

SECTION III

Tuition and Financial Aid

TUITION AND FEES

The following tuition and fees are effective with the Fall 2012 semester and are subject to change without notice.

Tuition/Fee Schedule - Certificate/Associate. Students enrolled in certificate/associate programs will be assessed tuition/fees according to the schedule below. If a student opts to enroll in a junior or senior level course, either because the student's program may require the course, or because the student chooses to do so, those courses will be assessed at the baccalaureate rate.

Tuition/Fee Schedule - Certificate/Associate, 2012-2013

Credit Hour	In-State	Out-of-State
1	104.00	369.50
2	208.00	738.00
3	312.00	1,107.00
4	416.00	1,476.00
5	520.00	1,845.00
6	624.00	2,214.00
7	728.00	2,583.00
8	832.00	2,952.00
9	936.00	3,321.00
10	1,040.00	3,690.00
11	1,144.00	4,059.00
12	1,248.00	4,428.00

Tuition/Fee Schedule - Baccalaureate. Students enrolled in Junior or Senior level courses will be assessed tuition/fees according to the following schedule:

Tuition/Fee Schedule - Baccalaureate, 2012-2013
Credit Hour In-State Out-of-State

Credit Hour	In-State	Out-of-State
1	143.00	377.00
2	286.00	754.00
3	429.00	1,131.00
4	572.00	1,508.00
5	715.00	1,885.00
6	858.00	2,262.00
7	1,001.00	2,639.00
8	1,144.00	3,016.00
9	1,287.00	3,393.00
10	1,430.00	3,770.00
11	1,573.00	4,147.00
12	1,716.00	4,524.00

* If a student elects to enroll for more than twelve (12) hours, there is no additional cost; however, penalty points will be assessed for hours dropped above 12 hours, which will impact the amount of refund as defined in the refund/penalty policy.

Tuition Payment Options. Tuition may be paid by cash, check, credit card (American Express, Discover, MasterCard or Visa) or an installment payment plan. Additional information is available from the Business Office or the Jackson County Center Office.

Fees

NOTE: Fees are non-refundable after the start of the semester.

Art Fee (ART 240, 241, 242, 243, 244, 245, 251, 340, 343, 351)	35.00
Bad Check Service Fee	25.00
Blended Course Technology Fee	5.00
BOG AAS Portfolio Evaluation Fee	300.00
BOG AAS Posting Fee (per credit hour)	10.00
Capstone Course Assessment Fee	35.00
CIT Fee (per credit hour)	25.00
CNA Course Fee (CNA 101)	240.00
Computer Lab Replacement Fee (per credit hour)	7.00
Co-op Education - e-campus Shell Fee	25.00
Credit by Examination Fee (each examination)	25.00
Criminal Justice (Admission to BAS)	37.00
Criminal Justice Adv Crime Scene Photography CJ410 FEE	65.00
Criminal Justice Background Check Fee (CJ 291)	36.00

Criminal Justice Lab Fee per course (CJ 321, 330, 331, 341,355, 375, 388)	65.00
Criminal Justice Pre-Assessment Exam CJ111 Fee	25.00
Criminal Justice Report Beam CJ150 Fee	25.00
Developmental Mathematics Fee (MATH 011, 021)	35.00
Diploma Replacement Fee	20.00
Distributed Learning Fee (per credit hour)	25.00
Drug Testing Fee (per student first year NURS 111, ST 101, PTEC 101)	45.00
Drug Testing Fee (per second year student Nurse) NURS 213	45.00
Education Database Fee (EDU 100)	120.00
Education Field Placement Fee (Per Credit Hour - EDUC 100, 200, 230, 250, 255, 300, 330L, 350, 351, 401L, 302, 402, 403, 404, 405, 406, 407, 408, 409, 411 and MATH 301, 302, 303)	25.00
ENGL 091 Fee	35.00
Graduation Fee.	25.00
HPER 172 (CPR training and certification) fee.	20.00
ID Card Replacement.	10.00
Late Registration Fee	15.00
Late Tuition Payment Fee (per each payment deadline)	25.00
Music Fee 171 - 190 Applied Music Fee	300.00
NCCER Assessment Fee (MTEC, IM, HVAR, ELEC) per course	35.00
Nursing Fee (NURS 111,112, 213, 216)	200.00
Nursing Lab Fee (NURS 111)	145.00
Nursing Lab Fee (NURS 112)	150.00
Nursing Lab Fee (NURS 213)	125.00
Nursing Lab Fee (NURS 216)	130.00
Nursing Testing Fee (NURS 111, 112, 213, 216)	150.00
Parking Fee (per semester for students parking on campus).	20.00
Pharmacy Tech 101 Fee.	20.00
Placement Testing Fee	10.00
Placement Retesting Fee	10.00
Practicum Fee (ECE 150, ECE 250 and ECE 251) (per credit hour)	20.00
RBA Credit Hour Posting Fee.	10.00
RBA Portfolio Evaluation Fee	300.00
RBA Degree Evaluation	100.00
READ 090 Fee	35.00
Science Lab Fee.	20.00
Surgical Technology Lab Fee (ST 101)	80.00
Surgical Technology Lab Fee (ST 112)	40.00
Surgical Technology Fee	270.00
Transcript Fee (after first)	6.00
Transcript Faxed.	8.00
Transcript on Demand	10.00
Tuition Payment Plan Processing Fee	10.00
Welding Course Fee.	65.00

