

**MINUTES**  
**WEST VIRGINIA UNIVERSITY AT PARKERSBURG**  
**BOARD OF GOVERNORS**  
**February 9, 2011**

A regular meeting of the West Virginia University at Parkersburg Board of Governors was held on Wednesday, February 9, 2011 at the WVU Parkersburg campus beginning at 5:45 p.m. Board members present were: Joe Campbell, Matthew Santer, Violet Mosser, Cheryl Donohoe, Steve Chancey, Teresa Wamer, Jamie Six, and Curtis Miller. Absent were Rock Wilson, Greg Smith, Cindy Bullock, and Gerard ElChaar. Others present included Dr. Marie Foster Gnage and Patsy Bee.

Guests present included administrators, faculty, and staff.

**1. Call to Order**

Mr. Campbell, Chair of the WVU at Parkersburg Board of Governors, called the meeting to order.

Mr. Campbell *welcomed* County Clerk Jamie Six as a new member to the WVU Parkersburg Board of Governors.

**2. Roll Call**

Roll Call was taken by Patsy Bee, Executive Assistant to the President, noting that a quorum was present.

**3. Board Chair Report**

Mr. Campbell announced that in light of recent resignation of the Board vice chair Keith Burdette, that he would accept nominations from the floor to fill this position.

Mr. Santer moved to nominate Mr. Miller as Vice Chair and Mr. Six as Secretary. Teresa Wamer seconded the motion. Motion passed.

Mr. Campbell announced that the Board would hold its Spring Retreat on March 30. A Board meeting will also be scheduled that day to take action on some agenda items before the next regularly scheduled Board meeting.

**4. Executive Session under the authority of WV Code §6-9A-4-2A**

Chairman Campbell announced a need for the Board to go into Executive Session to discuss some items regarding a naming opportunity and personnel.

Mr. Miller moved to go into Executive Session at approximately 6:55 p.m. Ms. Wamer seconded the motion. Motion passed.

At approximately 7:55 p.m. Mr. Six moved to return from Executive Session. Mr. Miller seconded the motion. Motion passed.

Mr. Miller moved to approve the following resolution regarding the naming of the Memory Garden Student Plaza:

Resolved, That the West Virginia University at Parkersburg Board of Governors approves the naming of the Memory Garden to be announced at its dedication.

Ms. Mosser seconded the motion: Motion passed.

## **5. Minutes**

Minutes of the regular Board meeting scheduled on December 8, 2010 was approved upon a motion by Mr. Miller and second by Ms. Wamer.

## **6. President's Report**

President Gnage welcomed new Board Member Jamie Six. She thanked Board members for their continuing support to the college. She also thanked those Board members that participated in December Commencement Ceremony and invited Board members to participate in the May Commencement as the college will be celebrating its 50<sup>th</sup> anniversary as a higher education institution. As part of the 50<sup>th</sup> anniversary celebration the college is waiving the graduation fee for students this year. Many activities will be scheduled throughout the year to celebrate the 50<sup>th</sup> anniversary. The first will be held on March 3rd as we celebrate the 50<sup>th</sup> anniversary of the WV Legislature passing legislation allowing "branch" campuses, and on September 18, 1961, 104 students enrolled at the Parkersburg Branch of West Virginia University. Mr. Coffindaffer, Campus Director from 1963-1968 will be participating. We are receiving several resolutions from various groups that will be displayed on our campus. Many activities will be scheduled throughout the year.

Additionally, President Gnage provided an update on WVU Parkersburg Strategic Plan goals. She also reported on a meeting with House Education Chairperson Mary Poling and members of our local Legislative Delegation. She will be attending meetings in Washington DC this month and will have an opportunity to meet with our representatives in Congress. Higher Education Day with the WV Legislature will be held on February 17. She discussed the College Completion Agenda and announced that First Lady Joanne Jaeger Tomblin will be visiting our campus on February 21 for a signing ceremony.

## **Committee Reports**

- Executive Committee – Mr. Joe Campbell, Chair

The Executive Committee did not meet.

- Audit Review Committee – Mr. Greg Smith, Chair

The Audit Committee did not meet.

