

**MINUTES
WEST VIRGINIA UNIVERSITY AT PARKERSBURG
BOARD OF GOVERNORS**

June 15, 2011

A regular meeting of the West Virginia University at Parkersburg Board of Governors was held on Wednesday, June 15, 2011 by conference call and in the President's Conference Room at the WVU Parkersburg campus beginning at 3:00 p.m. Board members present were: Joe Campbell, Matthew Santer, Violet Mosser, Cheryl Donohoe, Jamie Six, Curtis Miller, Greg Smith, Cindy Bullock, Rock Wilson. Absent were: Steve Chancey, Teresa Wamer, and Gerard El Chaar. Others present included Dr. Marie Foster Gnage and Patsy Bee.

Guests present included administrators, faculty, staff, and members of the media.

1. Call to Order

Mr. Campbell, Chair of the WVU at Parkersburg Board of Governors, called the meeting to order. Chairman Campbell welcomed those participating at the meeting and by conference call.

2. Roll Call

Roll Call was taken by Patsy Bee, Executive Assistant to the President, noting that a quorum was present.

3. Board Chair Report

Meeting Schedule for 2011-2012

Chairman Campbell presented the meeting schedule to the Board for 2011-2012.

Nomination/Election of Officers

Chairman Campbell asked for nominations from the floor for the positions of chair, vice chair and secretary for 2011-2012. Mr. Six nominated Mr. Campbell for chair. Mr. Miller seconded the motion. After some discussion, the motion was withdrawn. Mr. Smith moved to nominate the same slate of officers for 2011-2012 and that nominations be closed. Ms. Donohoe seconded the motion. The motion to approve the same slate of officers for 2011-2012 was approved.

Minutes

Minutes of the regular Board meeting scheduled on May 11, 2011 was approved upon a motion by Mr. Miller and second by Ms. Mosser.

Chairman Campbell announced a change in the order of the agenda. He entertained a

motion to remove two items from the Consent Agenda for discussion before voting on their approval. The first item will be the Suspension of Certificate in Paramedic Science. The second item will be Contracts for Demolition and Abatement of Downtown Facility.

Ms. Mosser moved to remove Suspension of Certificate in Paramedic Science and Contracts for Demolition and Abatement of Downtown Facility from the Consent Agenda to the floor for discussion before approval. Mr. Santer seconded the motion. Motion passed.

Suspension of Certificate in Paramedic Science

Dr. Rhonda Tracy, Sr. Vice President for Academic Affairs provided a report to the Board on the suspension of Certificate in Paramedic Science. After some questions and discussion, Mr. Six moved to approve the following resolution:

Resolved, That the West Virginia University at Parkersburg Board of Governors approves the suspension of the certificate program in Paramedic Science.

Ms. Mosser seconded the motion. Motion passed.

Contracts for Demolition and Abatement of Downtown Facility

Mr. David White, Director of Facilities and Grounds, provided a report to the Board on the contracts for the demolition and abatement of the downtown facility. After questions and discussion, Mr. Miller moved to approve the following resolution:

Resolved, That the West Virginia University at Parkersburg Board of Governors approves the bid awards for demolition and abatement contracts for the downtown facility.

Mr. Santer seconded the motion. Motion passed.

Chairman Campbell requested a motion to add personnel issues as an item of discussion during Executive Session. Mr. Miller moved to include personnel issues to the Executive Session agenda. Ms. Mosser seconded the motion. Motion passed.

4. Executive Session under the authority of WV Code §6-9A-4-2A

Chairman Campbell entertained a motion for the Board to go into Executive Session to discuss the President's Goals for 2011-2012 and Personnel Issues.

Mr. Miller moved to go into Executive Session at approximately 3:16 p.m. Ms. Mosser seconded the motion. Motion passed.

At approximately 5:10 p.m. Mr. Miller moved to return from Executive Session. Ms. Mosser seconded the motion. Motion passed.

Chairman Campbell recognized President Gnage to introduce Ms. Katie Wootton the new Director of Marketing and Communications. Chairman Campbell and members of

the Board welcomed Ms. Wootton to WVU Parkersburg.

5. Consent Agenda

Chairman Campbell entertained a motion to approve the Consent Agenda. Ms. Mosser moved to approve the following consent agenda items:

Program Reviews

Resolved, That the West Virginia University at Parkersburg Board of Governors approves the recommendations of the Outcomes Assessment Committee regarding program reviews for 2010-2011.

Revision of Salary Policy B-29

Resolved, That the West Virginia University at Parkersburg Board of Governors approves Salary Policy B-29 as revised.

Revision of Policy D-51, Admission to WVU at Parkersburg

Resolved, That the West Virginia University at Parkersburg Board of Governors authorizes a notice of proposed rulemaking to revise Policy D-51, Admission to WVU at Parkersburg, in compliance with the revised requirements of § 135 CSR 23, and hereby authorizes adoption of said revision without further action by the Board if no comments are received.