*CLEP Examination Fee (each exam): \$77 to CLEP and \$15 to WVU Parkersburg.

Tuition Refund Schedule. The Tuition Refund Schedule lists corresponding dates and penalty assessment percentages. It is available online or by contacting the Business Office.

Note: The amount of refund is adjusted by the amount of unpaid tuition for students paying tuition under the installment payment plan. Refund Process. An official Schedule Change Form must be completed before a student can receive a refund for classes dropped. An official Withdrawal Form must be completed before a student can receive a refund for withdrawing from the College. Both forms are available in the Records Office. The refund schedule is subject to change without notice.

Financial Aid. Many WVU Parkersburg students are eligible for some type(s) of financial aid. Financial aid includes: Federal Pell Grant, Federal Supplemental Educational Opportunity Grant, Federal Stafford loans, Federal College Work Study, Higher Education Assistance for Part-time Students (HEAPS) and the West Virginia Higher Education Grant Program. Students interested in financial aid must file the Free Application for Federal Student Aid (FAFSA) located at www.fafsa.ed.gov.

Students using the FAFSA website for the first time will need to visit www.pin.ed.gov to apply for a pin number to sign their application. *If the student is a dependent student and must provide parental information on the FAFSA, the parent must have his/her own pin number to sign the FAFSA.

Students must be fully admitted as a regular student at WVU Parkersburg, must hold a secondary school diploma or equivalent from an accredited institution or a valid GED certificate and must be enrolled in an eligible degree program to be eligible for federal financial aid. Students who are eligible to receive financial aid at WVU Parkersburg must remain in good academic standing and otherwise meet the required Standards of Satisfactory Progress. Copies of the Standards are available in the Financial Aid Office and are sent with each award letter. Reviews of each student's academic progress will be made prior to each Fall semester, upon the processing of the student's FAFSA. Students who do not meet the specific standards are not eligible to receive any form of financial aid.

For students seeking assistance through the West Virginia Higher Education Grant Program, the FAFSA must be received by the Federal processor on or before March 1st to ensure priority consideration. Also, students must meet the WVHEG Program's grade requirements and be enrolled as a full-time student (12 or more credit hours). Students may also be eligible for the Federal Pell Grant Program, which may be disbursed to both full- and part-time students; the neediest students will be considered for Federal SEOG monies. Students who wish to be considered for Federal Work Study must answer "yes" to the student employment question on the FAFSA and will then be awarded accordingly. Students are reminded that Federal College Work Study awards are not a guarantee of employment.

Students who are approved for financial aid and/or selected for scholarships will receive award letters or electronic communication notifying them of the amounts of financial

aid or scholarships granted for each semester in the academic year. Students who have been awarded financial aid or scholarships for both the fall and spring semesters of an academic year will normally receive only one award letter notice for the entire academic year. When financial aid is fully processed (normally the second week of a semester), refund checks will be mailed to students at their home address by the Business Office.

