

MINUTES
WEST VIRGINIA UNIVERSITY AT PARKERSBURG
BOARD OF GOVERNORS

March 11, 2009

A meeting of the West Virginia University at Parkersburg Board of Governors was held on March 11, 2009 beginning at 5:45 p.m. in rooms 2209-2211 at WVU Parkersburg. Board members present were: Cindy Bullock, Gregory Busch, Joe Campbell, Gerard El Chaar, William H. Hopkins, Curtis Miller, Violet Mosser, Rock Wilson, Keith Burdette, Gregory K. Smith, Kim Starkey, and Kennad Skeen, II. Others present included Dr. Marie Foster Gnage, Patsy Bee, Ms. Mary Beth Busch, Mr. Dave White, Mr. Anthony Underwood, and Dr. Rhonda Richards.

Guests present included administrators, faculty, staff, students and members of the media.

1. Call to Order

Mr. Campbell, Chair of the WVU at Parkersburg Board of Governors, called the meeting to order.

2. Roll Call

Roll Call was taken by Patsy Bee, Executive Assistant to the President, noting that all Board members were present.

3. Executive Session under the authority of WV Code 6-9A-4-2A

Ms. Bullock moved to go into executive session. Mr. Burdette seconded the motion. Motion carried. At approximately 5:50 p.m. the WVU Parkersburg Board of Governors moved into Executive Session.

At approximately 6:25 p.m. Mr. Burdette moved that the Board return from Executive Session. Mr. Miller seconded the motion. Motion passed. Mr. Burdette moved that a letter be sent to WVU Interim President, Dr. Peter Magrath, by the WVU Parkersburg Board of Governors Chair, requesting that West Virginia University finalize the Memorandum of Understanding with WVU Parkersburg within the next two weeks. Mr. Miller seconded the motion. Motion passed.

4. Approval of the Minutes

The minutes of the January 14, 2009 meeting were approved upon a motion by Mr. Burdette and second by Mr. Miller.

5. Board Chair Report

- Nomination Committee for 2009-2010 Officers.

Mr. Campbell appointed the following Board members to serve on the nomination committee for 2009-2010 officers.

- Rock Wilson, Chair
- Greg Smith
- Greg Busch

- Possible Meeting Dates for 2009-2010.

Mr. Campbell requested that discussion regarding meeting dates for 2009-2010 be deferred to the June meeting.

6. President's Report

President Gnage provided an update to Board members on events at the college.

President Gnage introduced Professor Lew Rutherford, Faculty Senate representative to provide a featured report on faculty at WVU Parkersburg.

7. Committee Reports

- Executive Committee

- Mr. Campbell reported that the Executive Committee met on February 25, 2009 to discuss various issues including the Governor's proposed budget, and the possibility of a tuition increase to support fully funding the classified staff salary schedule and to increase the general operations for student support services.

- Audit Review Committee

- Mr. Hopkins reported that the Audit Committee met on Wednesday, January 21 to discuss the mission of the audit committee, review the 2007-2008 financial statements, and audit process overview. The Audit Committee also met today to follow up on audit committee responsibilities and discuss WVU Parkersburg's upcoming Financial Audit for 2008-2009.

- Administrative Services Committee
 - Mr. El Chaar reported that the Administrative Services Committee met today to review Facilities and Capital Planning Update, including new emergency generator, addition to the vehicle fleet, and classroom renovations. An Information Technology update was provided as well as a Budget update.
- Academic and Student Services Committee
 - Ms. Bullock reported the Academic and Student Services Committee met today to review the following areas of Academic Affairs: five-year program reviews, leadership certificate program, high school initiatives and mentor program. In Workforce and Community Education they reviewed the report on the Century Aluminum Response, and were provided an update on process technology and the Polymer Alliance Zone lease. From Student Services they reviewed the honor code for students; convocation; procedure for hiring and processing work study students; non-traditional/veteran open house; conference on serving veterans in college; possible grant opportunities through the Lumina Foundation; and campus mascot for the Sports Club.