Institutional Compact Update for 2011-2012

Resolved, That the West Virginia University at Parkersburg Board of Governors approves the West Virginia University at Parkersburg Institutional Compact Update for 2011-2012.

Revised 2011-012 Student Fee Schedule

Resolved, That the West Virginia University at Parkersburg Board of Governors approves a revised Student Fee Schedule for 2011-12.

Mr. Santer seconded the motion. Motion passed.

6. Action Items

2011-2012 Budget

Dr. Vincent Mensah, Chief Financial Officer presented the budget for 2011-2012 for approval. After some questions and discussion, Mr. Six moved to approve the following resolution:

Resolved, That the West Virginia University at Parkersburg Board of Governors approves the final budget for West Virginia University at Parkersburg for 2011-2012 as presented.

Mr. Miller seconded the motion. Motion passed.

2011-2012 Salary Increases

President Gnage provided a revised report to the Board on Salary Increases for 2011-2012 as follows:

As approved by the Board of Governors on February 9, 2011, the college will fully fund the Mercer Schedule for classified staff, and faculty salaries will be adjusted according to the approved benchmark chart. Salary increases will be awarded in accordance with the approved salary policy, funded by a 2% pool for each group (faculty, classified staff, non-classified staff). Increases for non-classified staff will merit based with the scale categories “effective” and “outstanding” having the same point value. Classified Staff will receive across the board increases.

After some questions and discussions, Mr. Six moved to approve the following resolution:

Resolved, That the West Virginia University at Parkersburg Board of Governors approves salary increases for West Virginia University at Parkersburg for 2011-2012 as presented.

Mr. Santer seconded the motion. Motion passed.

Chairman Campbell reappointed the Faculty Salary Task Force to include Lisa Flowers-Clements, David Lancaster, Dr. Rhonda Tracy, President Gnage, Matthew Santer, Greg Smith, and Curtis Miller to review faculty benchmarks with focus on student ratios. Chairman Campbell noted that SB 330 will address the Mercer Schedule for Classified Staff. The salary study will be reviewed at the fall Board Retreat.

President Goals for 2011-2012

Chairman Campbell noted that the President’s goals for 2011-2012 will be updated and sent out to the Board for review. Mr. Six moved accept revised goals for the President for 2011-2012. Ms. Bullock seconded the motion. Motion passed.

Proposed Policy E-58 on Affordable Tuition Program

Mr. Anthony Underwood, Vice President for Student Services provided a report on the proposed Policy E-58 on Affordable Tuition Program. After discussion and questions, Ms. Mosser moved to approve the following resolution:

Resolved, That the West Virginia University at Parkersburg Board of Governors authorizes a notice of proposed rulemaking for adoption of Policy E-58, Affordable

Tuition Program, and hereby authorizes adoption of said policy without further action by the Board if no comments are received.

Mr. Santer seconded the motion. Motion passed.

7. Information Items

Faculty Promotion and Tenure Decisions

President Gnage announced the following promotion and tenure decisions for 2011-2012:

Promotions Awarded:

John Altman, Assistant Professor
Zachary Orcutt, Assistant Professor
Rebecca Duckworth, Assistant Professor
Stacey Watkins, Assistant Professor
Stephen Smith, Assistant Professor

Tenure Awarded:

Rob Anderson
Nancy Dew
Lisa Flowers-Clements

Capital Campaign Feasibility Study Update

Kim Jones, Executive Director of the WVU at Parkersburg Foundation provided an update on the Capital Campaign Feasibility Study.

Program Articulation Agreements

Dr. Tracy reported that WVU Parkersburg has developed two comprehensive articulation agreements with two community colleges, New River Community and Technical College and Blue Ridge Community and Technical College that will allow their students to seamlessly complete applied baccalaureate degrees.

Delivery of Foreign Language Instruction to Belpre City Schools

Dr. Tracy reported that WVU Parkersburg has been working with Belpre City Schools to articulate the delivery of foreign language instruction to high school students. One of the barriers encountered has been the out-of-state tuition. This is one example of an identified need that may be addressed with the inclusion of early admission students as a qualified category for the proposed "Affordable Tuition Program."

8. Board Comments/Announcements

A Groundbreaking Ceremony for the Child Development Center and Applied Technology

Center has been scheduled for June 28, 2011. Faculty/Staff Professional Development Week will be held August 15 with former president Dr. Byron McClenny serving as keynote speaker. The week of September 12 will be Founders week with special events such as the 50th Anniversary Gala on September 16, and convocation on September 17. Other events that week will be announced. There have also been several network sessions with the Chamber of Commerce in other counties that are served by WVU Parkersburg.

9. Adjournment

With no further business to be discussed, Mr. Miller moved that the meeting be adjourned. Ms. Mosser seconded the motion. Motion passed. The next meeting will be held on September 14, 2011

Respectfully submitted,

Patsy Bee
Executive Assistant to the President

Joe D. Campbell, Chairman

Jamie Six, Secretary