

MINUTES
WEST VIRGINIA UNIVERSITY AT PARKERSBURG
BOARD OF GOVERNORS
February 10, 2010

A regular meeting of the West Virginia University at Parkersburg Board of Governors was held on Wednesday, February 10, 2010 in Room 2209-2211 WVU Parkersburg beginning at 6:00 p.m. Board members present were: Joe Campbell, Curtis Miller, Keith Burdette, Rock Wilson, Matthew Santer, Violet Mosser, Teresa Wamer, and Gregory K. Smith. Absent were Gerard ElChaar and Cindy Bullock. Others present included Dr. Marie Foster Gnage and Patsy Bee.

Guests present included administrators, faculty, staff, students, members of the community, and the media.

1. Call to Order

Mr. Campbell, Chair of the WVU at Parkersburg Board of Governors, called the meeting to order.

2. Roll Call

Roll Call was taken by Patsy Bee, Executive Assistant to the President, noting that a quorum was present.

3. Board Chair Report

Chairman Campbell welcomed guests attending the meeting today, and thanked them for their support throughout the year.

- Appointment of the Audit Committee Chair

Mr. Campbell appointed Mr. Greg Smith to the Audit Committee, and appointed Mr. Rock Wilson to chair the committee.

- Board of Governors Retreat

Mr. Campbell announced that a Spring Board Retreat needs to be held sometime in April or May. Board members agreed that May would probably be the best time. Board members will be notified of a specific day and time.

4. Executive Session under the authority of WV Code §6-9A-4-2A

There was no Executive Session held.

5. Minutes

Minutes of the regular Board meeting scheduled on December 9, 2009 were approved upon a motion by Mr. Burdette and second by Mr. Miller.

6. President's Report

President Gnage welcomed guests, and provided an update to the Board on campus activities since the last meeting. President Gnage announced the sad news that Health Sciences adjunct clinical instructor and WVU Parkersburg graduate Denae Schartiger died in a car accident. She also noted there have been several staff and faculty that have been ill this semester which has caused some offices to be short on staff, and double duty for some employees. WVU Parkersburg continues to meet challenges including a 3.86 percent reduction in allocation for next year.

President Gnage introduced Mr. Rodney Parker, Chairman of WVU Parkersburg Staff Council who made a presentation to the Board on activities, projects and events that involved classified staff and/or were sponsored by the Staff Council this year.

7. Committee Reports

- Campus Development Committee – Mr. Curtis Miller, Chair
Mr. Miller reported that the Campus Development Committee met to discuss property acquisition; public/private partnership opportunities and how to address the questions; discussion of naming opportunities; and campus as sculpture garden.
- Executive Committee – Mr. Joe Campbell, Chair
Mr. Campbell reported that the Executive Committee met with the Staff Council Executive Committee during their meeting today. The Committee reviewed information regarding the Legislative agenda; campus development; schedule for President's evaluation; Board of Governors evaluation; and update on HB3215 transition. Appointed to the Evaluation Committee for the President's evaluation were Keith Burdette, Violet Mosser and Curtis Miller. Mr. Miller was appointed to chair the committee.
- Audit Review Committee
The Audit Review Committee did not meet.
- Administrative Services Committee—Mr. Gerard ElChaar/Mr. Greg Smith Co-Chairs
Mr. Smith reported that updates were provided on Facilities and Capital Planning including on campus renovation/construction projects and costs for the projects; Information Technology projects such as a new scheduling program, donor software,

and other technology updates. Human Resources updates including an update on the hiring process for the Chief Financial Officer position.

- Academic and Student Services Committee – Ms. Cindy Bullock, Chair

Mr. Campbell provided an update to the Board in Ms. Bullock's absence. He reported that Academic Affairs provided an update on programs, faculty and grants. In the Workforce and Community Education area an update was provided on on-going projects, Fast Track program enrollment, and other new projects. In the area of Student Services, an update was provided on enrollment, degree audit update, recruiting and admissions, counseling services, alumni program and the sports program.

8. Action Items

- Comprehensive Master Plan

As suggested by Chairman Campbell, a vote on the resolution was tabled. Mr. Burdette moved that the Comprehensive Master Plan be tabled until the next meeting so Board members will have an opportunity to review more thoroughly. Mr. Smith seconded the motion. Motion passed.

- Proposed Policy Creating the Employee and Family Tuition Waiver Program

Following a report by Anthony Underwood, Vice President for Student Services and questions/discussion by the Board members, Mr. Miller moved that the following resolution be approved:

Resolved, That the West Virginia University at Parkersburg Board of Governors approves the adoption of Policy B-55, Employee and Family Tuition Waiver Program, without revision.

Mr. Burdette seconded the motion. Following additional questions by Board members, the motion passed.

- Bachelor of Applied Science in Criminal Justice

Following a report by Dr. Rhonda Richards, Sr. Vice President for Student Services and questions/discussion by the Board members, Mr. Burdette moved that the following resolution be approved:

Resolved, That the West Virginia University at Parkersburg Board of Governors approves the Bachelor of Applied Science in Criminal Justice degree program at West Virginia University at Parkersburg.

Ms. Wamer seconded the motion. Following additional questions by Board members, the motion passed.

- Roof Replacement Project

Following a report by Mr. Dave White, Director of Facilities and Grounds, and questions/discussion by the Board members, Mr. Burdette moved that the following resolution be approved:

Resolved, That the West Virginia University at Parkersburg Board of Governors approves the roof replacement project as presented.

Ms. Mosser seconded the motion. Following additional questions by Board members, the motion passed.

9. Information Items

- Elevator Control Upgrade

Mr. Dave White provided information regarding the elevator control upgrade.

- Heating & Air Conditioning Upgrade

Mr. Dave White provided information regarding heating and air conditioning upgrade.

10. Consent Agenda

Mr. Burdette moved to approve the following consent agenda item. Mr. Santer seconded the motion. Motion passed.

- Policy F-28, Regulation of Parking and Traffic

Resolved, That the West Virginia University at Parkersburg Board of Governors concurs with non-substantive alterations specific to WVU at Parkersburg with the transfer of WVU Board of Governors Policy 28 to the WVU at Parkersburg Board of Governors, re-numbered as F-28.

11. Board Comments/Announcements

Upcoming Events at WVU Parkersburg:

- U. S. Air Force Band of Flight – Saturday, March 6, 2010-7:00 p.m. Multi-Purpose Room

12. Next Meeting

The next regular meeting of the WVU at Parkersburg Board of Governors is scheduled for Wednesday, March 10. Board members agreed that the next meeting should be scheduled at the WVU Parkersburg Jackson County Center in Ripley, WV.

13. Adjournment

With no further business to be discussed, Mr. Burdette moved that the meeting be adjourned, Ms. Wamer seconded the motion. Motion passed.

Respectfully submitted,

Patsy Bee
Executive Assistant to the President

Joe D. Campbell, Chairman

Keith Burdette, Secretary