A. General Requirements

Students must apply for full admission to program during the semester in which the applicant will complete 58 credit hours. Application forms are available in the office of the Education Division, and the following requirements must be met:

1. Complete at least 58 hours’ credit in approved courses, not including any credit in developmental courses.

2. Maintain a minimum 2.75 grade-point average (GPA) computed on all coursework, all work attempted in the teaching field, and in professional education coursework, with no grade below a “C” in any required course.

3. Complete Education 100, 200 and 300 with a grade of “C” or better. Education 300 is to be taken the semester in which the student applied for admission to program.

4. Pass at an acceptable level all portions of the Pre-Professional Skills Test.

5. Meet computer competencies by achieving a grade of “C” or better in Computer Science 108, Educational Technology. Meet speech and listening competencies by achieving a grade of "C" or better in Speech 111, "Fundamentals of Speech." Pass, with a grade of "C" or better, English 101, English 102, and Psychology 241.

6. Successfully complete Intermediate Algebra with a grade of “C” or better or placement into Math 121 or higher.

7. Document the satisfactory completion of required field experiences if the equivalent of Education 100, or Education 200 and/or Education 300 was completed at another institution.

8. Adhere to WVUP Code of Student Conduct and Education Department’s Technical Standards.
9. Submit a formal letter of application for admission to program along with an electronic curriculum portfolio. Portfolios must be submitted through LiveText.

10. Document a minimum of 75 hours of approved service learning activities.

11. Be recommended for admission by the Teacher Education Review Panel.

12. Show proof of negative TB testing.

13. Show proof of cleared background check conducted within 60 days prior to application submission.

14. Show Proof of high school graduation/GED.

B. Student Teaching

During one semester of the senior year, all teacher education students must apply for admission to Student Teaching. The following requirements must be met:

1. An Application for Admission to Student Teaching must be filed with the chairperson of the Education Division by March 31 to participate in the following fall semester or by October 31 to participate in the following spring semester. Application forms are available in the Education Department Office.

2. Admission to Student Teaching is governed by the following requirements:
   
a. Completion of all general education courses.
   b. Minimum overall 2.75 GPA with no grade below a “C” in all required coursework.
   c. Completion of all professional education courses with a minimum GPA of 2.75. A grade of "C" or better is required in each professional education course.
   d. Completion of all instructional strategies courses with a minimum GPA of 2.75. A grade of "C" or better is required in each instructional strategies course.
   e. If completing a middle school endorsement, completion of all endorsement courses with a minimum GPA of 2.75. A grade of “C” or better is required in each endorsement course.
   f. Education 401 is to be taken the semester in which the teacher candidate applies for admission to student teaching.
   g. Passing score(s) on the State-Required Praxis II and PLT Exam and specialty area exams as needed.
   h. Submission of a formal letter of application for admission along with the electronic curriculum portfolio for review by the Teacher Education Review Panel. Portfolios must be submitted through LiveText.
i. Adherence to WVUP Code of Student Conduct and Education Department Technical Standards.

j. Completion of additional 25 (for total 100) hours of service learning activities in an approved setting.

k. Recommendation for admission by the Teacher Education Review Panel.

l. Proof of negative TB testing.

m. Proof of clear background check conducted within 60 days prior to application submission.

n. Completion of Zaner-Bloser Manuscript and Cursive Handwriting Course with certificates on file in the Education Department.

Student teacher practicum for students pursuing additional certifications will be determined on an individual basis. Maximum placement will be eight weeks.

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**Responsible Administrator:** Senior Vice President for Academic Affairs, 304-424-8242