

MINUTES
WEST VIRGINIA UNIVERSITY AT PARKERSBURG
BOARD OF GOVERNORS
April 10, 2013

A regular meeting of the West Virginia University at Parkersburg Board of Governors was held on Wednesday, April 10, 2013 in the College Theatre at the WVU Parkersburg campus beginning at 5:15 p.m. Board members present were: Joe Campbell, Jamie Six, Curtis Miller, Steve Chancey, Loren Bell, Cheryl Donohoe, Rock Wilson, Matt Santer, Jeff Matheny, and Gerard ElChaar. Absent were Violet Mosser and Cindy Bullock. Others present included Dr. Marie Foster Gnage and Patsy Bee.

Guests present included administrators, faculty, and staff.

1. Call to Order

Mr. Six, Chair of the WVU at Parkersburg Board of Governors, called the meeting to order.

2. Roll Call

Roll Call was taken by Patsy Bee, Executive Assistant to the President, noting that a quorum was present.

3. Board Chair Report

Chairman Six announced the resignation of long-time Board member, Mr. Gregory Smith and noted that the Board wishes him well. Chairman Six also introduced and welcomed new board member, Mr. Jeff Matheny. Mr. Matheny remarked that he looks forward to working with the Board and the faculty and staff. Additionally, Chairman Six also reported on the Criminal Justice Basket Ball Tournament in which he participated. He was very pleased to be part of this major fund raiser.

4. President's Report

President Gnage thanked the Board members for their attendance at today's retreat. She also recognized Mr. Smith for all his work with the college and noted that he was a true advocate for WVU Parkersburg. President Gnage also reported that she, Dr. Tracy and Pam Braden attended the HLC Conference and received some good information needed for our accreditation in 2014. President Gnage will attend the American Association of Community Colleges annual conference April 18-23. This will be her last major responsibilities as AACC Board Chair. She will also have the leadership support of two Board members (Gerard El Chaar and Loren Bell) who will also be attending the conference, and colleagues from the other community colleges in West Virginia will also be attending. Her election as chair of the AACC Board of Directors is historical in that she is the first community college president from West Virginia to serve in this position. President Gnage also announced that the Wood County Commission will hold a meeting on our campus on May 7. She invited the Board members to attend the dinner sponsored by the Elks, honoring her as Citizen of the Year on April 27. She also invited Board members to participate in Commencement on May 18, and to attend our employee recognition on May 6. President Gnage provided information to the Board showing the latest Legislative updates and highlighting those that directly affect higher education.

Recognition

President Gnage asked Dr. Tracy to introduce Division Chairs and their faculty that have recently been involved in and/or received accreditation for their programs. Dr. Tracy introduced the following:

Rose Bee, Chair of Health Sciences Division for the NLNAC Nursing accreditation

Jessica Emrick, Instructor of Surgical Technology for the ARC/STSA

Cindy Gissy, Chair of the Education Division and Missy Spivy, Assistant Professor of Education for the NCATE accreditation in Education.

Steve Morgan, Chair of the Business Division and Pam Braden, Professor of Business for their work on the ACBSP accreditation which was just completed and will be announced in June.

Presentation from Staff Council

Next, President Gnage introduced Rodney Parker, Staff Council Chair to make a presentation on behalf of classified staff. Mr. Tim Beardsley, representative to the WV Higher Education Advisory Council of Classified Employees also made a presentation.

Presentation from Faculty Senate

President Gnage introduced Torie Jackson, Chair of the Faculty Senate to make a presentation on behalf of faculty.

5. Approval of Minutes

The minutes of the Regular Board meeting of February 6, 2013 were approved upon a motion by Mr. Wilson and second by Ms. Bell.

6. Committee Reports

- Executive Committee: Chairman Six
Chairman Six reported that the Executive Committee met today to discuss the donation of the parking lots from the Erickson Foundation. They also reviewed information on how to better work with our policy in developing the code of conduct and procedures.
- Audit Review Committee:
No Meeting
- Administrative Services Committee:

No Meeting
- Academic and Student Services Committee:
No Meeting
- Campus Development Committee
- No meeting

- Readiness Center Liaison Committee

Mr. Campbell reported that the Readiness Center met to review updates. They are continuing to draw up a plan and depending on the ability to secure funding will begin construction in the summer of 2014. The total cost will be \$13 million and the college will be responsible for \$9 million. There has been some core drilling done on the site, and the National Guard may do some additional work there as well.

The committee also received a presentation from Kim Coram to support the Wood County Commission Transportation rails and trails project. The committee will discuss with ZMM for planning stages.

7. Action Items

- Honorary Degrees for May Commencement:

Chairman Six requested that this item be moved to later in the agenda.

- Program Approval for Non-Refundable Confirmation Fee for Students Admitted to Nursing Program:

Dr. Rhonda Tracy, Sr. Vice President for Academic Affairs, presented a report to the Board requesting approval to implement a non-refundable confirmation fee of \$150 for students admitted to the nursing program. This \$150 fee would be required to be deposited at the time the student confirms his/her intent to accept the admission to the nursing program. The fee guarantees a seat in the program and will be applied towards the student's tuition for the first nursing course. Failure to submit the non-refundable deposit with the confirmation form, indicating the intent to enroll in the nursing program, by the date indicated in the acceptance letter will result in forfeiture of the seat. If the student decides not to enroll after confirming his/her seat in the program, the \$150 will not be refunded or applied towards the student's tuition.

Mr. Miller moved to approve the following resolution:

Resolved, That the West Virginia University at Parkersburg Board of Governors approves the Non-Refundable Confirmation Fee

Mr. ElChar seconded the motion. After questions and discussion, the motion passed.

