Title: #V-15. Maximum Course Load

Date: August 17, 2009 (replaces version dated March 13, 2003)

Normal Load - Full-Time Students

A person who registers for 12 hours' credit in any one semester, is classified as a full-time student. However, students are advised that it is not possible to complete any degree program by registering for only 12 hours' credit per semester over a two-year period.

A person who seeks to complete a degree program in two calendar years, should normally plan to register for an average of 15 - 17 credit hours in each of four semesters. In many instances, additional registration during summer sessions may be required.

Limitations on Registration

Probation. Students placed on academic probation, are held to a maximum course load of 13 hours per semester.

Outside Commitments. Students and their academic advisers should take outside employment, family commitments, etc., into consideration; in the arranging of any class schedule.

Overload

Students wishing to register for more than 18 hours in one semester, must submit an approved overload form to the Records Office at the time of registration. Forms must be approved by both the division chair and the Senior Vice President for Academic Affairs. The following restrictions apply:

1. Overloads will not be approved prior to a student's having completed 12 semester hours of college credit.

2. A student must maintain a cumulative grade-point average of 3.25, or higher, to be approved for overload.

3. No requests for an overload in excess of 21 credit hours per semester (or 15 total credit hours for summer) will be granted without approval of the Senior Vice President for Academic Affairs.