

MINUTES
WEST VIRGINIA UNIVERSITY AT PARKERSBURG
BOARD OF GOVERNORS

September 10, 2008

A meeting of the West Virginia University at Parkersburg Board of Governors was held on September 10, 2008 beginning at 5:45 p.m. in the Multi-Purpose Room of the College Activities Center. Board members present were: Cindy Bullock, Keith Burdette, Gregory Busch, Joe Campbell, Gerard El Chaar, William H. Hopkins, Curtis Miller, Violet Mosser, Kennad Lee Skeen, II, Gregory K. Smith, Kim Starkey, and Rock Wilson.

Guests Present: James Skidmore, Chancellor of the WV Community and Technical College System; Gregory Smith, Council Member for the WV Council for Community and Technical College Education; The Honorable J. D. Beane, Judicial Circuit Judge and his assistant Karen Holub; Robert Newell, Mayor City of Parkersburg; David Underwood and Randy Law, WVU at Parkersburg Foundation Board members; faculty, staff, students, members of the community, and members of the media.

1. Call to Order

Marie Foster Gnage, President of WVU Parkersburg called the meeting to order and noted that a quorum was present.

2. Welcome and Introductions

President Gnage introduced faculty, staff, students and guests present, and roll call of Board members noting that all members were present.

3. Swearing in of Board Members

Board members were sworn in by the Honorable J. D. Beane, 4th Judicial Circuit Judge for Wood and Wirt Counties

4. Elections

- Nominations/Election of Chair

Mr. Burdette nominated Mr. Campbell to serve as Chair of the WVU Parkersburg Board of Governors. With no further nominations, Mr. Miller moved that nominations be closed. Mr. Smith seconded the motion. The motion passed and Mr. Campbell was elected unanimously to serve as Chair.

- Nominations/Election of Other Officers

Mr. Smith nominated Mr. Curtis Miller to serve as Vice Chair of the WVU Parkersburg Board of Governors. With no further nominations, Mr. Burdette moved that the nominations be closed. Mr. Hopkins seconded the motion. The motion passed and Mr. Miller was elected unanimously to serve as Vice Chair.

Mr. Miller nominated Mr. Burdette to serve as Secretary of the WVU Parkersburg Board of Governors. With no further nominations, Mr. Wilson moved that nominations be closed. Mr. Smith seconded the motion. The motion passed and Mr. Burdette was elected unanimously to serve as Secretary.

5. President's Report

Dr. Marie Foster Gnage, President of West Virginia University at Parkersburg, provided a report to Board members.

6. Executive Session under the authority of WV Code 6-9A-4-2A

- Presidential Contract and Compensation Discussion

Mr. Miller moved to go into Executive session. Mr. El Chaar seconded the motion. The motion passed. At approximately 6:10 p.m. the WVU Parkersburg Board of Governors moved into Executive Session.

At approximately 6:45 p.m., Mr. Miller made a motion for the Board to return from Executive Session. Mr. Busch seconded the motion. Motion carried.

Mr. Burdette moved that the Chair of the WVU Parkersburg Board of Governors work with the President to develop a presidential contract outlining goals, evaluation, and compensation, and report back to the Board at the next meeting. Mr. Busch seconded the motion. The motion passed.

7. Action Items

- FY 2008-2009 Classified Staff Salary Increases

Following report by WVU Parkersburg, Chief Financial Officer Elizabeth Baker, Mr. Smith moved for the approval of the following resolution:

Resolved, That the West Virginia University at Parkersburg Board of Governors approves classified salary increases equal to the higher of 3% the salary of record on July 1, 2008 or 50% of the salary gap calculated by comparing the salary of record on July 1, 2008 to

the 2001 Classified Salary Schedule for like pay and years of experience effective October 1, 2008.

Mr. El Chaar seconded the motion. Motion carried.

- Approval of Meeting Schedule

Mr. Busch moved for the approval of the following resolution:

Resolved, That the West Virginia University at Parkersburg Board of Governors approves a FY 2008-2009 meeting schedule.

Wednesday at 5:45 p.m. on the following dates:

October 8, 2008

November 12, 2008

January 14, 2009

March 11, 2009

June 10, 2009

Mr. Wilson seconded the motion. Motion carried.

8. Consent Agenda

- W.T. Grant Building Deed

Mr. Burdette moved to accept the following resolution:

Resolved, That the West Virginia University at Parkersburg Board of Governors acknowledges acceptance of the property deed for the W. T. Grant building located at 705-711 Market Street in Parkersburg, WV

Mr. Miller seconded the motion. Motion carried.

9. Information Items

- 2007-2008 Tuition Waivers Report (read only)

This tuition waiver report for 2007-08 has been submitted to the West Virginia University Board of Governors as the governing body for that period. It is provided for information to the WVU at Parkersburg Board of Governor's.

- 2008 Maintenance Report (read only)

This report summarizes the Maintenance activities completed by the West Virginia University at Parkersburg Facilities and Grounds Department thus far in 2008.

- 2009-2010 Capital Budget Request (read only)

Each year state agencies and institutions of higher education are asked to submit requests for funding for capital improvements to the State Budget Office by the beginning of September. As a higher education institution, WVU at Parkersburg submits the request to Higher Education Policy Commission (HEPC) where all institutions requests are aggregated and submitted to the State Budget Office from the HEPC and WV Council for Community and Technical College Education (WVCCTCE).

10. Discussion

- Committees

The Board reviewed some possible committee selections. The Chair will make recommendations to the Board on committees after discussions with the President.

- Strategic Plan

President Gnage reported to Board members that the college is in the process of developing its strategic plan for the next five years. The Board of Governors will play an important role in the development.

- WVU Parkersburg Board of Governors Retreat

President Gnage suggested some possible dates for a Board of Governors Retreat. Mr. Wilson moved that the Board Retreat take place on October 8, 2008 prior to the next Board meeting. Ms. Starkey seconded the motion. It was suggested that some Board members would need to review their schedules before the date could be confirmed. Mr. Wilson withdrew his motion. Board members will review their schedules and confirm availability for a retreat on October 8.

- West Virginia State Route 2 & Interstate 68 Authority

Mr. Burdette moved to accept the resolution provided by the Authority and to adopt a resolution supporting the upgrade of WV Route 2 to a modern four lane highway. Ms. Starkey seconded the motion. Motion carried.

11. Announcements

- Legislative Breakfasts are scheduled for October 2 and November 13 at 8:30 a.m. in the President's Conference Room.
- WV Council for Community and Technical College System Board Orientation state wide training session will be scheduled as soon as all community and technical college boards of governors are announced. Chancellor Skidmore addressed the Board members noting that there will be a lot of challenges and opportunities during the coming months.
- Association of Community Colleges Trustees (ACCT) Community College Leadership Conference is scheduled October 29, November 1 in New York. President Gnage will try to arrange for Narcissa Polonio, Vice President, Board Leadership Services, for the ACCT, to visit with our Board of Governors on our campus.

12. Next Meeting

Date: October 8, 2008
Location College Activities Center Multi-Purpose Room
Time: 5:45 p.m.

13. Adjournment

With no further business to be discussed, Mr. Miller moved that the meeting be adjourned. Ms. Mosser seconded the motion. The motion passed.

Respectfully submitted,

Patsy J. Bee

Executive Assistant to the President

Joe D. Campbell, Chairman

Keith Burdette, Secretary