- Program Approval for Revised Admission Requirements to the WVU Parkersburg AAS in Nursing Program:

Dr. Tracy presented a report to the Board requesting approval to change the current requirements for admission to the nursing program to the admission requirements approved by the Associate Degree Nursing (ADN) Common Curriculum Taskforce to be in line with the State requirements to be effective Fall, 2013.

Mr. Matheny moved to approve the following resolution:

Resolved, That the West Virginia University at Parkersburg Board of Governors approves the new Admission Requirements for the Associate of Applied Science in Nursing degree.

Ms. Bell seconded the motion. Motion passed.

- Property Acquisition:

President Gnage reported to the Board that WVU Parkersburg has the opportunity to make an offer on property from the Erickson Foundation that will enable the college to expand its programs present and future. The President requested permission for the college to make an appropriate and/or reasonable offer on the property.

After questions and discussion, Mr. Campbell moved to approve the following resolution:

Resolved, That the West Virginia University at Parkersburg Board of Governors approves to accept and make an offer on available property behind downtown center.

Mr. Miller seconded the motion. The motion passed.

Mr. Campbell moved to allow the Chair of the Board of Governors to process the purchase agreements of property in Wood County upon the approval of the WV Community and Technical College Council and in the absence of the President. Mr. ElChaar seconded the motion. After continued discussion and questions, the motion passed.

8. Consent Agenda

Mr. Campbell moved to approve the following Consent Agenda items:

- Institutional Compact Update for 2013-2014

Resolved, That the West Virginia University at Parkersburg Board of Governors approves the West Virginia University at Parkersburg Institutional Compact Update for 2013-2014.

- Proposed Policy B-33, Phased Retirement Program

Resolved, That the West Virginia University at Parkersburg Board of Governors authorizes a notice of proposed rulemaking for adopt of Policy B-33, Phased Retirement Program, and hereby approves of said policy without further action by the Board if no comments are received.

- Revision of Policy D-51, Admission to West Virginia University at Parkersburg

Resolved, That the West Virginia University at Parkersburg Board of Governors approves a revision of Policy D-51 as presented.

- Revision of Policy A-45, Adoption or Amendment of Rules

Resolved, That the West Virginia University at Parkersburg Board of Governors authorizes a notice of proposed rulemaking for a revision of Policy A-45, and hereby authorizes adoption of said policy without further action by the Board if no comments are received during the comment period

Mr. Miller seconded the motion. Motion passed.

9. Information Items

- Fiscal Update

Dr. Mensah provided a report on the state of the college's finances and the budget.

- Certificate of Applied Science in STEM - Certificate of Applied Science in Science, Technology, Engineering, and Mathematics (STEM)

Dr. Tracy provided a report to the Board noting that WVU Parkersburg recently added a new Certificate of Applied Science in STEM (Science, Technology, Engineering, and Mathematics). With the need both regionally and nationally to better prepare students to enter STEM professions, this certificate will provide entry-level training for students wishing to develop a foundation for further study in any of the STEM areas.

- Tuition Reciprocity

Dr. Tracy reported on the Tuition Reciprocity Agreement is entered into between the Chancellor of the Ohio Board of Regents, the West Virginia Higher Education Policy Commission, the West Virginia Council for Community and Technical College Education, Belmont Technical College, Eastern Gateway Community College, Ohio University Eastern, Washington State Community College, West Virginia Northern Community College, West Virginia University and West Virginia University at Parkersburg pursuant to the provisions of Section 3333.17 of the Ohio Revised Code, Section 18B-4-3 of the West Virginia Code and in compliance with rules and procedures of the aforementioned Parties.

10. Executive Session under the authority of WV Code §6-9A-4-2A

Chairman Six entertained a motion to move into Executive Session to review at approximately 6:59 p.m., Ms. Bell moved to adjourn to Executive Session. Mr. Wilson seconded the motion. The motion passed and the Board moved into Executive Session.

At approximately 7:58 p.m. Chairman Six announced that the Board would return to the regular meeting and Chairman Six asked President Gnage to report on the following agenda item:

- Honorary Degrees for May Commencement

President Gnage reported that West Virginia University at Parkersburg requests approval of individuals for honorary degrees. This recommendation is presented to the Board of Governors with the endorsement of the Honorary Degree Screening Committee and the Executive Committee of the Faculty Senate. Recipients of the award will be announced at Commencement.

Mr. Miller moved to approve the following resolution:

Resolved, That the West Virginia University at Parkersburg Board of Governors approves the granting of Honorary Degrees from West Virginia University at Parkersburg, as named by President Gnage and to be announced publicly at the May 18 Commencement.

Mr. Campbell seconded the motion. Motion passed.

11. Board Comments/Announcements

- Chair Six appointed a nominating committee to present a slate of officers at the May meeting that will be voted upon at the June meeting. Those appointed were: Mr. Miller, Mr. ElChaar, and Mr. Wilson. Mr. Miller chair the committee.
- Employee Recognition Brunch – Monday, May 6, 2013 10:00 a.m., College Activities Center
- Commencement – Saturday, May 18, 2013 2:00 p.m., College Activities Center
- The Wood County Commission will hold a meeting for the Community at 7:00 p.m. on Wednesday, May 1 in the college theatre.
- Citizen of the Year Award presentation to President Gnage will be held on April 27, 2013 at 6:30 p.m. at the First Presbyterian Church 1341 Juliana Street.

12. Next Meeting – Wednesday, May 15, 2013 – Jackson County Center

13. Adjournment

With no further business to be discussed, Mr. Miller moved that the meeting adjourn. Ms. Donohoe seconded the motion. Motion passed. The meeting adjourned.

Respectfully submitted,

Patsy Bee
Executive Assistant to the President

Jamie Six, Chairman

Cheryl Donohoe, Secretary