

**West Virginia University at Parkersburg**  
**Faculty Senate Meeting Minutes**  
*May 1, 2017*

**Senators present:**

Mary Beth Held (Chair), Andrew Walker (Secretary), Rose Beebe, Uta Hempel, Jeff Holland, Torie Jackson, Cheryl Mader, Al Newhart, Andrew Rochus, Gary Thompson, and Cindy Watkins.

The meeting was called to order at 3:03pm.

**Updates:**

Chad Crumbaker discussed planning for an engagement time beginning in Spring 2018, as well as improved planning for Spring 2018 course scheduling. Senate suggested that a survey be conducted among the student body to gain their perspective on scheduling an engagement time. We will also be seeing changes and improvements to assessment, beginning with an assessment day on Tuesday, May 9.

Torie Jackson had no new information from the Board of Governors, as they have not met since the previous Senate meeting.

**Old business:**

Meeting minutes from March 7, April 4, and April 18, were shared. Gary Thompson moved to accept prior minutes. Cindy Watkins recommended the motion. The motion was approved unanimously.

Credentialing, health, and leave policies were submitted to Chad Crumbaker and he will be reviewing and speaking with President Lamkin and will return his comments to the Senate. Those policies will be sent via email for final approval from Senate and then shared for Board Approval.

The faculty evaluation policy will need to be finalized. At this point, senators should send this to their divisions for comments. The proposed plan would be for the new policy to be finalized and implemented in August; the new procedure would be followed on an academic year beginning with the 2017-2018. Once the final policy is complete, there should be an information session to introduce the policy and procedure to all faculty. A suggestion was made to create a Faculty Evaluation “course” in Blackboard that would allow for the writing and review. Torie Jackson suggested that Senate meet on Monday, May 8, to work to finalize this policy; senators should gather ideas from their division prior to this meeting.

**New business:**

There are some empty seats for division representatives for Senate. Divisions with openings will need to hold elections during Faculty Development Week in August.

A total of \$960.00 was raised from the Pie in the Face Fundraiser.

A concern was raised regarding classroom evaluations and the new process being used in Blackboard. There are issues with response and completion rates, as well as the survey instrument being the same for both online and face-to-face classes. This will be discussed along with the faculty evaluation policy.

The next Faculty Senate meeting will be a working meeting on Monday, May 8, at 9:00am to work on the faculty evaluation policy.

The next full Faculty Senate meeting will be held during Faculty Development Week in August. Meeting dates will be set based on senator availability for the fall semester; Mary Beth will send a poll to determine this.

The meeting was adjourned at 4:11pm.