8. Action Items

- Amendment to Policy C-09, Assignment of Academic Credit/CEU's and Financing Noncredit Instruction

Following a report by the WVU Parkersburg Dean for Workforce and Community Education, Ms. Mary Beth Busch, and questions by Board members, Mr. Burdette moved for the approval of the following resolution:

Resolved, That the West Virginia University at Parkersburg Board of Governors authorizes a notice of rulemaking proposing standards for awarding CEU's to be added to Policy C-09, and hereby authorizes adoption of said amendment without further action by the Board if no substantive changes in the proposal result following the 30-day comment period.

Ms. Bullock seconded the motion. Motion passed.

- Proposed Policy E-52, Capital Spending

Following a report by the WVU Parkersburg Director of Facilities and Grounds, Mr. Dave White, and questions by Board members, Mr. Busch moved for the approval of the following resolution:

Resolved, That the West Virginia University at Parkersburg Board of Governors authorizes a notice of proposed rulemaking for adoption of a capital spending policy in accordance with HEPC Series 12 and hereby authorizes adoption of said policy without further action by the Board if no substantive changes in the proposal result following the 30-day comment period.

Mr. Miller seconded the motion. Motion passed.

- Proposed Policy D-53 Campus Participation of Students with Felony and Sexual Offense Records

Following a report by the WVU Parkersburg Dean of Students, Mr. Anthony Underwood, and questions by Board members, Mr. Hopkins moved for the approval of the following resolution:

Resolved, That the West Virginia University at Parkersburg Board of Governors authorizes a notice of proposed rulemaking for adoption of a policy on Campus Participation of Students with Felony and Sexual Offense Records and hereby authorizes adoption of said policy without further action by the Board if no substantive changes in the proposal result following the 30-day comment period.

Ms. Starkey seconded the motion. Motion carried.

- Tuition and Fees

Following a report by the WVU Parkersburg President, Dr. Marie Foster Gnage, and questions by Board members, Mr. Smith moved for the approval of the following resolution:

Resolved, That the West Virginia University at Parkersburg Board of Governors approves the proposed tuition and fees increase of 8.6% for WVU at Parkersburg for 2009-10.

Ms. Mosser seconded the motion. Motion carried.

9. Consent Agenda

Mr. Busch moved for the approval of the following resolutions for all Consent Agenda items:

- Five-Year Program Reviews
 - AAS in Criminal Justice
 - AAS in Occupational Studies
 - CP in Surgical Technology

- AAS in Technical Studies
- CP in Technical Studies

Resolved, That the West Virginia University at Parkersburg Board of Governors approves the recommendations of the Outcomes Assessment Committee regarding program reviews for 2008-09.

- Board of Governors Policies
 - C-07, Grade Point Averages
 - C-23, Credit for Public School Service
 - C-35, Accreditation and Degree Standards
 - E-39, Assessment, Payment and Refund of Fees
 - E-48, Bookstores

Resolved, That the West Virginia University at Parkersburg Board of Governors concurs with non-substantive alterations specific to WVU at Parkersburg with the transfer of WVU Board of Governors Policies 7, 23, 35, 39 and 48 to the WVU at Parkersburg Board of Governors, as re-numbered C-07, C-23, C-35, E-39, E-48.

Mr. Burdette seconded the motion. Motion carried.

10. Information Items

- Sabbatical Leaves for 2009-2010

President Gnage reported that she has approved two applications for Sabbatical Leave for the coming academic year in accordance with Board of Governors Policy B-03.

- Certificate in Basic and Advanced Leadership

Dr. Rhonda Richards reported that the Business and Economics Division and the Social Sciences Division collaborated to offer an innovative certificate program in Leadership. This program offers the candidate an opportunity to complete coursework in a career ladder format at two levels: the undergraduate certificate in Basic Leadership and the degree certificate in Advanced Leadership. Coursework includes an internship opportunity with the WVU Parkersburg Leadership Academy and offers content in business management, leadership dynamics, psychology, and communications.

11. Next Meeting

Date: June 10, 2009
Location: Room 2209-2211
Time: 5:45 p.m.

12. Adjournment

With no further business to be discussed, Mr. Burdette moved that the meeting be adjourned. Mr. Miller seconded the motion. The motion passed.

Respectfully submitted,

Patsy J. Bee

Executive Assistant to the President

Joe D. Campbell, Chairman

Keith Burdette, Secretary