

MINUTES  
WEST VIRGINIA UNIVERSITY AT PARKERSBURG  
BOARD OF GOVERNORS  
February 14, 2018

A regular meeting of the West Virginia University at Parkersburg Board of Governors was held on Wednesday February 14, 2018, in the Nina Phares Music and Rehearsal Room at the WVU Parkersburg Campus, beginning at 3:15 p.m. Board members present were: Sam Winans, Donna Smith, Steve Hardman, Jeff Matheny, Jason Landers, Cheryl Donohoe, John Denbigh, John Hushion, Chris Cunningham, Cody Irick, and Austin Grimmett. Others present included Dr. Jane Milley and Brady Whipkey.

Guests present included administrators, faculty and staff.

**1. Call to Order**

Mr. Winans, Chair of the WVU at Parkersburg Board of Governors, called the meeting to order.

**2. Roll Call**

Roll Call was taken by Brady Whipkey, Executive Assistant to the President, noting that a quorum was present.

**3. Board Chair Report**

Chairman Winans, reported that at the Search Committee chaired by Donna Smith has been doing outstanding work to get the search underway and has us moving in the right direction.

**4. President's Report**

Dr. Milley reported that the College is in the sixth week of the spring semester and Dr. Crumbaker is busily working on the fall and summer class schedule. Dr. Milley also reported on personnel changes. Dr. Torie Jackson was named Chair of the Humanities, Fine Arts and Social Sciences Division. Alice Harris, Vice President of Finance and Administration has been named as the Executive Vice President.

Next Dr. Milley reported on the following activities that has happened: On January 22, 2018, the College hosted a reception for all WV Legislators. On February 6, attended the Mid-Ohio Valley Chamber Day at the Legislature. The argument for the HLC Assurance visit on March 5 and 6 is completed and ready for review by the HLC visiting team.

Lastly, Dr. Milley reported on upcoming events for the spring semester. On March 22, 2018, there will be a Social Justice program titled "Disarming Hate and Bigotry: Building an Accepting an Inclusive Community." On March 24, the College will host a concert featuring The Cold Stares. On March 27, there will be a panel of four WVU-P international students that will speak and compare life in the home countries to life in the United States. March 29, the College will kick off a free series of programs to educate the public on the opioid epidemic. The following two panels will be on April 5, and April 12. On April 10, the College will co-host a cabaret style show with Artsbridge featuring Luke Frazier. Monica James is hosting a mural competition. She is looking for original ideas that express the mission and meaning of WVU-P. Spring Commencement is May 5, with Senator Joe

Manchin serving as our speaker.

## **5. Approval of Minutes**

The minutes of the Regular Board meeting of January 10, 2018 and Special Meeting of January 22, 2018, were approved upon a motion by Mr. Denbigh, seconded by Ms. Smith.

## **6. Committee Reports**

- Executive Committee  
Chairman Winans reported that the Executive Committee met to discuss the Presidential Search and personnel.
- Administrative Services Committee:  
Mr. Hardman reported that the Administrative Services Committee met and discussed renovations to facilities and campus. A report was received on the position vacancies, and new hires. A report was received on marketing and communication efforts, career services news, and Foundation updates. A report was received on financial budget updates.
- Academic and Student Services Committee:  
Ms. Smith reported that the Academic and Student Services committee met. A report was received on HLC Accreditation, summer and fall schedules and advancement manufacturing program partnership with Hino. A report was received on WED programs. A report was received on enrollment, impact of mandatory financial aid counseling during intake process and personnel.

## **7. Executive Session**

Chairman Winans asked for a motion to move into Executive Session under the authority of WV Code§6-9A-4-2A to discuss the Presidential Search. Ms. Smith moved to adjourn to Executive Session. Mr. Cunningham seconded the motion. The motion passed and the Board moved into Executive Session at approximately 3:37 p.m. Chairman Winans announced that the Board would return to the regular meeting at 4:29 p.m. Mr. Denbigh moved to return to regular session. Ms. Smith seconded the motion. Motion passed.

## **8. Information Items**

- Presidential Search Update  
Donna Smith, Chair Presidential Search Committee provided an update on the search. RH Perry and Associates were on campus and met with focus groups to discuss what they would like to see in their next President. After collecting this information, they put together the search profile that was approved by the Board and the posting did go out on time. All of the applications will go to the search firm not to us. The posting will close on March 12, 2018. On March 5, the applications will be opened to the committee to start scoring. On April 9, the committee will meet with the search firm to compile the semi-finalist list. The firm will coordinate interviews via video conferencing. Interviews will be completed by April 20. After finalist are determined, the firm will conduct the due diligence. List will be narrowed down and applicants will come to campus for interviews. The recommendation will go to the Board at the May meeting to vote on the next President.

- Strategic Plan Update  
Anthony Underwood, VP Student Services is out sick. Update will be given at next meeting.
- Fiscal Update  
Ms. Harris provided a detailed report on the budget summary as of January 31, 2018. With review and discussion, Ms. Harris answered questions from the members.

**10. Board Comments/Announcements**

None

**11. Next Meeting**

March 20, 2018, Jackson County Campus.

**12. Adjournment**

With no further business to be discussed, Chairman Winans adjourned the meeting. The next meeting will be held on March 20, 2018.

Respectfully submitted,

Brady Whipkey  
Executive Assistant to the President

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Sam Winans, Chairman

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Steve Hardman, Secretary