WVU Parkersburg also participates in the FFEL (Stafford loan) program and students will be notified of their loan eligibility on their award letter notification. To be eligible for student loan funding, a student must be enrolled in a minimum of six (6) credit hours, and must be in class for a minimum of thirty (30) days. First time borrowers at WVU at Parkersburg will not receive their loan proceeds until thirty (30) days after their first day of class. Loan amounts are based on grade level; those criteria are as follows:

- Grade level 1 (Freshman): 0-32 credits completed
- Grade level 2 (Sophomore): 33-65 credits completed
- Grade level 3 (Junior): 66-98 credits completed
- Grade level 4 (Senior): 99+ credits completed

Financial Aid and Attendance. Due to the requirements of federal financial aid policy, the college takes attendance in all college courses. The amount of financial aid you receive each semester will depend on your attendance record for that semester. Failure to attend college courses may result in being deregistered from class and will result in less financial aid.

NOTE: It is your professors who determine if you are attending. You must contact your professors if you are reported as not attending. It is the student's responsibility to withdraw from classes if they do not wish to receive a grade or bill. Fees are not refundable.

Before you are deregistered from classes for which you are reported as not attending, you will receive a warning through your wvup.edu email address and a chance to confirm your status with your professor before you would be deregistered. The attendance confirmation process takes four weeks. Check for financial aid to students will not be mailed out until after this period. Students are allowed to charge books and supplies against their financial aid at the bookstore on campus. Students may do so from the week before classes begin until the end of the fourth week of class.

Financial Aid Repayment Policy. When a student withdraws from school before completing the period of enrollment, federal regulations require that West Virginia University at Parkersburg determine whether any of the student's financial aid must be repaid to the various federal financial aid programs. A student earns Title IV federal student aid based on the length of time he/she remained enrolled during an enrollment period. If the student has completed more than 60% of the enrollment period, all Title IV funds are considered earned, and no funds have to be repaid. If charges over and above the amount of retainable Title IV financial aid are not covered by other funds, West Virginia University at Parkersburg will bill the student to make up the difference. A student owing a repayment to any federally-sponsored student aid program cannot receive any federally-supported student financial assistance for future enrollment periods.

until repayment arrangements have been made with either the West Virginia University at Parkersburg Business Office or the U.S Department of Education. Ineligibility and Holds on Student Records. Students in the following circumstances will have their records frozen and/or be ineligible to receive financial aid:

1. Students in default of student loans that were received while attending West Virginia University at Parkersburg
2. Students in default of student loans that were received at any other educational institution that reports to the US Department of Education and the National Student Loan Data System
3. Students that do not meet WVU Parkersburg's Standards for Satisfactory Academic Progress
4. Students who owe a repayment on any federal aid program
5. Students who have an outstanding bill with WVU at Parkersburg

STANDARDS OF SATISFACTORY PROGRESS FOR FINANCIAL AID RECIPIENTS

Satisfactory Academic Progress. Students who receive financial aid from WVU Parkersburg must remain in good academic standing and must make satisfactory progress toward the completion of their academic goals. This policy applies to all students who apply to receive assistance from any federal or state financial aid program, as well as any programs administered by the college that require determination of academic progress for eligibility.

The federal government defines satisfactory academic progress as: maintaining a minimum quantitative (hours attempted and completion rate) and qualitative (grade point average) standards. West Virginia University at Parkersburg's specific standards are as follows:

a) Grade Point Average

All students receiving financial aid must maintain a minimum of a 2.0 grade point average on a 4.0 scale.

b) Completion Rate

All students receiving financial aid must maintain a minimum 75% completion rate. This means a student must complete at least 75% of all credit hours attempted. Grades that will be counted towards attempted hours include F, W, FIW, I, and R. Any previous grades at WVU Parkersburg or other institutions will be included when calculating this rate.

c) Credit Hours

Students are also limited to the number of credit hours for which they can receive financial aid.

- Eligible Certificates and Two Year Degrees (AAS, AA, or AS) Students are expected to complete their program within attempting 108 credit hours.
- Four Year Degrees (Bachelor's level) Students are expected to complete their

program within attempting 192 credit hours.

Appeal Process. Students who fail to meet the standards of this policy and are declared ineligible for financial aid may appeal to the Financial Aid Committee. All appeals must be in writing and must be accompanied by an unofficial transcript of all college work attempted. Unofficial transcripts can be obtained by logging onto OLSIS.

