring by March 26 to the search firm. The committee will meet with the search firm to make a finalist list. Those selected will then have a skype interview with the committee. The list will then be narrowed down to no more than five names to be presented at the May Board meeting.
- Administrative Services Committee:  
Mr. Hardman reported that the Administrative Services Committee met and discussed renovations to facilities and campus. A report was received on the position vacancies, and new hires. A report was received on marketing and communication efforts and Foundation updates. A report was received on financial budget updates.
- Academic and Student Services Committee:  
Ms. Smith reported that the Academic and Student Services committee met. A report was received on HLC Accreditation, summer and fall schedules and GPS. A report was received on WED programs. A report was received on proposed student fee, personnel and Ohio recruiting efforts.

## **7. Action Items**

- Approval of FY 2018-2019 Tuition Rate Request

Alice Harris, Executive Vice President, Finance and Administration, presented to the Board the proposal to approve the Fiscal Year 2018-2019 Tuition Rate. Ms. Harris provided an overview of the resolution stating purposes of the recommended rates.

Mr. Matheny made the motion to approve the following resolution:

*Resolved*, that the West Virginia University at Parkersburg Board of Governors approve the recommended tuition rates included below for submission to the West Virginia Community & Technical College System for 2018-2019 academic year.

Mr. Hardman seconded the motion. The motion passed.

- Approval of FY 2018-2019 Fees

Alice Harris, Executive Vice President, Finance and Administration, presented to the Board the proposal to approve the Fiscal Year 2018-2019 Fees. Ms. Harris provided an overview of the resolution stating purposes of the recommended fees.

Mr. Grimmatt made the motion to approve the following resolution:

*Resolved*, that the West Virginia University at Parkersburg Board of Governors approve the fees recommended for the 2017-2018 academic year.

Mr. Oliverio seconded the motion. The motion passed.

## **8. Information Items**

- Strategic Plan Update

Anthony Underwood, Vice President Student Services provided a detailed report on the update of the Strategic Plan. Members present previewed a PowerPoint presentation detailing each of the goals identified in the plan. Mr. Underwood reported that the full plan could be found on the website for those that wish to view it. With review and discussion, Mr. Underwood answered questions from the Board.

- Fiscal Update

Ms. Harris provided a detailed report on the budget summary as of February 28, 2018. With review and discussion, Ms. Harris answered questions from the members.

## **10. Board Comments/Announcements**

Chairman Winans recognized Dave White stating that he would soon be retiring. Chairman Winans thanked Mr. White for his years of service and all that he has done for the College.

## **11. Next Meeting**

Chairman Winans reported that the next meeting of the Board of Governors will be held on April 11, 2018 in the Francis & Nina Phares Community Room.

## **12. Adjournment**

With no further business to be discussed, Chairman Winans adjourned the meeting. The next meeting will be held on April 11, 2018.

Respectfully submitted,

Brady Whipkey  
Executive Assistant to the President

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Sam Winans, Chairman

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Steve Hardman, Secretary