- Administrative Services Committee—Mr. Curtis Miller

Mr. Smith reported that updates were provided on facilities and capital planning that included an update on the Downtown Center noting an estimated completion date of June for the façade, electricity, and elevator. They also received an update on the Applied Technology Center and the Child Development Center. Construction has also begun on renovating a new area for the IT Center. Business Services provided an update on the Legislative Audit and reorganization of the business office. Information Technology provided an update on the wiring and other projects. Human Resources provided an update on new positions and staff evaluation forms.

- Academic and Student Services Committee – Ms. Cindy Bullock, Chair

Ms. Mosser reported for Ms. Bullock that Academic Affairs provided updates on faculty positions, data, grants, and programs. Workforce and Community Education provided updates on FastTrack programs, Community Education programs, Business and Industry training, and WorkKeys. Student Services provided an update on enrollment; Financial Aid, and the athletics program.

- Campus Development Committee – Mr. Curtis Miller, Chair

The Campus Development Committee did not meet.

## **7. Action Items**

### **Salary Policy Task Force Recommendations**

President Gnage provided a report for the Salary Policy Task Force Recommendations: Mr. Six moved to approve the following resolution:

*Resolved:* That the West Virginia University at Parkersburg Board of Governors approves the recommendations of the Salary Policy Task Force dependent upon the availability of funds in the 2011/2012 budget.

Mr. Miller seconded the motion. Motion passed. Mr. Campbell thanked Board members and faculty and staff that served on the Task Force.

### **Capital Campaign Feasibility Study**

S. Kim Jones, Executive Director for the WVU at Parkersburg Foundation provided a report on the Capital Campaign Feasibility Study. After some discussion, Ms. Donohoe moved to approve the following resolution noting that the Board would recommend the top three consultants:

*Resolved*, That the West Virginia University at Parkersburg Board of Governors recommends the WVU at Parkersburg Foundation perform a Capital Campaign Feasibility Study using the approved consultant(s). Ms. Mosser seconded the motion. Motion passed.

Ms. Jones will schedule a time for consultants to come to campus to make their presentations.

### **Tuition and Fees**

Dr. Mensah provided a report to the Board on Tuition and Fees. After questions and discussions by the Board, Mr. Miller moved to approve the following resolution which included a \$200 increase per year for in-state community college students and a \$274 increase per year for in-state baccalaureate degree students. Recommendations will be forwarded to the WV Council for Community and Technical Colleges and the Higher Education Policy Commission for review:

*Resolved*, That the West Virginia University at Parkersburg Board of Governors approves tuition and fees recommendations for 2011-2012.

Mr. Chancey seconded the motion. Motion Passed.

## **8. Information Items**

No information items reported.

## **9. Consent Agenda**

Mr. Chancey moved to approve the following Consent agenda items:

### **Policy on the Freedom of Information Act**

*Resolved*, That the West Virginia University at Parkersburg Board of Governors authorizes a notice of proposed rulemaking for adoption of Policy A-56, WV

Freedom of Information Act, and hereby authorizes adoption of said policy without further action by the Board if no comments are received.

**Revision of Policy D-51, Admission to WVU at Parkersburg**

*Resolved*, That the West Virginia University at Parkersburg Board of Governors authorizes a notice of proposed rulemaking for an addition to Policy D-51, Admission to WVU at Parkersburg to permit admission for an ESL course of study, and hereby authorizes adoption of said revision without further action by the Board if no comments are received

Ms. Donohoe seconded the motion. Motion passed.

**10. Board Comments/Announcements**

The following events were announced:

- Walnut Street Theatre presents: *The Glass Menagerie*, by Tennessee Williams, Tuesday, March 1, 2011 7:00 p.m. – College Activities Center
- DALLAS BRASS - An American Musical Journey
- Saturday, April 9, 2011, 8:00 p.m. – College Activities Center

**11. Adjournment**

With no further business to be discussed, Ms. Wamer moved that the meeting be adjourned. Mr. Six seconded the motion. Motion passed.

The next meeting of the WVU at Parkersburg Board of Governors is scheduled for Wednesday, March 30, 2011.

Respectfully submitted,

Patsy Bee  
Executive Assistant to the President

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Joe D. Campbell, Chairman

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Jamie Six, Secretary