

MINUTES
WEST VIRGINIA UNIVERSITY AT PARKERSBURG
BOARD OF GOVERNORS
November 4, 2009

A regular meeting of the West Virginia University at Parkersburg Board of Governors was held on Wednesday, November 4, 2009 in rooms 2209-2211 at WVU Parkersburg beginning at 5:15 p.m. Board members present were: Joe Campbell, Cindy Bullock, Curtis Miller, Keith Burdette, Rock Wilson, Gregory K. Smith, Matthew Santer, and Violet Mosser. Absent were William H. Hopkins, Teresa Wamer, Gerard ElChaar, and Kennad Lee Skeen, II. Others present included Dr. Marie Foster Gnage and Patsy Bee.

Guests present included Mr. Bob D-Avria, Facilitator for the Strategic Planning Process, members of the WVU at Parkersburg Foundation Board of Directors, administrators, faculty, staff, students, members of the community, and the media.

1. Call to Order

Mr. Campbell, Chair of the WVU at Parkersburg Board of Governors, called the meeting to order.

2. Roll Call

Roll Call was taken by Patsy Bee, Executive Assistant to the President, noting that a quorum was present.

3. Board Chair Report

Mr. Campbell thanked board members, faculty and staff members that participated in today's Board Retreat. He also thanked Bob D-Avria, Facilitator of the Strategic Planning Task Force, and WVU at Parkersburg Foundation Board members that participated during the special session by the Clements Group.

4. Executive Session under the authority of WV Code 6-9A-4-2A

Chairman Campbell entertained a motion to go into Executive Session to discuss items relating to Honorary Degrees for December Commencement. Mr. Miller moved to go into Executive Session. Mr. Burdette seconded the motion. The motion passed. At approximately 5:20 p.m., the WVU Parkersburg Board of Governors moved into Executive Session.

At approximately 5:25 p.m., Mr. Wilson moved that the Board return from Executive Session. Mr. Miller seconded the motion. Motion passed.

5. Minutes

Minutes of the regular Board meeting scheduled on August 12, 2009 were approved upon a motion Mr. Burdette and second by Mr. Miller.

6. President's Report

President Gnage welcomed guests, and provided an update to the Board on campus activities during the last few months. She thanked Board members for attending the retreat today and for participating in the strategic planning sessions.

7. Committee Reports

- Executive Committee : Mr. Joe Campbell, Chair

Mr. Campbell reported that due to the board retreat, the Executive Committee did not meet today.

- Audit Review Committee : Mr. William Hopkins, Chair

In the absence of Mr. Hopkins, Committee Member Matthew Santer provided a report from the October 21, 2009 Audit Committee. (See attached.)

- Administrative Services Committee : Mr. Gerard ElChar/Mr. Greg Smith, Co-Chairs

Mr. Smith reported that due to the board retreat, the Administrative Services Committee did not meet today.

- Academic and Student Services Committee : Ms. Cindy Bullock, Chair

Ms. Bullock reported that due to the board retreat, the Academic and Student Services Committee did not meet today.

8. Action Items

- WVU Parkersburg Strategic Plan Goals

Following a report by President Gnage; presentation from Bob D Avria, Strategic Planning Task Force Facilitator; and questions/discussion by the Board members, Mr. Burdette moved that the following resolution be approved:

- Resolved, That the West Virginia University at Parkersburg Board of Governors approves the WVU Parkersburg Strategic Plan Goals as presented.

Mr. Miller seconded the motion. Motion passed.

- 2009 WVU Parkersburg Financial Statement Audit

Following a report by Christopher Clifford, Interim Chief Financial Officer, and questions/discussion by Board members, Mr. Miller moved that the following resolution be approved:

- Resolved, That the West Virginia University at Parkersburg Board of Governors approves the West Virginia University at Parkersburg audited financial statements for the fiscal year ended June 30, 2009.

Mr. Burdette seconded the motion. Motion passed.

- WVU Parkersburg Cafeteria Renovations

Following a report by Christopher Clifford, Interim Chief Financial Officer; presentation by representatives from AVI FoodSystems, Luanne Wiseman, District Manager Dining Services and Vince Lombardi, Regional Manager Educational Services; and questions/discussion by Board members, Mr. Smith moved that the following resolution be approved:

- Resolved, That the West Virginia University at Parkersburg Board of Governors approves the proposed cafeteria renovation project for WVU Parkersburg.

Mr. Santer seconded the motion. Motion passed.

9. Consent Agenda

Mr. Burdette moved the approve the following resolution for the Consent Agenda Item:

- Honorary Degrees for December Commencement
- Resolved, That the West Virginia University at Parkersburg Board of Governors approves one Honorary Degree from West Virginia University at Parkersburg, as named by President Gnage and to be announced publicly at the December 17 Commencement.

Ms. Mosser seconded the motion. Motion passed.

10. Board Comments/Announcements

- Yamato: Drummers of Japan will be held Thursday, November 19, 2009 7 p.m. College Activities Center.
- The WVU Parkersburg holiday luncheon will be held Wednesday, December 16, 2009. Additional information will be mailed to Board members.
- Commencement: Friday, December 18, 2009 at 7:00 p.m. in the College Activities Center. Former WVU President David Hardesty will be the commencement speaker.

11. Next Meeting

The next regular meeting of the WVU at Parkersburg Board of Governors is scheduled for Wednesday, December 9, 2009 in rooms 2209-2211.

12. Adjournment

With no further business to be discussed, Mr. Burdette moved that the meeting be adjourned, Mr. Miller seconded the motion. Motion passed.

Respectfully submitted,

Patsy Bee

Executive Assistant to the President

Joe D. Campbell, Chairman

Keith Burdette, Secretary