

**West Virginia University at Parkersburg**  
**Faculty Senate Meeting Minutes**  
*January 17, 2017*

**Senators present:**

Mary Beth Held (Interim Chair), Torie Jackson (BOG Representative), Rob Anderson, Rose Bebee, Uta Hempel, Jeff Holland, Cheryl Mader, Al Newheart, Missy Spivy, Gary Thompson, and Andrew Walker

The meeting was called to order at 2:05pm.

**Updates:**

Torie Jackson reported on the January Board of Governor's meeting. Dr. Lamkin presented his assessment of the strategic goals and focused on climate, as he did during professional development week. In his report to the board, Lamkin recognized the college climate is the largest problem area and he plans to focus on more this semester.

**Old business:**

Meeting minutes from December were attached to the Google calendar invite for the meeting. Minutes from the January Faculty Assembly will be sent out. Both sets of minutes will be reviewed at the next meeting for approval.

There is no update regarding policies for phased retirement, health, or credentialing.

Mary Beth and Torie met with Dr. Lamkin and Dr. Dunn separately regarding a revised faculty evaluation policy. Dr. Lamkin would like to remain open for faculty to decide. The policy should be faculty-driven, fair, all-encompassing, and provide multiple ways to evaluate a faculty member. Some criteria is needed for promotion potential and merit raises in the future. Dr. Dunn feels the division chair should be reviewer and the Senior Vice President would trust and approve the decision made by the division chair. The report should be short (2 to 3 pages), with no need for evidence files, and should discuss what faculty are doing and demonstrate competency in learning, success, and retention, with sections on student evaluations, peer review, division chair review, and student success and retention. The report should follow the academic year with the chair's review due by February 15, then academic affair's review by March 1, and the president's review by March 15. For this first year, the evaluation period would be from the start date of the policy to the end of the year, and reviews would be less strict to account for the changes. The idea for this policy revision is to develop a framework that all can follow, but divisions can fill to fit their need. It was decided that a committee would need to be formed to draft the new policy.

**New business:**

Gary Thompson spoke with Wood County Democratic Executive Committee and they invited representatives from Faculty Senate to provide a brief presentation and discussion with them regarding the proposed combining of WVCTCS and WVHEPC. It was suggested that we reach out to the Republican Executive Committee to attend their meeting as well. Mary Beth will speak

with division chairs and administration to compile items for this discussion and will send out for an email vote by Senate.

The need for policies regarding Blackboard was discussed, especially regarding institution expectations for what is required to be in all Blackboard courses, a policy to protect intellectual property, student trainings for Blackboard use, and the need for students to have a computer.

The meeting was adjourned at 3:05pm.