The Financial Aid Committee will normally consider factors beyond the reasonable control of the student to be grounds for an appeal. The student should also offer any proof and/or documentation that substantiates the appeal along with the letter and the transcript. When granting a student's appeal, the Financial Aid Committee reserves the right to impose certain requirements or restrictions as conditions to granting the appeal.

After appeals or exceptions are granted, failure to consistently make satisfactory progress toward meeting WVU Parkersburg's standards will cause the student to be ineligible for financial aid again. The student may appeal once annually, and the decision made by the committee is final.

Scholarships. First year scholarships awarded by WVU at Parkersburg are based primarily on academic achievement, potential or need although an applicant is not required to demonstrate financial need to apply. Decisions on the granting of first year scholarship are made by the Division of Student Services and the Scholarship

Committee. Students must apply for admission and provide all necessary admissions documentation to be considered for scholarship.

To be eligible for a first-year college scholarship, the applicant must have completed no more than 24 hours of college credit or be a recent high school graduate, a 2.5 high school GPA or higher or exhibit leadership or cultural talent. Significant scholarship funds for adult students based on placement test scores and for General Education Diploma (GED) students also are available.

ACT scores are not required for first-year scholarship, but may be considered. Returning students may apply for scholarship beyond the first academic year by completing a WVU Parkersburg Foundation Scholarship application, which may be obtained in the Financial Aid Office. The term of scholarship will be determined on a case-by-case basis, dependent upon funding.

Foundation scholarships and final approval of scholarship selection will be made by the WVU at Parkersburg Foundation Scholarship Committee. For returning college students (i.e. those who have completed 12 or more WVU at Parkersburg credit hours), the criteria will be a 3.2 cumulative grade point average. The cumulative grade point average used for this standard will be taken from the official WVU at Parkersburg transcript, and all credits (including credits transferred in) will be considered. High school GPA and ACT scores will not be a factor in determining eligibility for returning college students. In cases where these criteria are not met, the Scholarship Committee may take

into consideration other factors in awarding scholarships. The student may be asked to submit information to help the Scholarship Committee assess the student’s potential.

All scholarships are awarded on a first come-first serve basis at the decisions of the appropriate scholarship committee. Students will normally become ineligible for scholarships when the total cumulative credit hours reflected on their official WVU at Parkersburg grade transcript exceeds 72 credit hours (for two-year degrees) or 144 credit hours (for bachelor’s degrees).

To apply for a scholarship, first-time students must apply for admission and submit a completed high school transcript (or a partial transcript if the student is a graduating senior) to the Admissions Office by **April 1**. Students should also submit all required and supporting information to the Admissions Office by the April 1 deadline.

To apply for returning student scholarships, student must have completed and turned in the foundation scholarship application by **May 1**.

Tuition Reciprocity for Ohio Residents. Under terms of a tuition reciprocity agreement between WVU at Parkersburg and Washington State Community College (Marietta, Oh.), special conditions apply for West Virginia and Ohio residents pursuing specific programs at the respective institutions. Contact the Admissions Office for additional information.

Affordable Tuition Program. Out-of-state students qualify for the Affordable Tuition Program the student is a resident of Athens, Guernsey, Meigs, Monroe, Morgan, Noble, or Washington Counties in Ohio; or the student seeks admission to a degree program from the following list:

Bachelor Programs

Business Administration (BAS)

- Business Information Technology
- Financial Management
- Management & Marketing
- Public Relations

Business Administration (BS)

- Accounting
- General Business

Criminal Justice

Elementary Education

Information Systems

Multi-Disciplinary Studies

Regents Bachelor of Arts

Associate Programs

- Engineering Technology
- Energy Assessment & Management Tech.
- Machining Technology
- Multicraft Technology
- Solar Energy Tech.
- Welding

Certificate Programs

- Learn and Earn
 - Chemical & Polymer Operator Tech.

Affordable Tuition Program Rates for 2012-2013

Type of Program	Affordable Tution Rate	Regular Out-of-State Rate
Certificate/Associate.	\$2,400/semester*	\$4,428/semester
Bachelor	\$2,460/semester*	\$4,524/semester