

MINUTES
WEST VIRGINIA UNIVERSITY AT PARKERSBURG
BOARD OF GOVERNORS

October 8, 2008

A meeting of the West Virginia University at Parkersburg Board of Governors was held on October 8, 2008 beginning at 5:45 p.m. in the Multi-Purpose Room of the College Activities Center. Board members present were: Cindy Bullock, Keith Burdette, Gregory Busch, Joe Campbell, Gerard El Chaar, William H. Hopkins, Curtis Miller, Violet Mosser, Kennad Lee Skeen, II, Gregory K. Smith, Kim Starkey. Absent was Rock Wilson. Others present included Dr. Marie Foster Gnage, Patsy Bee, Dr. Rhonda Richards, Anthony Underwood, and Debbie Richards.

Guests present included administrators, faculty, staff, and members of the media.

1. Call to Order

Mr. Campbell, Chair of the WVU at Parkersburg Board of Governors, called the meeting to order.

2. Roll Call

Roll Call was taken by Patsy Bee, Executive Assistant to the President, noting that a quorum was present.

3. Executive Session under the authority of WV Code 6-9A-4-2A

Mr. Smith moved to go into Executive Session. Mr. El Chaar seconded the motion. The motion passed. At approximately 5:50 p.m. the WVU Parkersburg Board of Governors moved into Executive Session.

At approximately 6:30 p.m., Mr. Burdette made a motion for the Board to return from Executive Session. Mr. Miller seconded the motion. Motion carried.

4. Approval of the Minutes

The minutes of the September 10, 2008 meeting were approved upon a motion by Mr. Burdette and second by Mr. Smith.

5. Board Chair Report

Chairman Campbell thanked everyone for the information provided at the Board Retreat. He noted that some social gatherings will be planned in the future so Board members can get to know faculty, staff and students.

6. President's Report

President Marie Foster Gnage provided a report to Board members and thanked them for attending the day-long retreat.

7. Action Items

- Revision of Institutional Admission Policy

Following a report by the WVU Parkersburg Dean of Students, Anthony Underwood, and questions by Board members, Mr. Busch moved for the approval of the following resolution:

Resolved, That the West Virginia University at Parkersburg Board of Governors approves a revision in the institutional admission policy that allows additional options for test score submission and amends the general admission requirements for international students.

Ms. Mosser seconded the motion. Motion carried.

- Policies to be Rejected

Following a report by the WVU Parkersburg Special Assistant to the President for Policy and Social Justice, Debbie Richards, Mr. Burdette moved for the approval of the following resolution:

Resolved, That the West Virginia University at Parkersburg Board of Governors rejects policies 21, 25A, 30, 31, 36, and 43 adopted by West Virginia University Board of Governors, because they are not applicable to West Virginia University at Parkersburg.

Mr. Miller seconded the motion. Motion carried.

8. Consent Agenda

- Policy A-37 Board of Governors Meetings

Mr. Burdette moved for the approval of the following resolution:

Resolved, That the West Virginia University at Parkersburg Board of Governors concurs with non-substantive alterations specific to WVU at Parkersburg with the transfer of WVU Board of Governors Policy 37 to the WVU at Parkersburg Board of Governors, as re-numbered A-37.

Mr. Miller seconded the motion. Motion carried.

- Policy A-45, Adoption or Amendment of Rule – amended

Mr. Burdette moved for the approval of the following resolution:

Resolved, That the West Virginia University at Parkersburg Board of Governors concurs with non-substantive alterations specific to WVU at Parkersburg with the transfer of WVU Board of Governors Policy 45 to the WVU at Parkersburg Board of Governors, as re-numbered A-45.

Mr. Miller seconded the motion. Motion carried.

9. Information Items

- Higher Learning Commission Approval for Online Associate Degrees – amendment

Dr. Rhonda Richards, Executive Dean of Academic Affairs, reported that West Virginia University at Parkersburg has received formal notification from The Higher Learning Commission of its approval to extend the institution's accreditation to include distance delivery of the Associate of Applied Science in Business Technology, Associate of Applied Science in Business Administration, Associate of Applied Science in Multi-Craft Technology, and the Associate of Arts Degrees.

- Articulation Agreement between WVU at Parkersburg and Community and Technical Colleges in West Virginia

Dr. Richards reported that West Virginia University at Parkersburg has recently entered into agreements with the nine Community and Technical Colleges in the West Virginia Community and Technical College System. The agreements will allow students who have completed associate degree programs and wish to transition to one of the four WVU Parkersburg baccalaureate programs that meet the advanced training needs of the state in the areas of teacher education and the applied sciences. These baccalaureate degrees include the following: Bachelor of Applied Science in Business Administration; Bachelor of Applied Technology; Bachelor of Arts in Elementary Education; and the Regents Bachelor of Arts.

- Memorandum of Understanding Between WVU at Parkersburg and Angel Kanchev, The University of Ruse, Bulgaria

Dr. Richards reported that a Memorandum of Understanding formalizing a general cooperative relationship between West Virginia University at Parkersburg and Angel Kanchev, The University of Ruse, Bulgaria. Subsequent Agreements will be formulated, which will be submitted to the Board of Governors for its review and/or action.

Committee Assignments

Chairman Campbell announced the following committees and committee assignments:

Executive Committee

- Officers
- Committee Chairs

Audit Review responsible for reviewing and recommending to the Board policies affecting accountability and audit.

- Bill Hopkins, Chair
- Gregg Busch
- Rock Wilson

Administrative Services (Facilities, Finance, Personnel) responsible for reviewing and recommending to the Board policies affecting physical plant and real property, the financial affairs of the college, personnel services and benefits, and making recommendations to the Board. The Committee will review annually the capital improvement list; review and recommend approval of the Campus Master Plan, debt financing, budget, personnel salaries and increases.

- Gerard El Chaar/Greg Smith Co-Chairs
- Keith Burdette
- Violet Mosser
- Gregg Busch
- Rock Wilson

Academic and Student Services responsible for recommending to the Board policies relating to overseeing the implementation of the college's strategic plan; recruitment and retention of faculty; students admission, conduct, financial aid, tuition and fees, campus environment; degrees and programs.

- Cindy Bullock, Chair
- Curtis Miller
- Bill Hopkins
- Kennad Skeen
- Kim Starkey

10. Discussion

There was a discussion, and it was suggested, that a spreadsheet be created listing all policies that the WVU Parkersburg Board of Governors needs to oversee.

11. Announcements

12. Next Meeting

Date: November 12, 2008
Location Caperton Center Atrium
Time: 5:45 p.m.

13. Adjournment

With no further business to be discussed, Mr. Miller moved that the meeting be adjourned. Mr. Burdette seconded the motion. The motion passed.

Respectfully submitted,
Patsy J. Bee
Executive Assistant to the President

_____ Joe D. Campbell, Chairman

_____ Keith Burdette, Secretary